

COMMUNITY AND SENIOR SERVICES OF LOS ANGELES COUNTY

GLORIA MOLINA YVONNE BRATHWAITE BURKE ZEV YAROSLAVSKY DON KNABE MICHAEL D. ANTONOVICH

CSS Board Deputies Informational Meeting

AGENDA

Wednesday, April 21, 2004 10:00 a.m. to Noon Room 743 Kenneth Hahn Hall of Administration

INTRODUCTION: Cynthia Banks, Chief Deputy Director

DISCUSSION

Board Letters:

- 1. Workforce Investment Act (WIA) Foster Youth Special Needs RFP Funding Recommendations
- 2. Approval of CalWORKS Youth Jobs Funding Allocations

Other Matters

- 1. Area Agency on Aging Area Plan
- 2. State FY 2004-2005 WIA Youth Funding Allocation Reductions

Public Comment - Limit 3 Minutes per item

Adjournment

Next Meeting, May 19, 2004, 10:00 a.m. to Noon KHHA Conference Room 743

For information concerning this meeting contact Pat Senette-Holt, Board Liaison, at (213) 738-2065

TTY (213) 427-6114



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"To Enrich Lives Through Effective And Caring Service"

BOARD OF SUPERVISORS

GLORIA MOLINA YVONNE BRATHWAITE BURKE ZEV YAROSLAVSKY DON KNABE MICHAEL D. ANTONOVICH

April 21, 2004

To:

CYNTHIA D. BANKS Chief Deputy

> Louisa Ollague, Deputy First Supervisorial District

Gerardo Pinedo, Deputy Second Supervisorial District

Adinah Solomon/Wendy Aron, Deputies

Third Supervisorial District

Linda Tarnoff, Deputy

Fourth Supervisorial District

Raine Ritchey, Deputy Fifth Supervisorial District

From:

Josie Marquez, Directo

Employment and Training

Subject:

Workforce Investment Act (WIA) Foster Youth Special Needs Request for Proposals Funding Recommendations

The purpose of this memo is to provide you with the preliminary funding recommendations for the Request for Proposals (RFP) for the Workforce Investment Act (WIA) Foster Youth Special Needs Program. We are recommending the three (3) service providers listed on the attachments, for the operation of the Fiscal Year 2004-05 Foster Youth Special Needs Program, effective the first of the month following Board approval through May 31, 2005.

Overview of Funding Process

Thirteen (13) proposals were received by the deadline of February 9, 2004, representing a total funding request of over \$2.3 million. CSS is recommending three (3) for funding. Attachment A lists the three recommended agencies and the recommended funding by Supervisorial District. Attachment B lists all the applicant agencies. The RFP targeted services in the first and third districts only.

Each Deputy Page 2

Proposals were reviewed and scored by teams of CSS staff representing expertise in various program areas, using a rating instrument that incorporated input from the Auditor-Controller's Office. Funding decisions were made on the basis of the highest scores in each district and on the proposer's program design. The decision was made to fund two agencies in the first district, Soledad Enrichment Action, Inc. and the Mexican American Opportunity Foundation. This was done in order to maximize the employment opportunities for foster youth in that area because both agencies provide work experience for youth and demonstrated viable linkages with local employers.

Background

On September 30, 2003, the Board of Supervisors approved the allocation of Fiscal Year 2003-04 Foster Youth Independent Living Skills Enhancement Program Funds to provide services to emancipating and emancipated foster youth within the County. The Independent Living Program (ILP) Design Team identified a need to redesign the Skills Enhancement Program for foster youth. CSS developed an RFP, incorporating a new design that emphasized performance outcomes, job readiness and employment. Upon completion of the RFP process, an analysis revealed gaps in services to the targeted population, especially those residing in Supervisorial Districts 1 and 3. The gaps are: (1) services to pregnant and parenting foster youth; (2) work experience opportunities for foster youth; and (3) strengthening linkages with the foster care services provider community, as well as with WIA WorkSource Centers and/or Youth Centers.

CSS developed an RFP that addressed the identified gaps in service resulting from the previous RFP process, targeting Supervisorial Districts 1 and 3. One-time only WIA Youth carry-over funding was identified, and the appropriate WIA Youth outcomes have been built into the design. The WIA Foster Youth Special Needs Program will build upon the ILP Skills Enhancement Program, and will take advantage of the newly established infrastructure for the referral of eligible youth. Additionally, the State JTA system will be incorporated into the new program, to assist the WIA Youth Centers with case management and follow-up of the foster youth.

On April 8, 2004, the Workforce Investment Board and Youth Council approved a one-time only allocation of \$300,000 in WIA Youth carry-over funds, of which \$30,000 is for CSS administration, and \$270,000 is to fund the agencies on Attachment A, for the operation of the Foster Youth Special Needs Program.

Performance standards have been selected in consideration of the County's Performance Counts! Initiative. Contractors will be required to track and report the following measures: (1) Percentage of youth completing Work Readiness Skills Training, and, (2) Percentage of youth completing Basic Skills Training.

Timeline

We plan to complete the appeals process on April 28, and file the board letter May 6, 2004. We anticipate Board of Supervisor approval of the funding recommendations on May 18, 2004.

Each Deputy Page 3

The WIA Foster Youth Special Needs Program will address the gaps in services to foster youth in Supervisorial Districts 1 and 3 by: (1) targeting pregnant and parenting youth; (2) providing work experience opportunities, and, (3) strengthening the linkages within the foster care community. We are confident that the selected agencies will successfully meet the program outcomes and help these youth move toward independence.

cc: Cynthia D. Banks Pat Senette-Holt

Attachments (2)

		Γ		T
SUPERVISORIAL DISTRICT 3	\$135,000	0	0	\$135,000
SUPERVISORIAL DISTRICT 1	0	\$67,500	\$67,500	\$135,000
AGENCY	Aviva Family and Children's Services	Soledad Enrichment Action, Inc.	Mexican American Opportunity Foundation (MAOF)	TOTAL
RANK	_	က	4	

GRAND TOTAL: \$270,000

RANK	AGENCY	PROPOSED LOCATION(S)	SUPERVISORIAL DISTRICT(S)
-	Aviva Family and Children's Services	7120 Franklin Avenue Los Angeles 90046	က
2	Volunteer Center of Los Angeles	8134 Van Nuys Blvd. Panorama City 91402	ю
ო	Soledad Enrichment Action, Inc.	3763 E. 4 th Street Los Angeles 90063	τ-
		141 S. Fetterly Avenue Los Angeles 90022	τ-
		715 S. Brady Avenue Montebello 90022	-
		610 N. San Antonio Pomona 91767	-
		1785 E. 85 th Street Los Angeles 90001	~
		9722 San Antonio South Gate 90280	-

Mexic	Mexican American Opportunity	972 South Goodrich Blvd.	_
roundation		4368 Santa Anita Avenue El Monte 91731	₹-
		3921 Selig Place Los Angeles 90031	-
		6464 W. Sunset Blvd. Los Angeles 90028	ო
		11500 W. Olympic Blvd. Los Angeles 90064	ဇ
Door of Hope Community Center	nmunity Center	1414 South Atlantic Blvd. Los Angeles 90022	-
Jewish Vocational Services (JVS)	l Services (JVS)	5757 Wilshire Blvd. Los Angeles 90036	က
		22622 Van Owen Street West Hills 91307	က
The Community C	The Community College Foundation	1100 N. Grand Avenue Walnut 91789	-
		13356 Eldridge Avenue Sylmar 91342	ю
The Children's Collective, Inc.	ollective, Inc.	5301 Whittier Blvd. East Los Angeles 90022	-

o	Pomona Valley Youth Employment Svcs.	568 E. Foothill Blvd. Pomona 91767	-
10	Stonewall - Gay and Lesbian Adolescent Social Services (GLASS)	5127 E. Beverly Blvd. Los Angeles 91606	ю
		11426 Calvert St. North Hollywood 91606	က
11	Career Planning Center, Inc.	1623 South La Cienega Blvd. Los Angeles 90035	2 & 3
12	Management Solutions Group	972 South Goodrich Blvd. 2 nd Floor Commerce 90022	-
13	Casa De Hermandad	11821 W. Pico Blvd. Los Angeles 90064	2 & 3

Board Letter Summary Sheet for CSS Board Deputies

Name of Board Letter	APPROVAL OF ADDITIONAL CAIWORKS YOUTH JOBS FUNDING ALLOCATIONS
Tentative Dates: 1) Coming for clearance: 2) Intended for filing: 3) On Board Agenda:	1) 4/21/04 2) 4/29/04 3) 5/11/04
Branch / Author, Title	Community Senior Services / D.B. Quan, Youth Programs
Summary of Board Letter	IT IS RECOMMENDED THAT YOUR BOARD:
	1. Authorize the Department of Community and Senior Services (CSS) to accept \$2 million in additional Performance Incentive-Net County Cost (PI-NCC) funds for the CalWORKs Youth Jobs Program, which supplements the \$4.5 million previously approved by the Board of Supervisors on March 3, 2004, bringing the revised total to \$6.5 million.
	2. Authorize CSS to allocate \$2 million in Performance Incentive-Net County Cost (PINCC) funds for CalWORKS Youth Jobs in a proportionate amount among current CalWORKs Youth Jobs service providers, as detailed in Attachment A.
	3. Delegate authority to the Chief Deputy of CSS, or her designee, to negotiate, prepare and execute appropriate contract amendments, in substantially similar form to Attachment B, with the current CalWORKs Youth Jobs providers in the amount indicated on Attachment A, for the provision of CalWORKs Youth Jobs program services from July 1, 2004 through September 30, 2004, after County Counsel approval as to form and effective date of Board approval through September 30, 2004. The cost of the contracts, contract amendments, and administrative costs are fully financed by CalWORKs PI-NCC Funds from the Department of Public Social Services (DPSS).
Dollar Amount	\$ 2,000,000
Source of Funding	CalWORKs Performance Incentive Funds from DPSS
Strategic Plan Goal	The recommended actions support the Countywide Strategic Plan Goal 1 Service Excellence, Strategy 1 to provide the public with easy access to quality information and services that are both beneficial and responsive and Strategic Plan Goal 5, Children and

	Families' Well-Being, Strategy 1, to implement integrated service delivery initiatives to
	demonstrate substantial progress toward achieving improved outcomes for children and
	families.
Additional Issues	NONE

April 29, 2004

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, California 90012

Dear Supervisors:

APPROVAL OF CalWORKS YOUTH JOBS FUNDING ALLOCATIONS (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

- Authorize the Department of Community and Senior Services (CSS) to accept \$2 million in additional Performance Incentive-Net County Cost (PI-NCC) funds for the CalWORKs Youth Jobs Program, which supplements the \$4.5 million previously approved by the Board of Supervisors on March 3, 2004, bringing the revised total to \$6.5 million.
- 2. Authorize CSS to allocate \$2 million in Performance Incentive-Net County Cost (PI-NCC) funds for CalWORKS Youth Jobs in a proportionate amount among current CalWORKs Youth Jobs service providers, as detailed in Attachment A.
- 3. Delegate authority to the Chief Deputy of CSS, or her designee, to negotiate, prepare and execute appropriate contract amendments, in substantially similar form to Attachment B, with the current CalWORKs Youth Jobs providers in the amount indicated on Attachment A, for the provision of CalWORKs Youth Jobs program services from July 1, 2004 through September 30, 2004, after County Counsel approval as to form and effective date of Board approval through September 30, 2004. The cost of the contracts, contract amendments, and administrative costs are fully financed by CalWORKs PI-NCC Funds from the Department of Public Social Services (DPSS).

The Honorable Board of Supervisors April 29, 2004 Page 2 of 5

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTIONS

CSS is the lead agency for the CalWORKs Youth Jobs Program (Long Term Family Self-Sufficiency Project #23) and receives CalWORKs Performance Incentive Funds from the DPSS to administer the Program.

The CalWORKs Youth Jobs Program is a paid work experience program offered during the youth's school break and is designed to help CalWORKs youth move down the path to self-sufficiency and to enhance the Workforce Investment Act (WIA) Youth Program.

On March 3, 2004, your Board approved CSS's funding recommendations in the amount of \$4.5 million for the provision of CalWORKs Youth Jobs services. Subsequently, the CalWORKs Stakeholders (i.e. identified by your Board as representatives of the CAO, DPSS, New Directions Task Force, Public Social Services Commission and the Community Planning Group) met on March 16th and 24th to discuss, among other things, the utilization of additional Performance Incentives-Net County Cost (PI-NCC) available for FY 2004-05 for CalWORKs Youth Jobs.

On April 20, 2004 your Board approved DPSS's Board letter, which brought forth the joint recommendation of the Stakeholders to allocate an additional \$2 million for the provision of CalWORKs Youth Jobs services. Your Board also authorized DPSS to receive these funds for services to be provided from July 1, 2004 through September 30, 2004. This additional \$2 million will supplement the previously approved funds of \$4.5 million, for a total of \$6.5 million for PY2004-05.

Performance Measures

The CalWORKs Youth Jobs Program performance evaluation is aligned with the County's Performance Counts Initiative. The standard of performance measurement for program effectiveness is indicated by youth achieving one of the following positive outcomes:

- Youth remained/returned to school;
- Youth obtained high school diploma/GED; or
- Youth found unsubsidized employment.

Implementation of Strategic Plan Goals

The recommended actions support the Countywide Strategic Plan Goal 1 Service Excellence, Strategy 1 to provide the public with easy access to quality information and services that are both beneficial and responsive and Strategic Plan Goal 5, Children and Families' Well-Being, Strategy 1, to implement integrated service delivery initiatives to demonstrate substantial progress toward achieving improved outcomes for children and families.

The Honorable Board of Supervisors April 29, 2004 Page 3 of 5

FISCAL IMPACT/FINANCING

Funding for the CalWORKs Youth Jobs program is made available by your Board's approval of DPSS' June 23, 2003 and April 20, 2004 board letters, which, among other Stakeholders consensus recommendations, identified CalWORKs Youth Jobs as a priority project to be considered for continued funding.

The projected cost for the CalWORKs Youth Jobs program for the term of the contract ending September 30, 2004 is \$6,500,000, of which \$4,500,000 was previously approved by your Board on March 3, 2004. A breakdown of the combined costs for PY2004-05, including previously approved funds is provided below:

Previously Approved Funds (March 3, 2004) 7 LWIAs (other than the LA County WIA) (Attachment A, Page 1)	\$ 2,806,323
Los Angeles County Workforce Investment Area (Attachment A, Page 2)	\$ 1,566,657
CSS Administration/Overhead	\$ 127,020
Total	\$ 4,500,000
Additional Funds 7 LWIAs (other than the LA County WIA) (Attachment A, Page 1)	\$1,247,253
Los Angeles County Workforce Investment Area (Attachment A, Page 3)	\$ 696,291
CSS Administration/Overhead	\$ 56,456
Total	\$ 2,000,000

There is no impact on the County general fund. The additional \$2 million in funding has been included in the Departments FY 2004-05 budget request.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Youth Jobs offers a preventative intervention strategy designed at encouraging youth who are currently in school to remain in school and at the same time, enable those who are out-of-school to experience the opportunities that further education can open up for

The Honorable Board of Supervisors April 29, 2004 Page 4 of 5

them. Youth Jobs provides youth with tangible real life exposure to the world of work and because it is tied to an educational component through basic skills assessment and remediation, youth realize that the key to their future success lies in education. Youth Jobs has been in existence since 2000/01.

The CalWORKs Youth Jobs program aims at helping teens become self-sufficient adults by providing paid work-based learning through employment opportunities during their school breaks coupled with basic skills remediation, career planning, and employment readiness skills training. Following completion of the program and to the extent WIA Youth Program funds are available, the CalWORKs youth are encouraged to participate in the WIA program.

The intent is to ensure that CalWORKs eligible youth receive services, not otherwise available, that will expose them to the world of work and which are also linked to educational learning. Eligible youth are teens ages 14-19 who are members of a family receiving CalWORKs cash assistance, with priority given to pregnant and/or parenting teens.

In an effort to ensure seamless service delivery and coordination between the WIA and CalWORKs programs, the WIA Youth service providers, as well as the other seven Local Workforce Investment Areas (LWIAs) in the County, are used for provision of CalWORKs Youth Jobs program services.

The funding levels for Los Angeles County's eight (8) LWIAs were established based on each LWIA's proportionate share of the total number of teens receiving CalWORKs assistance in the County (based on DPSS' most current data).

The Los Angeles County Workforce Investment Board (WIB) approved the additional \$2 million in anticipated funding allocations on April 8, 2004.

CONTRACTING PROCESS

CSS released a Request for Proposal (RFP) on February 10, 2000 to solicit service providers for the CalWORKs Youth Jobs program in the Los Angeles County Workforce Investment Area. The sixteen (16) service providers on Attachment A are the successful applicants who were previously approved by your Board to provide program services.

There is a Memorandum of Understanding (MOU) between CSS and DPSS to provide CalWORKs Youth Jobs services. The MOU is automatically renewed for successive one-year periods contingent upon the availability of funding. The MOU will be amended

The Honorable Board of Supervisors April 29, 2004 Page 5 of 5

in a manner consistent with the provisions approved by the Board. DPSS has reviewed and concurs with the recommended actions.

Existing CSS service providers were previously selected through a solicitation process which culminated in Board approval to award contracts for specified amounts (see Attachment A). CSS will negotiate and execute appropriate contract amendments, after County Counsel approval, to add the increased allocations.

Monitoring Requirement

CSS will ensure that all approved contractors are monitored relative to contract compliance and administrative, programmatic and fiscal requirements. CalWORKs Youth Jobs is a performance-based contract and all service providers are required to submit timelines and costs associated with completion of tasks in the statement of work. All providers are monitored at least once a year both programmatically and fiscally, with a follow up visit provided to ensure continued compliance. All service providers will be monitored programmatically during the contract period of July 1, 2004 through September 30, 2004. Additionally, all contracts with Youth Jobs contractors in the LA County WIA and the remaining seven (7) LWIAs provide for sanctions if performance measures are not met.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

Continuation of the CalWORKs Youth Jobs program for this short period will ensure that low-income and pregnant and/or parenting teens continue to receive valuable services which will enable them to attain self-sufficiency.

Respectfully submitted,

CYNTHIA D. BANKS Chief Deputy

Attachments (2)

c: David E. Janssen County Counsel Violet Varona-Lukens Bryce Yokomizo

CalWORKS YOUTH JOBS PROGRAM FY 2004-05 FUNDING ALLOCATION FOR LOCAL WORKFORCE INVESTMENT AREAS

CalWORKs LTFSS Youth Jobs Program:

The State provides CalWORKs funding to DPSS, and DPSS provides the funding to CSS for administration of the youth jobs program. CSS contracts with the seven (7) Local Workforce Investment Areas to provide services to the entire Los Angeles County Area.

CalWORKs LTFSS Youth Jobs Funding Distribution	Previously Approved Allocation	Recommended		Percent
To Local Workforce Investment Areas (LWIA):	Board Date 3/3/04	Allocation	Total Allocation	Allocation
Carson, Lomita, Torrance Workforce Investment Board (WIB)	\$ 75,867	33,719	\$ 109,586	2%
City of Long Beach	\$ 344,876	153,278	\$ 498,154	%8
City of Los Angeles	\$ 1,771,813	3 787,472	\$ 2,559,285	39%
County of Los Angeles*	\$ 1,693,677	5 752,747	\$ 2,446,424	38%
Southbay Service Center WIB	\$ 214,831	95,480	\$ 310,311	2%
Southeast Los Angeles County WIB	\$ 112,703	20,090	\$ 162,793	3%
Foothill WIB	\$ 91,121 8	40,498	\$ 131,619	2%
Verdugo WIB	\$ 195,112	86,716	\$ 281,828	4%
CalWORKs LTFSS Youth Jobs Funding Total	\$ 4,500,000	2,000,000	\$ 6,500,000	100%

see Page 2 & 3 of this Attachment for distribution to service providers

FY 2004-05 CaIWORKS YOUTH JOBS FUNDING ALLOCATIONS

(Previously Approved Allocation March 3, 2004)

CalWORKs LTFSS Youth Jobs Program:

LA County Workforce Investment Area (LACWIA)												
CalWORKs LTFSS Youth Jobs Funding Distribution:	Dis	District 1	۵	District 2	Dis	District 3	District 4	ct 4	Ö	District 5		TOTAL
Antelope Valley One-Stop	8	,	↔	1	क	ł	s	•	S	25,163	\$	25,163
Catholic Charities of Los Angeles Inc. (Archdiocese of LA)	↔	27,178	↔	36,124	क	27,332	↔	,	↔	48,644	₩	139,279
City of Compton	↔	ı	↔	84,474	()		ss	,	↔	,	ક્ક	84,474
Communities in Schools	↔	1	↔	33,550	↔		↔		₩	,	↔	33,550
East San Gabriel Valley Consortium (dba LA Works)	↔	84,525	↔	,	↔	,	% ₩	33,836	↔	74,932	ક્ક	193,293
HUB Cities Consortium	↔	162,484	↔	49,869	₩	ı	G	ı	↔	•	မှာ	212,353
Los Angeles County Office of Education (LACOE)	↔	11,262	↔	37,224	↔	12,906	⇔	,	₩	47,859	↔	109,251
Maravilla Foundation	₩	29,053	↔	1	↔		↔	,	₩	•	\$	29,053
Career Partners El Monte	↔	145,121	↔	'	€	ı	s	,	₩	517	\$	145,638
Pomona Valley Youth Employment Services	↔	65,409	↔	1	↔	,	\$		₩	1	ક્ક	65,409
SER South Bay/Jobs for Progress	↔	ı	↔	8,726	↔	,	\$	16,962	₩		\$	25,688
Soledad Enrichment Action Inc.	↔	62,409	↔	1	6)	ı	εs	ı	₩	,	\$	65,409
Southeast Area Social Services Funding Authority	₩.	50,826	↔	,	↔	1	\$	1,123	↔	,	\$	91,949
Career Partners Rosemead	↔	182,660	↔	1	↔		σ		ઝ	60,701	s	243,362
William S. Hart UHSD	क	ı	↔	,	ઝ	,	ω	•	↔	25,523	\$	25,523
Youth Opportunities Unlimited	क	32,343	s	44,922	\$	•	\$,	\$	•	\$	77,265
LACWIA Service Providers Total	ઝ	856,269	σ	294,890	\$	40,239	\$ 91	921	ક	283,339	မာ	1,566,657
% Allocated Per District		22%		19%		3%		%9		18%		100%
CSS Administration*										**	4	127 020
											1	121,020
Grand Total											ક્ક	1,693,678

^{*} CSS retains 7.5% of the total LA County LWIA allocation for administrative costs

(Additional Funding Allocation for Los Angeles County Service Providers) FY 2004-05 CALWORKS YOUTH JOBS FUNDING ALLOCATIONS

CalWORKs LTFSS Youth Jobs Program:

LA County Workforce Investment Area (LACWIA)			-									
CalWORKs LTFSS Youth Jobs Funding Distribution:	Dis	District 1	Dis	District 2		District 3	1	District 4	District 5		TOTAL	Ļ
Antelope Valley One-Stop	s	'	s	1	ઝ	1	છ		\$ 11,183	⊢	\$ 11	11,183
Catholic Charities of Los Angeles Inc. (Archdiocese of LA)	↔	12,079	₩.	16,055	↔	12,148	↔	•	\$ 21,620	L	\$ 61	61,902
City of Compton	↔	1	↔	37,544	क	ı	↔	1	' \$		\$ 37	37,544
Communities in Schools	↔	•	↔	14,911	↔	ı	₩		ا د		\$ 14	14,911
East San Gabriel Valley Consortium (dba LA Works)	↔	37,567	↔	ı	↔	1	↔	15,038	\$ 33,303	<u>. </u>	\$ 85	85,908
HUB Cities Consortium	↔	72,215	↔	22,164	↔	1	↔		' ↔		\$ 94	94,379
Los Angeles County Office of Education (LACOE)	↔	5,005	↔	16,544	υ	5,736	↔	•	\$ 21,271	L	\$ 48	48,556
Maravilla Foundation	↔	12,912	₩	1	↔	ı	↔	,	- \$≯		\$ 12	12,912
Career Partners El Monte	↔	64,498	↔		↔	1	↔	1	\$ 230	<u> </u>	\$ 64	64,728
Pomona Valley Youth Employment Services	↔	29,071	↔	•	↔	ı	↔	'	, ↔	L.,	\$ 29	29,071
SER South Bay/Jobs for Progress	↔	•	↔	3,878	↔	1	↔	7,539	' \$	ļ*,	\$ 11	11,417
Soledad Enrichment Action Inc.	69	29,071	₩	1	↔	ı	↔	,	' ₩	L".	\$ 29	29,071
Southeast Area Social Services Funding Authority	↔	22,589	↔		↔	1	₩	18,277	· \$	<u> </u>	\$ 40	40,866
Career Partners Rosemead	↔	81,182	↔		ᡐ	1	↔	1	\$ 26,978	ω s		108,160
William S. Hart UHSD	↔	ı	↔	1	↔	ı	₩	ı	\$ 11,343		\$ 11	11,343
Youth Opportunities Unlimited	↔	14,375	G	19,965	↔	ı	υ	ı	ı ↔	٣,	\$ 34	34,340
LACWIA Service Providers Total	÷	380,564	\$	131,061	8	17,884	↔	40,854	\$ 125,928	-	\$ 696	696,291
% Allocated Per District		25%		19%		3%		%9	18	18%	1	100%
CSS Administration*										₩		56,456
Grand Total										8		752,748

^{*} CSS retains 7.5% of the total LA County LWIA allocation for administrative costs



CONTRACT#_	
AMENDMENT#	

COMMUNITY AND SENIOR SERVICES OF THE COUNTY OF LOS ANGELES

CONTRACT AMENDMENT

CalWORKS YOUTH JOBS LONG TERM FAMILY SELF SUFFICIENCY PROGRAM

This AMENI the COUI	DMENT is made and entered into this day of 200, by and between NTY OF LOS ANGELES, hereinafter referred to as the "COUNTY" and hereinafter referred to as the "CONTRACTOR".
pursuant to	the parties hereto have previously entered into a Contract on the <u>3rd</u> day of <u>March</u> 2004, the Long Term Family Self Sufficiency Plan – CalWORKS Youth Jobs whereby the TOR was allocated (FY2004-05) for the provision of services; and
WHEREAS,	the parties hereto desire to amend the Contract to provide additional funding in the amount of, in accordance with the terms and conditions set forth below.
NOW THER	EFORE, the parties hereto agree as follows:
I.	Subsection (a) of SECTION 3 (COUNTY OBLIGATION), is amended in its entirety as follows:
	(1) The County agrees to reimburse CONTRACTOR for provision of services identified in the Statement of Work (Exhibit C) in accordance with relevant invoicing policies and procedures set forth in this Contract; provided, however, that the amount obligated and paid to the CONTRACTOR by the County shall not exceed dollars (\$00) during the term of this Contract.
	(2) Notwithstanding any other provision in this Contract, up to 10% of the Contractor's initial allocation may be used as preparatory/start-up costs for the period beginning March 3, 2004 through June 30, 2004. Any unexpended preparatory/start-up costs will be rolled over into the following period commencing July 1, 2004 through September 30, 2004.
	(3) Notwithstanding any other provision in this Contract, the additional in CalWORKs Youth Jobs funds may not be expended nor obligated by Contractor prior to July 1 2004

II. The following ATTACHMENT AND EXHIBIT DOCUMENTS are hereby amended by adding new/revised documents, which are attached hereto, and which will reflect the time extension and/or increase in services, as applicable:

Statement of Work (Exhibit C)
Participant Characteristics Summary (Exhibit D)
Budget Forms (Exhibit E)

III. Except as expressly amended by this Amendment, the terms and conditions of the original Contract shall remain in full force and effect

IN WITNESS WHEREOF, the County of Los Angeles has caused this contract amendment to be subscribed on its behalf by the Director of Community and Senior Services, or his designee, and the CONTRACTOR has subscribed the same through its authorized officer, the day, month, and year first above written. The person signing on behalf of the CONTRACTOR warrants under penalty of perjury that he or she is authorized to bind the CONTRACTOR.

	COUNTY OF LOS ANGELES
	By:
Approved as to Form: OFFICE OF THE COUNTY COUNSEL	
By: Deputy	
	CONTRACTOR
	Rv.
	By:(Signature)
	(Print or Type Name)
	(Title)
	(Date)

IMPACT BY SUPERVISORIAL DISTRICT

	Total Amounts			\$1,566,657	\$	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0\$	\$0	0\$	\$0	\$0	\$1,566,657
ts		2		\$283,339	\$0	0\$	\$0	0\$	\$0	0\$	\$0	0\$	0\$	0\$	0\$	0\$	\$0	\$283,339
cted Amoun	unds 3/3/04)	4		\$91,921	0\$	0\$	0\$	0\$	0\$	0\$	0\$	0\$	0\$	0\$	0\$	\$0	0\$	\$91,921
District Proje	Previously Approved Funds 3/3/04)	3		\$40,238	0\$	0\$	0\$	0\$	0\$	0\$	0\$	0\$	0\$	0\$	0\$	0\$	\$0	\$40,238
Supervisorial District Projected Amounts	(Previously	2		\$294,889	\$0	0\$	\$0	0\$	0\$	\$0	\$0	0\$	0\$	0\$	0\$	\$0	0\$	\$294,889
0.		1		\$856,270	\$0	\$0	0\$	\$0	\$0	\$0	\$0	0\$	0\$	\$0	\$0	\$0	\$0	\$856,270
	Agency	The state of the s	Los Angeles County Workforce Investment Area	for LACWIA service providers allocation)														Total

Number of Clients Served by Supervisorial District	visorial District
District 1:	485
District 2:	167
District 3:	23
District 4:	52
District 5:	161

TOTAL:

888

IMPACT BY SUPERVISORIAL DISTRICT

Number of Clients Served by Supervisorial District Previously Additional Approved Funds
District 1:
District 2:
District 3:
District 4:
District 5:

TOTAL: 888 394 1,282

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LIST OF RFP BIDDERS (CalWORKs Youth Jobs)

- 1. Antelope Valley One Stop
- 2. Archdiocese of Los Angeles (Catholic Charities)
- 3. Career Partners One Stop
- 4. Communities in Schools of South Bay, Inc.
- 5. Community Centers Inc.
- 6. Compton Career Link One Stop
- 7. William S. Hart Union High School District
- 8. HUB Cities Consortium
- 9. L.A. Works (One Stop)
- 10. Los Angeles County Office of Education (LACOE)
- 11. Los Angeles Mission College
- 12. Maravilla foundation
- 13. Mid San Gabriel Valley Consortium (One Stop)
- 14. Pomona Valley Youth Employment Services
- 15. SER South Bay
- 16. Soledad Enrichment Action, Inc. (SEA)
- 17. Southeast Area Social Services Funding Authority (SASSFA One Stop)
- 18. United Community Resources Agency (UCRA)
- 19. Youth Opportunities Unlimited

A. FUNDED SERVICE CALWORKS YOUTH JOBS PROVIDERS

- 1. Antelope Valley One Stop
- 2. Archdiocese of Los Angeles (Catholic Charities)
- 3. Career Partners One Stop
- 4. Communities in Schools of South Bay, Inc.
- 5. Compton Career Link One Stop
- 6. William S. Hart Union High School District
- 7. HUB Cities Consortium
- 8. L.A. Works (One Stop)
- 9. Los Angeles County Office of Education (LACOE)
- 10. Maravilla foundation
- 11. Mid San Gabriel Valley Consortium (One Stop)
- 12. Pomona Valley Youth Employment Services
- 13. SER South Bay
- 14. Soledad Enrichment Action, Inc. (SEA)
- 15. Southeast Area Social Services Funding Authority (SASSFA One Stop)
- 16. Youth Opportunities Unlimited

B. <u>SERVICE PROVIDERS NOT FUNDED</u>

- 1. Communities Centers, Inc.
- 2. Los Angeles Mission College

c. <u>DE-OBLIGATED PROVIDER</u>

1. UCRA

A. FUNDED CALWORKS YOUTH JOBS SERVICE PROVIDERS

- 1. Antelope Valley One Stop
- 2. Archdiocese of Los Angeles (Catholic Charities)
- 3. Career Partners One Stop
- 4. Communities in Schools of South Bay, Inc.
- 5. Compton Career Link One Stop
- 6. William S. Hart Union High School District
- 7. HUB Cities Consortium
- 8. L.A. Works (One Stop)
- 9. Los Angeles County Office of Education (LACOE)
- 10. Maravilla foundation
- 11. Mid San Gabriel Valley Consortium (One Stop)
- 12. Pomona Valley Youth Employment Services
- 13. SER South Bay
- 14. Soledad Enrichment Action, Inc. (SEA)
- 15. Southeast Area Social Services Funding Authority (SASSFA One Stop)
- 16. Youth Opportunities Unlimited

AGENCY: Archdiocese Of Los Angeles

ADDRESS: 3250 Wilshire Blvd., Los Angeles, CA. 90020

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District I: East Los Angeles

District II: Willowbrook, Windsor Hills

District III: Santa Monica, West Hollywood, San Fernando

District V: Lancaster, Palmdale, Altadena

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

(See Attached)

C. BACKGROUND:

The Archdiocese Of Los Angeles has been a long time provider of youth programs under the JTPA program in both the Title IIB and IIC programs.

D. PROPOSAL SUMMARY:

- · The collaborative efforts are well defined
- Services provided by each of the collaborative partners is well outlined
- Innovative case management process
- The collaborations will provide a wide array of services to the youth
- The flow of services with respect to the core elements is clearly described
- Workable program design
- Good description of employment and educational skill services to be provided

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

(The comments below are for the Youth Center located in Santa Monica)

- New large and spacious facilities which are geared to youth
- Center contains computer and resource rooms
- On-site study and computer facilities
- Site is located on main streets with easy access by public transportation
- Safe and secure facility

F. CALWORKS

AGENCY: Antelope Valley One Stop

ADDRESS: 1420 West Avenue I, Lancaster, CA. 93534

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District V: Lancaster, Palmdale

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District V: Murrell's Community Services Agency Sun Village Chamber Of Commerce 38424 8th Street, Suite JKC Palmdale, CA. 93550

10164 East Palmdale Avenue P.O. Box 206 Little Rock, CA. 93534

Sun Village Park Association 9657 B East Avenue, Q-10 Little Rock, CA. 93534

BACKGROUND:

Antelope Valley One Stop is relatively new and is primarily funded to coordinate services for adults.

D. PROPOSAL SUMMARY:

- Strong collaborative with partnerships from various agencies (i.e. EDD, Antelope Valley Unified School District, Archdiocese, etc.)
- Roles/responsibilities of the partners are clearly defined.
- Youth can access resources at the One Stop
- Addressed the ten core services
- Antelope Valley One Stop will be the lead agency and The City of Palmdale will have fiscal responsibility.
- The coordination of services is indicated.

SUMMARY OF YOUTH CENTER(S) SITE VISIT:

- Youth Center is located in an One-Stop.
- New facilities geared towards youth activities
- Ample parking
- Accessible by public transportation
- Safe and secure environment with security guard posted
- Clean and professional in appearance

F. CALWORKS

AGENCY: **Career Partners**

ADDRESS: 3505 North Hart Avenue, Rosemead, CA. 91770

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District I:

Bell, Bell Gardens, City Of Commerce, Montebello, Monterey Park,

Rosemead

Alhambra, San Gabriel, Temple City District V:

LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District I:

Bell High School

6330 Pine Street, Bell Career Partners One Stop 3505 N. Hart Avenue, Rosemead

Montebello USD

5841 Live Oak, Bell Gardens Mark Keppel High School (serving Monterey Park):

501 E. Hellman, Alhambra

District V: Alhambra High School

101 S. Second Street, Alhambra San Gabriel High School 801 Ramona St, San Gabriel Gabrielino High School 1440 Lafayette, San Gabriel **WSGV Juvenile Diversion** 9631 E. Las Tunas, Unit A

Temple, City

BACKGROUND:

Career Partners has operated youth programs in the 1st and 5th Supervisorial Districts for 18 years. Career Partners is a One Stop facility.

PROPOSAL SUMMARY:

- Strength in partnering with three school districts (Montebello, Alhambra, and San Gabriel USDs) which provides good access to educational skills and services.
- Good leveraging of resources utilizing their partners and additional linkages.
- Have grasp of new WIA/CALWORKS legislation and requirements.
- Detailed description on providing service to Out Of School youth.
- Good description of the core services to be provided.
- Good description of 12 months follow-up strategies.
- Multi-lingual staff on board.

SUMMARY OF YOUTH CENTER(S) SITE VISIT:

Sites visited were Career Partners One Stop and Gabrielino High School.

- Both sites have all required amenities.
- The One Stop is in process of remodeling a portion of its facility as a dedicated Youth
- Both near bus lines with adequate parking.
- Gabrielino has volunteer parent working at site.
- Both sites are secure, safe, and clean.
- Both open 6 days a week.

F. CALWORKS

AGENCY: Communities In Schools Of South Bay, Inc. |

ADDRESS: 17625 S. Central Avenue, Unit B, Carson, CA. 90746

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District II:

Willow brook

East Compton

West Athens

West Compton

West Carson

Rancho Dominguez

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District II:

NFL-YET Center

1610 "B" Rosecrans Avenue, Compton, CA. 90220

C. BACKGROUND:

Under the JTPA Program, Communities In Schools Of South Bay has been a County-funded Summer Program (SYETP – Title IIB) service provider for the past 7 years and has provided Summer Program services for the City Of Long Beach SDA for the past 3 years. Provided Independent Living Skills services to foster youth for 4 years through a contract with Children and Family Services.

D. PROPOSAL SUMMARY:

- Wide variety of partners including Compton Chamber Of Commerce, Compton Council Of Campfire, Compton Local Planning Council, Compton USD, Charles Drew University Of Medicine And Science, Mother Net Of L.A.
- Provide an acceptable outline of program services.
- Through its collaborative partners and itself, a wide array of youth services are provided.
- Good description of how mentoring and leadership will be provided.
- Are electronically linked to Compton Career Link One Stop.
- Good plan in place on the recruitment of Out Of School youth.
- Slot costs are reasonable.

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

- NFL-YET stands for the National Football League/Youth Education Town Center.
- Excellent site geared strictly to youth.
- Large and spacious.
- Center provides programs to help youth develop social, athletic, and academic skills.
- Since 1992, Communities In Schools has operated this Center.
- Partners are co-located in the Center.
- Center contains resource room, computer room, classrooms, privacy rooms for counseling.
- Accessible by bus and local transportation.
- Very youth-oriented facility.

F. CALWORKS

AGENCY: Compton Career Link

ADDRESS: 700 North Bullis Road, Compton, CA. 90221

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District II: Compton

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District II: 700

700 North Bullis Road Compton, CA. 90221

C. BACKGROUND:

The agency has over 25 years experience in managing federally funded employment and training programs, including youth programs in the 2nd Sup. District. Since the beginning of the JTPA Program, they have provided IIB and IIC services to the City Of Compton youth. Compton Career Link is also the City's One Stop.

D. PROPOSAL SUMMARY:

- Strong collaborative partners, Compton USD, Compton Community College, Camelot Alternative Education School, City Chamber Of Commerce, Ameri Corps, EDD, various city departments and CBOs.
- Compton will coordinate youth referrals between partners using the Prime Works computer system.
- Good recruitment strategy for out of school youth.
- Have ability to track participants and costs.
- Understand and capable of providing required core elements.

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

- Has ample parking
- In the process of renovating dedicated rooms as Youth Center
- Facility has sufficient space for classrooms, conference room and counseling room
- Co-located with One Stop, some partners will also be at facility site
- Close to public transportation

F. CALWORKS

AGENCY: William S. Hart Union High School District

ADDRESS: 21515 Redview Drive, Santa Clarita, CA. 91350

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District V: Santa Clarita, Val Verde, Canyon Country

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District V: -Santa Clarita Boys & Girls Club, 24909 Newhall, Santa Clarita, CA. 91350

-Val Verde Boys & Girls Club, 30300 Arlington, Val Verde, CA. 91383

-Canyon Country Boys & Girls Club, 19420 Stillman, Canyon Country, CA.

91351

C. BACKGROUND:

William S. Hart Union High School District, as an accredited school district, is a viable educational partner in a WIA Youth program collaborative.

D. PROPOSAL SUMMARY:

- Good collaborative partners such as ASSERT, Boys & Girls Club, and Santa Clarita Valley Business Alliance
- The collaborations will provide a wide array of services through their Youth Centers
- Good plan in place for providing mentoring and leadership
- Sites are electronically linked to a County funded One-Stop
- Slot costs are reasonable

C. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

(site visited was conducted at the Santa Clarita Boys & Girls Club)

- Large and spacious facility located at municipal park complex
- Center contains computer and resource rooms
- On-site study and computer facilities
- Site is located on main streets with easy access by public transportation
- Safe and secure facility
- Fully operational study and recreational facilities on site

D. CALWORKS

AGENCY: HUB Cit

HUB Cities Consortium

ADDRESS: 2677 Zoe Avenue, Huntington Park, CA. 90255

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District I:

Cudahy, Huntington Park, Maywood, South Gate

District II: Lynwood

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District I: HUB Cities Consortium

2677 Zoe Avenue

Huntington Park, CA. 90255

District II: Project Impact

2610 Industry Way, Suite B

Lynwood, CA. 90262

South Gate Family Guidance Youth

2809 Tweedy Blvd. South Gate, CA. 90208 Youth Activity League's Firestone Center

7901 Compton Blvd. Los Angeles, CA. 90001

C. BACKGROUND:

HUB Cities Consortium has operated youth programs in the 1st and 2nd Supervisorial District for over the past 13 years. HUB Cities Consortium is also a One Stop facility.

D. PROPOSAL SUMMARY:

- Good collaborating partners from the non-profit organizations.
- Provide detailed account of which partners will be responsible for specific services.
- Clear strategies for recruitment of out-of school youth.
- Understand the WIA/CALWORKS youth program design.
- Have capability to obtain, track, and measure client and performance data.
- Lead agency is also a One Stop Center and youth will have access to a wide range of services and information.

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

Visit was made to HUB Cities Consortium site.

- Conference rooms
- Computer and classrooms
- Resource rooms
- Spacious office space
- Ample free parking
- · Kitchen and lounge for youth
- Safe and secure facility

F. CALWORKS

AGENCY: L.A. Works

ADDRESS: 5200 Irwindale Avenue, Irwindale, CA. 91706

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District I:

Azusa, Huntington Park, La Puente, Avocado Heights, South San Jose

Hills, Valinda, West Puente Valley

District IV:

Diamond Bar, Hacienda Heights, Rowland Heights

District V:

Claremont, Covina, Glendora, LaVerne, San Dimas, Walnut, West Covina,

Charter Oaks

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District I:

Hacienda-La Puente Mini Career Center / Youth Center

14041 East Nelson Avenue, La Puente, CA, 91744

District V:

L.A. Works One-Stop

5200 Irwindale Avenue, Irwindale, CA. 91706

**District V:

Bonita Mini Career Center / Youth Center

123 West Allen Avenue, San Dimas, CA. 91773

**Center is accessible for youth in District IV

C. BACKGROUND:

L.A. Works has operated youth programs in the 1st, 4th, and 5th Supervisorial districts for over 2 decades. L.A. Works is also a One Stop facility.

D. PROPOSAL SUMMARY:

- Strong collaboration with partners from education and private industries (Bassett USD, Claremont USD, Glendora USD, Allstate Insurance, Blockbuster Video, Footlocker, Kaiser Permanente, Marshall's, KABC Television, City Of Commerce, from various cities, etc.)
- Clearly define roles/responsibilities of each partner in the collaboration.
- Coordinated and well organized delivery system of service from intake to follow-up.
- Good description of the types of mentorship, leadership, and follow-up activities that will be provided.
- Comprehensive and innovative programs serving specific needs of the youth.
- · Centralized and accessible youth center.
- Intensive case management and counseling.
- Strong commitments from private industry to provide work experience and paid/unpaid work
 experience.
- One Stop facility with resources available to youth.

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

- · Modern, spacious site with state of the art technology amenities
- Accessible by public transportation
- Ample parking
- Resource room
- Computer rooms
- Private rooms for one on one counseling
- Classrooms with adequate equipment
- Partners are co-located

F. CALWORKS

AGENCY: Los Angeles County Office Of Education (LACOE) 9300 Imperial Highway, Downey, CA. 90242

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District II: Pomona
District III: Willowbrook
District V: Santa Monica
Lancaster

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District I: Grossman Community Center, 1650 W. Mission Blvd. #107B, Pomona, CA. 91766

District II: Hope Center, 400 E. Palmer Street, Compton, CA. 90220

District III: Santa Monica Community Center, 2705 Pico Blvd., Santa Monica, CA. 90405 **District V:** Lancaster Community Center, 43301 Division Street, Lancaster, CA. 93551

C. BACKGROUND:

The Los Angeles County Office Of Education has been a long time provider of Youth Programs under the JTPA Program in both the Title IIB and IIC Programs.

D. PROPOSAL SUMMARY:

- Strong collaborative partners such as CISCO Systems and Junior Achievements Of Southern California
- The collaborations will provide a wide array of services to the Youth
- The flow of services with respect to the core elements is clear and adequately describes which collaborative partner is responsible for providing services.
- Good plan in place for providing mentoring and leadership
- Are electronically linked to a County funded One-Stop
- Have good understanding of the WIA/CALWORKS Youth Program design and implementation requirements
- All required Core elements are addressed

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

- New large and spacious facilities which are geared to youth
- Probation department will be co-located at the Lancaster site
- Centers contain state of the art computer and resource rooms
- Sites are located on main streets with easy access by public transportation
- Safe and secure facilities
- Counselor / psychologist are on site at Santa Monica location

F. CALWORKS

AGENCY: Maravilla Foundation

ADDRESS: 5729 East Union Pacific Avenue, Los Angeles, CA. 90022

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District I: East Los Angeles

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District I: 572

5729 East Union Pacific Avenue Los Angeles, CA. 90022

C. BACKGROUND:

The Maravilla Foundation was established in 1967 as a non-profit community based organization and has been providing County-funded employment and training services since the 1970's (CETA Program) to the present (JTPA Program). Specifically, the agency has 17 years experience with youth programs. They are a current Summer Employment (SYETP-IIB) and Year-Round Youth (Title IIC) service provider in the First District.

D. PROPOSAL SUMMARY:

- Have experience providing the required core elements.
- Partners' roles and responsibilities are defined.
- Strategy in place for recruitment and intake.
- Multi-lingual staff on board.
- Workable program design.
- Reasonable slot costs.
- Letters of commitment for work experience opportunities are attached.

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

- Have available adjacent vacant facility they can renovate within two weeks as a dedicated Youth Center.
- Spacious site with ample parking and on-site security
- Near bus lines.
- Maravilla is in an industrial park, and inside and out, it maintains a very professional appearance.
- Will have computer, resource, meeting, and counseling rooms available.

F. CALWORKS

AGENCY: Mid San Gabriel Valley Consortium

ADDRESS: 10503 East Valley Blvd., El Monte, CA. 91731

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District I: Baldwin Park, El Monte, South El Monte
District V: Bradbury, Arcadia / Monrovia Islands

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District I:

South El Monte Community Center

1530 Central Avenue, South El Monte, CA. 91733

Baldwin Park Esther Snyder Community Center 4100 Baldwin Park Blvd., Baldwin Park, CA. 91706

District V:

Duarte Teen Center

1400 Buena Vista Street, Duarte, CA. 91010

C. BACKGROUND:

Mid San Gabriel Valley Consortium has operated youth programs in the 1st and 5th Supervisorial Districts for more than two decades. This agency has experience in Providing both Summer Employment (IIB) and Year-Round Youth (IIC) Programs and is a One-Stop.

D. PROPOSAL SUMMARY:

- Strength in partnering with three school districts (Baldwin Park USD, El Monte Union High School District, and Duarte USD) which provides wide recruitment ability and access to educational services.
- Proposal indicates a good grasp of the Workforce Investment Act (WIA/CALWORKS) legislation and the new youth program design.
- Extensive and well described roles of each partner.
- Wide variety and extensive services to be provided.
- Majority of the required core services and how they will be provided are well defined.
- Have capability to obtain, track, and measure client and performance data.
- Services available in Spanish.
- Slot costs are reasonable.
- Applicant is a One Stop operator.
- Attached commitment letters for work experience job opportunities.

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

Visit was made to the Baldwin Park Esther Snyder Community Center.

- Large, centrally located in Baldwin Park with bus stops and the metro line located in front of the site
- Center is fairly new (10 years old) and well kept.
- Amenities include weight room, swimming pool, computer lab, study room, and recreation room.
- Ideal site with a secure and friendly environment.
- Non-WIA/CALWORKS services available at the Center are available to the youth at minimal or no charge.
- Some partners will be co-located at the Center.

F. CALWORKS

AGENCY: Pomona Valley Youth Employment Services
ADDRESS: 568 East Foothill Boulevard, Pomona, CA. 91767

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District I: Pomona

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District I: Pomona Valley Youth Employment Services

568 East Foothill Boulevard, Pomona, CA. 91767

C. BACKGROUND:

Pomona Valley Youth Employment Services has been in operation since 1974 operating County-funded CETA and JTPA youth programs. They are a current Summer Employment (Title IIB) and Year-Round Youth (Title IIC) service provider.

C. PROPOSAL SUMMARY:

- Good variety in their partner mix includes PVYES Charter School, FCN Institute of Computer Technology, Boys and Girls Club, YMCA, YWCA, Pomona USD, Community Wellness Partnership, Tri-City Mental Health and others.
- Have understanding of the WIA/CALWORKS Youth Program design and the required ten core elements.
- Good description on how the core elements will be provided.
- Provides exposure and access to programs encouraging post-secondary education aimed at the African-American population (through ACT SO NAACP) and Hispanic population (through the Mariposa Project). Pomona USD also provides preparation to post-secondary education opportunities so that all enrolled youth have access to this core element.
- Flow charts are descriptive and indicate the client flow through the program.
- Good Client / Case Manager ratio.
- Will collaborate with the L.A. Urban League Pomona One Stop.

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

- Some partners will be co-located at the site.
- Computer and resource rooms on site.
- Near bus lines with adequate parking.
- Childcare room available so youth have access to childcare, if necessary.
- Outdoor (portable) swimming pools for older youth.
- Open Monday through Friday from 9 a.m. to 7 p.m.
- Building is old and needs to look a bit more inviting.

F. CALWORKS

AGENCY: SER South Bay

ADDRESS: 15342 Hawthorne Blvd., Suite 301, Lawndale, CA. 90260

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District II: Lennox (90304)

Willowbrook (90059,90061)

Florence / Firestone (90001,90002)

District IV: Lakewood Unincorporated Area (90712)

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District II: 15342 Hawthorne Blvd., Suite 301, Lawndale, CA. 90260

3800 El Segundo Blvd., Suite 201, Hawthorne, CA. 90250

District IV: 4346 South Street, Lakewood, CA. 90712

C. BACKGROUND:

Lead Agency has approximately 15 years youth program experience. SER South Bay is a current summer employment (Title II-B) and year round (Title II-C) program provider.

D. PROPOSAL SUMMARY:

- · Lead Agency to provide mentoring, leadership and 12 month follow-up
- Excellent linkages with local businesses. Have an ongoing contract to train youth and adults in the American Airlines SABRE reservation system with guaranteed employment
- Strong application of SCANS in youth training activities
- Strong education partnership with LAUSD, Hawthorne, Leuzinger High and Bellflower USD
- WIA/CALWORKS slot costs for tracks are reasonable

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

Hawthorne Blvd. (District I) and Lakewood facility (District IV).

- Youth centers are all located on main thoroughfares, they are well established and known by local youth.
- The facility at the main HQ is also being used by adults. It has ample floor space for classrooms, conference rooms, and counseling rooms. The facility in Lakewood is smaller, but has similar amenities.
- They all have ample parking space.
- The El Segundo site is now only being used for the summer program, but plans are made to open it year round.

F. CALWORKS

AGENCY: Soledad Enrichment Action, Inc. (SEA)

ADDRESS: 3763 East 4th Street, Los Angeles, CA. 90063

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District I: East Los Angeles

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District I: Primary Youth Center

161 South Fetterly Avenue, Los Angeles, CA. 90022

C. BACKGROUND:

SEA has 28 years experience serving high-risk children and families. Over the years, agency has developed strong ties with a wide range of partners.

D. PROPOSAL SUMMARY:

- Collaborative partners include 7 schools and colleges, 4 private businesses, 2 non-profit youth agencies, and 1 cbo.
- Strong family and youth involvement.
- Good program design and involvement of partners in their youth delivery system.
- Client files will be electronically managed.
- In kind services provided by partners at no cost.
- Dedicated staff serving the community.
- Good description of how they will provide leadership, mentoring, and 12 months follow-up.
- Detailed description of employment and educational skills services and how they will be provided.

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

- · Centrally located in the community served.
- Safe location, near the 3rd Street Sheriff's Station.
- Facility is youth friendly.
- Strong parent involvement in operation of the Center.
- Minor refurbishing is needed.

F. CALWORKS

AGENCY: Southeast Area Social Services Funding Authority (SASSFA)

ADDRESS: 9825 Painter Avenue, Whittier, CA. 90605

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District I: Pico Rivera, Santa Fe Springs **District IV:** La Mirada, East La Mirada,

Whittier, South Whittier, West Whittier / Los Nietos

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District I: 8604 East Whittier Blvd., Pico Rivera, CA. 90660 9845 Painter Avenue, Suite M, Whittier, CA. 90605

C. BACKGROUND:

SASSFA has operated youth programs in the 1st and 4th Supervisorial Districts for the past 16 years. This agency has experience in providing both Summer Employment (IIB) and Year-Round Youth (IIC) Programs. SASSFA is a County funded One Stop operator.

D. PROPOSAL SUMMARY:

- Good variety of youth partners Whittier UHSD, El Rancho USD, Apple One, K-Mart, Milestone Consulting, Target, and Tri-Cities ROP.
- Adequate description of each partner's services provided.
- Understand the ten core elements and their requirements.
- Ability to provide educational skills services.
- Agency is a One Stop Center and youth will be able to access a variety of information and services.
- Multi-lingual staff on board.

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

Site visited was the Pico Rivera facility.

- Spacious, 4000 square foot facility under current renovation.
- When renovations are complete, this will be a dedicated Youth Center.
- Convenient to bus lines and located in a strip mall with adequate parking.
- Amenities to include computer and resource rooms, and private counseling room.

F. CALWORKS

AGENCY: Youth Opportunities Unlimited

ADDRESS: 8419 S. Vermont Avenue, Los Angeles, CA. 90044

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District I: East Los Angeles
District II: Willowbrook, Watts

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District I: Sheriff's Station, 5019 East Third Street, Los Angeles, CA. 90022 Hope Center Academy, 77 East Compton Blvd., Compton, CA. 90221

C. BACKGROUND:

Youth Opportunities Unlimited has operated a youth workforce program for over 9 years in Supervisorial District II. Its programs offer youth a comprehensive training and employment program. Youth Opportunities Unlimited is a new agency with no prior funding from the County JTPA program.

D. PROPOSAL SUMMARY:

- Strong collaboration with partners from various agencies (i.e. Hope Academy, UCLA Community-Base Learning Program, Youth Build Employment System Inc., USC, etc.)
- · Good network of private industry involvement.
- · Clearly describes the intake and assessment process.
- Good description on oversight strategies.
- Slot costs are reasonable.

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

A site visit was made to the Youth Center in the Second supervisorial district.

- Recently refurbished, large and spacious.
- Attractive and very youth oriented.
- Large meeting room available for community and parent meetings
- Classrooms, resource, computer, and counseling rooms
- Accessible by public transportation
- Secure and safe environment
- College youth work at the site and provide mentoring to the youth.
- Recreational activities provided through Salvation Army.
- Kitchen on site and snack machines available.
- **F.** Requested to provide services in the CalWorks Youth Jobs Program.

B. SERVICE PROVIDERS NOT FUNDED

- 1. Communities Centers, Inc.
- 2. Los Angeles Mission College
- C. DE-OBLIGATED PROVIDER
 - 1. UCRA

NOT RECOMMENDED FOR FUNDING

WIA/CalWORKs YOUTH PROGRAMS AGENCY SUMMARY FORM

AGENCY: Communities Centers, Inc.

ADDRESS: 7518-26 South Vermont Avenue, Los Angeles, CA. 90044

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District II: Proposal does not indicate other than the Second District.

Applicant is located in the City Of Los Angeles Service Area and the nearest County eligible service areas appear to be Athens and Florence/Firestone.

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District II: 7518-26 South Vermont Avenue, Los Angeles, CA. 90044

C. BACKGROUND:

Communities Centers, Inc. has provided youth services for the past decade and for the last three years operated County funded Summer Employment (Title II-B) and Year-Round Youth (Title II-C) programs.

D. PROPOSAL SUMMARY:

- Commitment letters for work experience opportunities are provided.
- Indicate multi-linkages with a variety of entities.
- Services provided in English and in Spanish.
- Partners are listed along with the services they will provide, but no discussion on how they
 will provide them. It is basically a list of services to be provided.
- Partners collective experience is not addressed.
- Provide a general description of the mandatory 12 months follow-up, but no details
 provided on how often it will occur, which staff person is responsible to handle this
 element, or how follow-up is documented.
- No detailed description of how the client and services will flow through the collaborative.
 The narrative does not provide the clarity and details needed to visualize their delivery system.
- Required flow chart not provided.
- Weak statement regarding the provision of contextual basic skills and how those skills will be linked with academic and occupational training. How youth will apply what they learned is not provided.
- Case managers' roles need to be more defined.
- Does not give definite responsibility to a particular staff person to track and ensure a
 participant's Individual Service Strategy Plan is followed.
- Deleted and did not respond to the following questions:
 - --Describe Lead Agency's fiscal record keeping methods to facilitate audit reviews.
 - --Describe Lead Agency's participant record keeping methods to facilitate audit reviews.

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

A site visit was not made due to the score received by the proposal.

NOT RECOMMENDED FOR FUNDING

NOT RECOMMENDED FOR FUNDING

WIA/CalWORKs YOUTH PROGRAMS AGENCY SUMMARY FORM

AGENCY: Los Angeles Mission College

ADDRESS: 13356 Eldridge Avenue, Sylmar, CA. 91342-5751

A. SUPERVISORIAL DISTRICT SERVICE AREA:

District III: San Fernando, Sylmar

B. LOCATION OF YOUTH CENTER(S) / AUXILIARY CENTER(S):

District III:

8043 Burnett Street, North Hills, CA. 91343 8852 Orion Avenue, North Hills, CA. 91343

*All Centers Located In L.A. City

C. BACKGROUND:

Los Angeles Mission College is a One-Stop Center and has been serving JTPA Title II-C youth for the past five years in Supervisorial District III.

D. PROPOSAL SUMMARY:

- Good partnership with education (i.e. Community College Foundation, L.A. Educational Partnership)
- Experience in tracking and obtaining required JTPA outcomes.
- Detailed description of case management.
- Lack description on flow of services from intake to follow-up.
- Youth Centers are all located in L.A. City, not in L.A. County service delivery area.
- Proposing to serve L.A. City youth residents, rather than County youth.
- Unclear on the coordination of services.
- Lack of detail on recruiting and serving out of school youth and youth with special needs.
- Budget is unclear in some areas.

E. SUMMARY OF YOUTH CENTER(S) SITE VISIT:

A site visit was not made due to the low score received by the proposal.

NOT RECOMMENDED FOR FUNDING



Board Letter Summary Sheet for CSS Board Deputies

Name of Board Letter	FY 02-03 & FY 03-04 Area Plan Updates
Tentative Dates: 1) Coming for clearance: 2) Intended for filing: 3) On Board Agenda:	1) April 15, 2004 2) April 22, 2004 3) May 11, 2004
Branch / Author, Title	Aging and Adult Services / Vincent Amerson, Community Services Analyst III
Summary of Board Letter	This Board letter will enable CSS to to submit the FY 02-03 and FY 03-04 Area Plan Updates to the California Department of Aging (CDA) for approval. CDA approval of both of the Area Plan Updates is a required condition of the State's agreement with the Area Agency on Aging. Both plan updates reflect a coordinated services system under the jurisdiction of the Department for functionally-impaired adults and older adults, describe needs and agency goals and objectives.
Dollar Amount	\$ N/A
Source of Funding	N/A
Strategic Plan Goal	The recommended actions promote the County Strategic Plans goals of service excellence, organizational effectiveness and fiscal responsibility by providing for a network of community-based services, such as supportive services.
Additional Issues	N/A

DRAFT

May 119, 2004

The Honorable Board of Supervisors County of Los Angeles 383 Kenneth Hahn Hall of Administration 500 West Temple Street Los Angeles, CA 90012

Dear Supervisors:

LOS ANGELES COUNTY AREA AGENCY ON AGING FISCAL YEAR 02-03 & FISCAL YEAR 03-04 AREA PLAN UPDATES (ALL SUPERVISORIAL DISTRICTS) (3 VOTES)

IT IS RECOMMENDED THAT YOUR BOARD:

- 1. Approve the 2002-03 Planning and Service Area Plan Update (Attachment A).
- 2. Approve the 2003-04 Planning and Service Area Plan Update (Attachment B).
- Authorize the Director of Community and Senior Services or designee to sign both of the Letters of Transmittal (Attachment C and Attachment D) on behalf of the Chair of the Board.
- 4. Authorize the Director or designee to submit both of the plans to the California Department of Aging.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION:

The recommended actions are necessary for the Department to submit the FY 02-03 and FY 03-04 Area Plan Updates to the California Department of Aging (CDA) for approval. California Department of Aging approval of both of the Area Plan Updates is a required condition of the State's agreement with the Area Agency on Aging. Both plan updates reflect a coordinated services system under the jurisdiction of the Department for functionally-impaired adults and older adults, describe needs, and agency goals and objectives. The nutrition and supportive services contracted with service providers in fiscal years 02-03 and 03-04 are also included.

The Honorable Board of Supervisors May 119, 2004 Page 2

The Area Plan Updates for fiscal years 02-03 and 03-04 were not submitted to your Board in a timely manner for approval as a direct result of the management transition and key personnel changes that have occurred over the last two years at the Area Agency on Aging (AAA). The AAA has submitted a corrective action plan to the CDA to ensure that administrative, fiscal, and program responsibilities identified in the Older Americans Act (OAA) and the Older Californian's Act are being implemented in accordance with related regulations, policy guidelines, and contract requirements. Staff from the AAA have met with CDA representatives to address the submission of both of the Updates and were given an extension to submit both Updates pending Board approval.

Implementation of Strategic Plan Goals

The recommended actions support the Countywide Strategic Plan Goals of Service Excellence, Organizational Effectiveness, and Fiscal Responsibility.

Performance Measures

All agencies contracting with the Department are required to develop benchmark criteria for each of their performance standards. The Department will assess the agencies' performance during each monitoring visit.

FISCAL IMPACT/FINANCING:

County General Funds are not used to finance these programs. The contracted nutrition and supportive services programs described in both updates are financed by the Older Americans Act (OAA), State, and, local funds.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS:

On June 4, 2002, your Board accepted the FY 2002-03 Older Americans Act (OAA) Title III and VII of \$18,739,644 and Community-Based Services grant award of \$1,777,925 from the CDA and approved the service provider funding recommendations. As required by the State, we are requesting that the Board approve the 2002-03 Area Plan Update.

On June 10, 2003, your Board accepted the FY 2002-03_2003-04_Older Americans Act (OAA) Title III and VII of \$18,516,892 and Community-Based Services grant award of \$1,699,761 from the CDA and approved the service provider funding recommendations. As required by the State, we are requesting that the Board approve the 2003-04 Area Plan Update.

The Area Agency on Aging Advisory Council has had the opportunity to review and comment on both of these documents.

The Honorable Board of Supervisors May 119, 2004 Page 3

IMPACT ON CURRENT SERVICES:

Approval of the Area Plan Updates for fiscal year 02-03 and fiscal year 03-04 will enable the Area Agency on Aging to continue with its home and community-based long-term care initiatives and programs. These programs provide opportunities for functionally-impaired adults and older adults to live out their lives with maximum independence and dignity in their own homes and communities.

Respectfully submitted,

CYNTHIA D. BANKS Chief Deputy Director

Attachments (4)

c: David E. Janssen
Raymond G. Fortner, Jr.
Violet Varona-Lukens
J. Tyler McCauley

COUNTY OF LOS ANGELES - AREA AGENCY ON AGING

FY 2002-03 UPDATE to the 2001-05 AREA PLAN (PSA 19)

A Strategic Approach to the Changing Face of Older & Disabled Adult Services in Los Angeles County

A Coordinated Service System for Older Adults and Functionally Impaired Adults of Los Angeles County, Planning and Services Area 19

Under the Older Americans Act and the Older California Act

Area Plan Update Requirements for Fiscal Year 2003

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CHECKLIST FOR UPDATING THE 2002-03 AREA PLAN

1. Trans	mittal Letter	REQUIRED
A	Have you submitted the Transmittal Letter sign Advisory Council, and Chair of the Governing behind the cover page of your Area Plan Upda	Board? (Place the Transmittal Letter
2. Narra	tive Description of Relevant Changes	REQUIRED
	If a Strategic Plan is submitted as the Area Plathis requirement on the Required Area Plan U	
$\overline{\Delta}$	Have you attached a narrative description of re	elevant changes to your Area Plan?
Does the Na	rrative Description:	
A	Identify those sections of the Area Plan that h	ave been amended?
4	Identify affected goals?	
A	Identify location of objectives that are new, rev	vised, or continued?
A	Discuss new needs assessment findings, which direction?	ch have influenced the AAA's planned
A	Discuss other major changes, which may incli	ude but are not limited to:
_	 Changes in the PSA or its demographics; Changes in the Area Agency (include new Changes in the spectrum of local resource Effects of local disasters; and Changes in the needs of local seniors? 	
Δ	Include the estimate of number of low-income rural areas. (306)(a)(4)(A)(iii)(I) of the OAA.`	e minorities and older individuals residing in

3.	Revised	Goals and Objectives		REQUIRED
		nd objective pages may i have yet to be attained.	nclude objectives t	hat have already been accomplished along
		om the following sources	?	e programs or services funded by the AAA
	_	Title III/VII	Title V	CBSP
		o all goals and objectives legulations, Title 22, Artic		equirements of the California Code of
	p		s are measurable s	the AAA wishes to achieve through its statements of action to meet the goals.
	() () (-) ()	1) The nature of the actio 2) The party responsible (3) How the action will be 4) The anticipated outcon 5) How the outcome of th 6) The projected dates fo 7) Any program developn objective.	for the action. accomplished. ne of that action. le action will be me r starting and comp	
		lave you included all new	, revised, or contin	ued goals and objectives?
		o all objectives contain a	a completion date?	
		lave you identified each l C), or (PD&C)?	Program Developm	ent and Coordination objective with (PD),

If a Strategic Plan is submitted as the Area Plan Update, did you identify the location of this requirement on the Required Area Plan Update Components Table?

4.	Targe	eted Populations	REQUIRED
	A	Do updated objectives target services to older indivisorial need?	duals in greatest economic and
	A	Does the Update include specific objectives for prov low-income minority individuals and older individuals	iding services to s residing in rural areas?
5.	Need	ls Assessment Activities	REQUIRED
	V	Does the Update include a description of any needs the coming fiscal year?	assessment activities planned for
	4	If a Strategic Plan is submitted as the Area Plan Uponthis requirement on the Required Area Plan Update	
6.	Servi	ice Units	REQUIRED
	A	Is the FY 2002-03 Title III/VII Service Unit Plan attac	ched?
	囚	Is the FY 2002-03 Title V Service Unit Plan attached	ქ ?
	A	Is the FY 2002-03 Community-Based Services Progattached?	grams (CBSP) Service Unit Plan
	A	Are all programs identified in the Title III/VII Service Area Plan Budget (CDA 122)?	Unit Plan included in the Title III/VII
	A	Are all funded services/programs in the CBSP Serv Budget (CDA 263), and on page 5, Performance Es	
7.	Budg	get	REQUIRED
L	A	Is a signed copy of your FY 2002-03 Title III/VII Are (See PM 01-09 for master format.)	a Plan Budget attached?

Are all Title III/VII budgeted programs reflected in the Title III/VII Service Unit Plan?

8.	Apper	ndices REQUIRED
	A	Did you attach the required Appendix I, Service Matrix?
·		Has there been a change in direct service activities for Title III/VII or CBSP? If so, did you attach a revised Appendix IA, IB, and/or IC?
	Ā	Did you attach the required Appendix II for local public hearings?
		Have the minimum percentages for Priority Services for Title III B changed? If so, did you attach a revised Appendix V?
	Ø	Did you attach the new Appendix IX related to Homeless Older Individuals?
	M	Did you attach a copy of every Appendix that required revision?
9.	Copie	s of Updated Material REQUIRED
		Did you attach the completed Checklist for Updating the Area Plan?
		If a Strategic Plan is submitted as the Area Plan Update, did you attach the completed Required Area Plan Update Components Table?
	Ø	Is all updated information provided on single-sided sheets?
	A	Are updated pages numbered and dated in a way that preserves the continuity of the 2001-2005 Four-Year Area Plan, e.g., additions to page 12 would continue as page 12a, page 12b, page 12c, etc?
	ব	Have you provided an original and two copies of all updated material?
10.	Revis	ed Assurances for 2002-2005
	A	Did you insert the revised Assurances in your 2001-2005 Four-Year Area Plan?
		NOTE: Do not return the Assurances with the 2002-03 Update.

FY 2002-03 UPDATE to the 2001-05 AREA PLAN (PSA 19)

A Strategic Approach to the Changing Face of Older & Disabled Adult Services in Los Angeles County

NARRATIVE DESCRIPTION OF CHANGES

Summary & Introduction

The purpose of the Fiscal Year 2002-03 Area Plan Update is to provide a prospective account of anticipated changes to the 2001-2005 Area Plan. The Area Plan Update is an annual attachment to the Area Plan and reference to specific sections and appendices of the Area Plan are given herein for the reader's convenience. The following components of the FY2001-05 Area Plan are included and have been revised:

Part I--

Section A, Service System Specific to PSA 19 (pages 14-16)

Section B, The Planning Process (page 24)

Needs Assessment (pages 25-28)

Part II-

Area Plan Goals and Objectives (pages 33-36)

Part III-

Title III/IV Service Unit Plan (pages 38-40)

Title V Service Unit Plan (new)

Community-Based Services Programs (CBSP) Service Unit Plan (page 41)

Title III/VII Area Plan Budget for FY 2002-03 (pages 42-52)

Appendices I, IA, IB, II, (pages AP 1-9) and IX (new)

Fiscal Year 2001-02 was a year of tremendous growth and exploration for Los Angeles County Community and Senior Services/Area Agency on Aging (CSS/AAA), as it took the lead in a major strategic planning initiative regarding the future service delivery system for aging and disabled adult services. Working with a diverse group of community representatives and County department representatives, in developing a strategic plan, CSS/AAA employed various methods for obtaining broad public input. Although completion of the Long Term Care Strategic Plan (LTCSP) was targeted for Summer 2002, the strategic planning process will continue into FY 2002-03. Major progress toward

development of such a plan has been made and some components are incorporated into the FY 2002-03 Area Plan Update.

PART ONE: AREA PLAN BACKGROUND

SECTION A

SERVICE SYSTEM SPECIFIC TO PSA 19

COMMUNITY AND SENIOR SERVICES
AGING AND ADULT SERVICES BRANCH PROGRAMS

Introduction

Community and Senior Services (CSS) of Los Angeles County is a department within Los Angeles County government that provides social services to County residents, with a focus on dependent adults, the elderly and their families. Within the Aging and Adult Services Branch of the department is the Area Agency on Aging (AAA) along with other programs such as Adult Protective Services, Community Services Block Grant (CSBG), Community-based Service Centers / Senior Centers, and Domestic Violence programs. Programs operated by CSS generally serve residents throughout the County; the AAA is different in that most of its services are provided to County residents outside the City of Los Angeles.

Area Agency on Aging

OLDER AMERICANS ACT (OAA) PROGRAMS

Fiscal year 1999-00 marked the beginning of the current four-year funding cycle in which the AAA contracted for Older Americans Act (OAA) Supportive Services (Title IIIB), Nutrition Services (Title IIIC), and Vulnerable Elder Rights Protection Activities (Title VII) including: Congregate and Home Delivered meals, Outreach Technical Support Services, In-home Services, Respite Care, Legal Services, In-home Registry Services, and the Long-term Care Ombudsman Program.

In addition, the AAA funds the ENHANCE (Effective Nutritional Health Assessments and Networks of Care for the Elderly) Program with OAA Title IIID Disease Prevention and Health Promotion funds. ENHANCE provides nutrition screening, counseling, and intervention services in the client's home or a local community setting; the program was developed based on the guidelines and tools of the Nutrition Screening Initiative (NSI), a multi-year, multi-disciplinary national study. The target population includes frail, homebound older adults, as well as high-risk older adults who receive congregate meals or case management services funded by the AAA.

• <u>COMMUNITY-BASED SERVICES PROGRAMS (CBSP) – UNDER THE OLDER CALIFORNIANS ACT</u>

The AAA administers Alzheimer's Day Care Resource Centers (ADCRC), the Health Insurance Counseling and Advocacy Program (HICAP), and funding for the Linkages program with California State General funds under the Older Californians Act. In fiscal year 1999-00 the AAA made the decision to redirect the CBSP funds for the Brown Bag Program and the Foster Grandparent Program to the ADCRC program in order to maximize the limited resources allocated to ADCRC services. As a result, the number of ADCRCs increased from four to seven. The HICAP program is available Countywide and operated by one contractor. The Linkages program has been incorporated into the Integrated Care Management Program. The CBSPs have been incorporated into the array of programs administered by the AAA. The planning, administration and contracting process for these programs are aligned with the OAA-funded programs.

The Older Americans Act and Community-Based Services Programs together make up a network of home and community-based services for disabled adults and older adults involving contractual relationships between the AAA and more than 60 agencies Countywide.

• INTEGRATED CARE MANAGEMENT PROGRAM

The Integrated Care Management Program (ICM) was initially a three-year demonstration project that became operational July 1, 1999. This program is unique in that it brings together five separate sources of funds for case management services including: OAA: Title III-B Supportive Services; CBSP: Linkages AB 2800; Linkages AB 764 (a local Disabled Parking Violation Fees Account); and Adult Protective Services expansion funds, and as of December 2001, OAA Title IIIE Family Caregiver Support Act funds. In FY 2001-02, an independent consultant evaluated the ICM demonstration project. As a result of the evaluation, improvements were made and the ICM became a permanent program as of 2002-03. Through a network of 25 community-based contract service providers, this program provides comprehensive care management services to disabled adults and older adults to maintain independent living and to ultimately avoid or delay nursing home placement. The ICM was the first attempt to coordinate existing case management services and is a first step toward integration of aging and disabled services in Los Angeles County.

• NATIONAL FAMILY CAREGIVER SUPPORT ACT (NFCSA)

The National Family Caregiver Support Act was newly introduced as Title (IIIE) of the Older Americans Act reauthorization of 2000. The NFCSA authorizes funds to be allocated to serve the needs of caregivers and care recipients to promote dignity, well-being and independence. Under the direction and leadership of the CDA, the AAA implemented the NFCSA during fiscal year 2001-02 with an approximate \$1.7 million baseline allocation for our planning and service area. Implementation continues during FY 2002-03.

AAA MANAGEMENT INFORMATION SYSTEM (MIS)

During fiscal year 2001-02, the AAA spent considerable time and effort seeking a new management information system (MIS) to track and report all OAA and CBSP-funded services. Unfortunately, products currently available do not meet the needs of the AAA, because of the size and complexity of Los Angeles County. This has become a priority for our agency due to serious concerns with the reliability of data from the existing MIS, in addition to an interest in accessing new information technologies. During FY 2002-03, the Internal Services Department and CSS/AAA will work together to design a new MIS System to be implemented for FY 2004-05.

Adult Protective Services

The Adult Protective Services (APS) Program, administered by CSS, provides residents throughout Los Angeles County with protective services in situations involving elders (persons age 65+) and dependent adults (persons age 18-64) suspected of endangerment due to physical abuse, neglect, financial exploitation, or unsafe or hazardous living conditions.

Information and Assistance (I&A)

The Department's Information and Assistance (I&A) telephone service links County residents with community resources. The I&A program is linked with the Statewide toll-free Information and Assistance number that connects the caller to their local AAA. In addition, I&A staff attend local community events and meetings to provide information about resources available and identify unmet needs within the community. I&A staff coordinated the county-wide deployment of the six (6) Info Vans at the local community events to distribute information and resources available for family caregivers and others.

Senior Centers

Community and Senior Services operates three senior centers that serve as community focal points for the delivery of services and programs to older persons, in locations where no other senior centers are available to local residents. The services include nutrition, recreation, health, socialization, volunteer opportunities, education, and entertainment programs specifically for older adults. In addition, the County has 87 senior centers operated by cities and private organizations.

Older Americans Community Service Employment Program

The Older Americans Community Service Employment Program (OACSEP), funded by the OAA Title V, provides and promotes training and employment opportunities for low-income persons age 55 and over, and assists program enrollees to find unsubsidized employment. The program provides a variety of supportive services such as annual physical examinations, job counseling, transportation, job training, and job referral.

Community Service Centers

The eleven Community Service Centers operated by CSS provide information and referral, emergency foods baskets, counseling, and other related services. These service centers also provide office space for community-based organizations that serve community residents in a number of ways. Annually, over 2 million clients receive services at the centers, and over 100,000 persons participate in the various meetings held at the centers.

Dispute Resolution Program

Community and Senior Services administers the County's Dispute Resolution Program, financed by a surcharge on court filing fees in the County. Currently, 11 community-based agencies, including the County Bar Association, are funded to provide mediation, arbitration, and conciliation services in lieu of formal court filing and processing. In addition, three community service centers operated by CSS offer the Voluntary Mediation Services Program.

SECTION B

THE PLANNING PROCESS

Los Angeles County will be facing an unprecedented growth in the number of older adults over the next 30 years. Older adults currently represent nearly 10% of the County population. In 2030, it is projected that one in every five persons (nearly 20%) in the County will be 65 years or older. In addition approximately 10% of individuals age 18-64 have severe disability, two-thirds of whom are unable to work due to their disability. Moreover, substantial growth will occur in the populations of older and disabled ethnic minorities and persons whose primary language is not English.

These and other facts about the increasing number and needs of the older adult population of the County were published in a report issued to the Los Angeles County Board of Supervisors by Community and Senior Services / Area Agency on Aging (CSS/AAA) entitled preparing for the Future: A Report on the Expected Needs of Los Angeles County Older Adult Population (1999). This report

outlined key findings and recommendations that have led to the development of the strategic planning process and the County's continuing priorities for the future.

On August 10, 1999, in response to the aforementioned report, the Los Angeles County Board of Supervisors directed CSS/AAA to implement a strategic planning process to prepare the County to effectively address the needs of older and disabled residents. The goal of this project is to produce a Long Term Care Strategic Plan for Los Angeles County. The objectives for the Long Term Strategic Plan are as follows:

- Convene Community Roundtable (comprising consumers, AAA Advisory Council members, service providers, advocates, and experts), Interdepartmental Planning Body (comprising representatives of County departments), and the Strategic Planning Work Group (comprising representatives from the Community Roundtable and the Interdepartmental Planning Body).
- Analyze the current environment, including the examination of gaps and overlaps in service delivery to functionally impaired adults and older adults in Los Angeles County and identify opportunities to integrate or better coordinate service delivery.
- 3. Develop a mission statement and a vision statement, as well as strategies and goals for moving in the direction envisioned.
- 4. Draft and refine the Long Term Care Strategic Plan.
- 5. Engage the public, especially consumers and caregivers, throughout the planning process.

The Long Term Care Strategic Planning process was organized into four distinct phases; the **Organizational** phase (focusing on organizing the CRT, IPB, and WG including joint committees), the **Analysis** phase (collecting and summarizing background information, specifying most critical issues or choices regarding future LTC development, and finalizing LTC definition and target population), the **Design** phase (identifying planning methods to be used in setting future direction, developing framework for strategic planning), and the **Development Of Plan** phase (convening 8 public forums, employing other feasible methods of community input, preparing final version of plan).

This strategic planning effort is significant in that it is the first ever-Countywide effort to comprehensively examine the funding and delivery of services to disabled adults and older adults in the County. Although many efforts have been made to improve service delivery, this will be the first endeavor that brings together County Departments and community stakeholders to think and act strategically about the future of the service delivery system. This strategic planning process consumed fiscal year 2001-2002 and it is anticipated that the process will conclude during FY 2002-03. Upon completion of the LTC strategic

plan and approval by the Los Angeles County Board of Supervisors, the AAA plans to incorporate the strategic plan into its Area Plan for PSA 19.

NEEDS ASSESSMENT

(to replace pages 25-28 of 2001-05 Area Plan)

BACKGROUND

CSS/AAA has collected data from various sources about the current and upcoming needs of the County's older adult and disabled adult populations. The following are key needs assessment indicators that the AAA has recently gathered in developing the LTC strategic plan. Each provides insight into critical areas in terms of the planning and development of services.

DEVELOPMENT OF THE LONG TERM CARE STRATEGIC PLAN

On January 2, 2001, CSS/AAA was awarded a Golden Challenge Long Term Care Innovation Planning Grant from the California Department (CDA). This grant was used to partially fund the countywide strategic planning initiative for aging and disabled adult services. These grant funds were used primarily to hire a consulting agency to facilitate the activities of an Interdepartmental Planning Body (consisting of key County Department representatives) (IPB), a Community Roundtable (consisting of consumers, advocates, experts, and service providers) (CRT), and a Long Term Care Strategic Planning Work Group (WG) comprised of representatives of the two aforementioned planning groups, to develop a countywide long term care strategic plan for aging and disabled services in the County. The strategic planning process will examine service gaps, overlaps, integration and coordination for disabled adults and older adults. The goal is to reduce service fragmentation, improve coordination, and structure services that are accessible, flexible and seamless.

CSS/AAA hired a consulting firm, Blitz & Reckmeyer in August 2001 to assist in the management and to oversee the development and progress of the work plan and timelines. Blitz & Reckmeyer are a strategic change consulting company specializing in long-term integration and systems change and has managed four California counties with similar integration. The three planning groups: CRT, IPB, and the Work Group were organized during the summer and autumn months of 2001. The Long Term Care Strategic Plan will enable Los Angeles County to standardize and improve the quality of long-term care case management and services coordination for older adults and functionally impaired adults, as well as reduce the fragmentation and gaps of these services in the County. In June 2001, an orientation of the Community Roundtable was convened and 150 community members attended. The feedback from the meeting was very positive and encouraging. Six major areas of concern evolved from the

participants of the CRT orientation: Housing, Transportation, Health Services, Mental Health Services, Caregiver Resources, and Community Based Services.

Interdepartmental Planning Body (IPB)

The purpose of the IPB is to review the current structure of the County's service delivery system and design a model of integrated planning, funding, services for all County Departments serving older adults and disabled adults. The IPB consists of departmental representatives of key County departments at the level of policy manager or above, including Health Services, Mental Health, Public Social Services, Public Works, Library Services and Probation.

Community Roundtable (CRT)

The purpose of the CRT is to provide guidance in examining services, needs, gaps, duplications, and potential solutions for a system of aging and disabled adult services in Los Angeles County. The CRT consists of approximately 150 members, with the following overall composition: approximately 30% consumers/consumer advocates; 25% experts; 25% service providers; 10% Board appointees; and 10% general community representatives. The CRT has established six (6) committees that will focus on different aspects of aging and disabled services. These include: Caregivers & Resources, Health Care, Home and Community-based Services, Housing, Mental Health, and Transportation.

Work Group (WG)

The Work Group is composed of representatives of the Interdepartmental Planning Body (IPB) and the chairs and co-chairs of the six committees of the Community Roundtable (CRT). The WG incorporated the input and discussions of the IPB and the CRT to build a uniform vision of a coordinated service delivery system, consolidating and integrating the totality of the CRT and IPB input into a workable set of recommendations. The findings and resulting recommendations of the WG were reported to the IPB and the CRT, through a feedback process.

STATUS OF THE LTC STRATEGIC PLANNING PROCESS

During FY 2001-02, the organizational phase, the analysis phase and the design phase of the planning process were completed. The development of the written plan began in the latter part of that year and continues in FY 2002-03. It is anticipated that the final draft will be presented to the Board of Supervisors in January 2003. The mission, vision and target population of the LTC strategic plan have been finalized.

Mission of the LTC Strategic Plan—To provide long term care services for the culturally diverse population of Los Angeles County. These include a broad range of medical/mental/social/support services that assist older adults (60+

years of age) and disabled adults (18+ years of age) maintain their independence in ways that ensure individual dignity, choice, and quality of life.

The vision of the LTC strategic plan is to create a long term care system that maximizes consumer independence and dignity through the coordinated delivery of a comprehensive continuum of medical/mental/social/support services that are responsive to and accessible by Los Angeles Count's diverse populations of older and disabled adults, their families, and their caregivers. The values emphasize an inherent respect for the people we serve, a user-oriented approach to service delivery, a focus on community-acceptable standards of care, a reliance on collaboration and communication, and a commitment to excellence.

The LTC strategic plan will serve the following population:

Los Angeles County Residents Seniors= 60+ years of age Disabled Adults= 18+ years of age.

Priorities and Needs of Older Adult and Adults with Disabilities

Through the efforts of the three (3) planning bodies: Interdepartmental Planning Body, Community Roundtable and the Work Group, the Long Term Care Strategic Planning process was successful in identifying fourteen (14) critical issues that are the most significant factors driving long term care planning in Los Angeles County. The CRT and IPB developed these issues through a multistage process that began with extensive discussions and led to the development of ninety-one (91) critical issues. An Issues Analysis tool was used to cluster these inputs into two major categories (services & themes). This process led to the consolidation of nine (9) service issues and sixteen (16) thematic issues that were rated according to their relative importance and urgency. The rating process led to the identification of two major categories of high-priority critical issues.

Critical Issues:

Funding Resources and Limitations. Increase the level of funding for seniors and those with disabilities. Decrease the constraints involved with public funding, use of funds more effectively and efficiently, reconcile conflicts between federal/state/local funding sources. Stabilize the resource base for seniors and disabled adults programs.

Transportation Services. Available, accessible, affordable, and better-coordinated transportation services to help seniors and disabled adults maintain their public mobility. Increased resources for such services.

Housing Services. Available, accessible, and affordable housing units, rental assistance, and support services. Help seniors and disabled adults age in place by providing resources for such services.

Caregiver Services. Caregiver services, such as care by family, kin, volunteers, and professionals to assist seniors and disabled adults with chronic illness or disabilities. Include ways to increase the number of caregivers, improve their training, enhance coordination of services, build a more coherent infrastructure for such services, and expand the resources to do so.

Fragmented System of Services. The need for a comprehensive continuum of medical/social/support services. Establish an integrated system for seamlessly delivering these services in ways that are better coordinated, user-friendlier, and less duplicative so that seniors and disabled adults receive more appropriate care.

Health Care Services. Available, accessible, and reliable medical and health services, including preventive as well as acute services.

Mental Health Services. Establish defined, widely available, and accessible mental health services. These services will assist seniors and disabled adults with varying degrees of mental illness by providing better coordination with mainstream medical care.

Cultural and Language Barriers. Culturally sensitive approaches to service delivery that approve access to and utilization of services by the diverse population of Los Angeles County, with emphasis on the non-English speaking residents.

Information and Referral / Assistance Services. Develop a comprehensive, coordinated, and user-friendly set of initial access points for helping seniors and disabled adults learn about and utilize the services available to the residents of Los Angeles County.

Access to Services. Improve seniors and disabled adults' ability to obtain a broad variety of services available to residents of Los Angeles County through appropriate case (care) management. Continue to encourage the standardization of case management staffing requirements and educational professional experience qualifications.

Advocacy. Increase legislative measures, outreach efforts, and public awareness campaigns for seniors and disabled adults. Address local, state and federal initiatives to effectively advocate on behalf of seniors and disabled adults.

Quality of Care. Significantly improve the quality of care that seniors and disabled adults receive. Increase the community acceptable standards of medical/social/support services delivery that providers must meet or exceed.

Workforce Resources and Development. Attract more people to work in long term care, develop an appropriate mix of qualified personnel to deliver required services, improve staff and volunteer training, and secure the resources to ensure the long term availability of this workforce, as the baby boomers age.

These critical issues will be woven into the goals and objectives of the final draft of the LTCSP.

INTEGRATED CARE MANAGEMENT DEMONSTRATION PROJECT (ICMDP) EVALUATION OF 2001-02

The purpose of the ICMDP and its diversified funding strategy was to provide cost-effective and cost-efficient funding of case management services in a manner that appears seamless to clients. It was intended to provide greater access to services for clients by expanding flexibility in using several sources of funding, streamlining the paperwork and approval processes, and fostering coordination between APS and community case managers.

The program was created in response to a study conducted by the AAA in 1997 that showed increasing demands for case management for a diverse population of older and disabled adults, gaps in the availability of case management in certain communities, inconsistencies in training and education of common standards and criteria for case management services. During FY 01-02, an evaluation, conducted by Partners In Care Foundation during November 2001 through January 2002 was intended to assist the design of the second generation of this program, which was launched in July 2002. It examined program strengths and weaknesses; presents the perspectives of clients, professional participants and planners and identifies the areas for additional leadership opportunity and system changes.

The three year demonstration project has now been completed and is widely considered to be a success by CSS/AAA and its advisory council, clients, community agency care management staff and Adult Protective Services (APS). The evaluation concluded that the ICMDP has successfully addressed critical issues in care management of both older adults and younger disabled adults and can speak to a number of significant accomplishments:

 Creation and implementation of a diversified funding strategy that increased funds available for care management and purchase of service by 200%;

- Development of a network of 25 community-based agencies with a uniform set of criteria for client eligibility;
- Standardization of case management staffing requirements and educational professional experience qualifications;
- Increased skills levels of case managers especially in serving the younger disabled;
- Use of a single practice model for case management by all contacted agencies (the Linkages model);
- Improved coordination between APS and community case managers;
- General acceptance of the ICMDP model by APS and community care managers;
- High level of client satisfaction.

Minor improvements will continue to be made to Integrated Care Management, which will be implemented as a continuing CSS/AAA program during FY 2002-03.

PART TWO: AREA PLAN GOALS AND OBJECTIVES

(replaces pages 33-36 of 2001-05 Area Plan)

The following table indicates which objectives have been completed, continued, and added for the FY 2002-03 Update to the 2001-05 Area Plan:

Objective	Completed	Continued	New for FY 2002-03
1.1	X		
1.2	х		
1.3	х		
1.4	Х		
1.5			X
1.6			x
1.7			Χ
1.8		X	
2.1	X		·
2.1		x	
2.3		X	
2.4		X	
2.5	x		
2.6			X
3.1	X		
3.2	X		
3.3	Х		
3.4	X		
3.5	X		
3.6			X
3.7			X
3.8			X
3.9			X
3.10			X
3.11	X		
4.1		X	
4.2		X	
4.3	X		
4.4			X
4.5			X
4.6	-		X
4.7		X	
5.1		Х	
5.2		х	
5.3		X	
5.4			X

Goal #1: Maximize consumer independence along the continuum of care for disabled adults and older adults.

Rationale: To improve access to home and community-based services by reducing fragmentation of services, maximizing integration of the service delivery system and to support caregivers.

Objectives

- 1.1* Implement the National Family Caregiver Support Act Program to expand services to include caregivers in AAA-funded programs, such as Alzheimer's Daycare Resource Centers, and integrated care management and respite service, collaborate with existing agencies, with expertise in caregiver issues, and include services for relative caregivers. Completed during FY 2001-2002.
- 1.2* Include providers representing the full continuum of care from acute hospitals, skilled nursing and residential care facilities, and assisted and independent living housing and adult day services, and Alzheimer's Daycare Resource Centers options in the long-term care strategic planning process. Completed during FY 2001-2002.
- 1.3* Commission an independent evaluation of the Integrated Care Management Demonstration Project, and design program improvements and enhancements to be included in the next open competitive request for proposals process for the funding cycle beginning July 1, 2002. Completed during FY 2001-2002.
- 1.4* Advocate on behalf of the interest of Los Angeles County and its residents by participating in the California Long Term Care Council to protect consumer independence in planning for long term care needs of disabled adults and older adults in Los Angeles County. Completed during FY 2001-2002.
- 1.5* Convene a Task Force of consumers and providers to assist in designing program improvements and enhancements to be included in the next open competitive Request For Proposals (RFP) process for the funding cycle beginning July 1, 2003 for Title IIIB supportive services, such as legal services and in-home services (including in-home respite care), to be accomplished by June 30, 2003.

^{*}Program Development and Coordination (PD&C) Objective (see Part One, Section A, Description of Area Agency on Aging, for the definition of PD&C

- 1.6* Identify opportunities for older adults and adults with disabilities to enhance self-directed care; to be accomplished by June 30, 2003.
- 1.7 Prepare an action plan for improving coordination of caregiver and kinship services based on a review of best practice models, by working with the Kinship Care Coordinating Council (KCCC); to be accomplished by June 30, 2003.
- 1.8 Develop & implement the Kinship Care Collaboration Program with the Department of Children's and Family Service (DCFS) to serve relative caregivers; to be accomplished by June 30, 2002.
- Goal #2: Include the needs of Los Angeles County's full range of diverse populations in planning and programs.

Rationale: To ensure that the tremendous diversity of language, culture, functional impairment, age, housing options, lifestyle, geography, dementia-related and caregiver needs are addressed in the planning process and that programs are responsive to the needs of consumers.

Objectives

- 2.1* Ensure that the long term care strategic planning process embraces the County's wealth of diversity, especially including targeting requirements that have been newly identified by the reauthorization of the Older Americans Act. These new targeting requirements include the following groups: Native American older adults, persons with Alzheimer's Disease and related disorders and their families, older individuals residing in rural areas, and persons caring for individuals with mental retardation. Completed during FY 2001-2002.
- 2.2* Continue to support agencies serving divers populations through capacity-building efforts. For example, increase staff development activities of the AAA's contract service providers, such as Health Insurance Counseling Advocacy Program (HICAP), Alzheimer's Day Care Resource Centers (ADCRC), and identify and acquire new resources to support the planning and programming efforts; to be completed by June 30, 2003.
- 2.3* Establish a baseline for mandated targeting requirements through needs assessment activities and the long-term care strategic planning process; to be accomplished by June 30, 2004.

^{*}Program Development and Coordination (PD&C) Objective (see Part One, Section A, Description of Area Agency on Aging, for the definition of PD&C)

- 2.4 Increase outreach efforts to the Latino older adult population for membership on the AAA Advisory Council; to be accomplished by June 30, 2003.
- 2.5* Increase the number of participants in the C-1 program by establishing a culturally competent congregate nutrition site for Cambodian older adults in Long Beach, where a concentration of Cambodian older persons reside.

 Completed during FY 2001-2002.
- 2.6* Establish a Long Term Care Inter-Cultural Advisory Committee of the Long Term Care Coordinating Council (LTCCC) to help advise and monitor the delivery of linguistically specific and culturally specific long term care services, including a plan to develop appropriate language translation of major informational and educational materials; to be accomplished by June 30, 2003.
- Goal #3: Prepare for the demands of Los Angeles County's evolving and expanding aging and disabled adult populations.

Rationale: To address the demographic challenges of Los Angeles
County's growing adult population over the next 30 years and
create a Countywide consciousness about the needs of and
services for the disabled adults and older adults.

Objectives

- 3.1* Establish an Interdepartmental Planning Body (comprising key County Departments) to review the current structure of the County's service delivery system and develop a Countywide strategic plan that presents a model of integrated planning, funding and services for all County Departments serving disabled adults and older adults. Completed during FY 2001-2002.
- 3.2* Establish an Aging and Disabled Services Community Roundtable (comprising consumers/ consumer advocates; experts; service providers; Board of Supervisors appointees; and other community leaders) to provide guidance to the Interdepartmental Planning Body in examining existing services, needs, gaps, duplications, and potential solutions for a system of aging and disabled adult services in Los Angeles County. Completed during FY 2001-2002.

^{*}Program Development and Coordination (PD&C) Objective (see Part One, Section A, Description of Area Agency on Aging, for the definition of PD&C)

- 3.3* Create a Long Term Care Strategic Planning Work Group (comprising of representatives of the Interdepartmental Planning body and Community Roundtable) charged with developing a Countywide Long Term Care Strategic Plan for older adults and disabled adult services in Los Angeles County. Completed during FY 2001-2002.
- 3.4* Hire a Project Director (consultant) to provide strategic Planning expertise, oversee strategic planning activities, and facilitate the development of the Countywide long Term Care Strategic Plan. **Completed during FY 2001-2002.**
- 3.5 Establish baseline data on current funding and service delivery levels of programs and services provided to older adults by all Los Angeles County Departments. **Completed during FY 2001-2002**.
- 3.6* Implement the Medi-Cal Administrative Activities (MAA)/Targeted Case Management (TCM) program to increase funding for Integrated Care Management and Health Insurance Counseling and Advocacy Program (HICAP). MAA/TCM is a federal financial participation (FFP) program meaning that the federal government is willing to share in the cost of programs funded with state or local funds. TCM is designed to assist a specified group of Medi-Cal recipients with access to necessary medical, social, educational or other services; to be accomplished by June 30, 2003.
- 3.7* Establish a Long Term Care Coordinating Council (LTCCC) composed of county, provider, community and consumer representatives to help advise implement, and monitor progress on long term care strategic planning and implementation in LA County; to be accomplished by June 30, 2003.
- 3.8* Collect, update, and disseminate information about housing availability and eligibility to every public private agency servicing older adults and adults with disabilities; to be accomplished by June 30, 2003.
- 3.9* Develop a rent-to-prevent-eviction program that specifically targets at-risk older adults and adults with disabilities; to be accomplished by June 30, 2003.
- 3.10* Prepare an action plan to increase the number of emergency, transitional, and permanent housing units required to meet the current and projected needs of homeless older adults and adults with disabilities; to be accomplished by June 30, 2003.
- *Program Development and Coordination (PD&C) Objective (see Part One, Section A, Description of Area Agency on Aging, for the definition of PD&C)

- 3.11 Include the needs of the diversity of caregivers in the LTC Strategic Planning process. **Completed during FY 2001-2002.**
- Goal #4: Promote customer service and accountability throughout the organization including primary recipients of services (consumers), the community, service providers, and funding sources.

Rationale: To ensure quality and improve the effectiveness of the AAA and its services.

Objectives

- 4.1* In collaboration with selected providers, pilot a client satisfaction survey and mechanisms for responding to client input, for the Integrated Care Management Demonstration Project. The outcome of this pilot will serve as a basis for future client satisfaction surveys for other AAA-funded programs. Full implementation of client satisfaction survey is not expected to be completed until June 30, 2003.
- 4.2 Improve data collection and information management by the AAA and its contract service providers through the development and implementation of a web-based management information system including Integrated Care Management, Title IIIB Supportive Services, Respite, Personal Care, Home Maker and Chore Services, ADCRC, Family Caregiver Support Program, Community Based Services Programs, Health Insurance Counseling Advocacy Program (HICAP), and Nutrition Services; to be accomplished by June 30, 2004.
- 4.3 Continue to increase communication and coordination of activities of the AAA including Contracts Management, Planning and Development Services, and Title V Older Adult Community Service Employment sections. Completed during FY 2001-2002.
- 4.4* Prepare a comprehensive list of countywide Long Term Care Services and resources available in each Service Planning Area (SPA) that will webaccessible to providers of Long Term Care Services and updated regularly; to be accomplished by June 30,2003.

*Program Development and Coordination (PD&C) Objective (see Part One, Section A, Description of Area Agency on Aging, for the definition of PD&C)

- 4.5 Integrate the Senior Community Services Employment Program information into the future WorkSource California promotional marketing campaign: to be accomplished by June 30, 2003.
- 4.6* Advise MTA to develop and implement a plan that identifies service gaps and providers recommendations for eliminating for eliminating the gaps by analyzing current transportation services for older adults and adults with disabilities and client eligibility; to be accomplished by June 30, 2003.
- 4.7 Develop a system to review and respond to input from family caregivers \$ relative caregivers; to be accomplished by June 30, 20004

Goal #5: Promote the awareness of the Area Agency on Aging and its services.

Rationale: To ensure services are accessed and utilized by disabled adults and older adults.

Objectives

- 5.1 Increase participation of Information and Assistance unit in health fairs, public forums, and other community events to promote the AAA and its network of services, including the use of available video, print marketing materials and highlighting Elder Abuse Prevention programs; to be accomplished by June 30, 2003.
- 5.2 Implement the use of six (6) Info Vans to increase the public's awareness of the AAA and its programs and services with emphasis on the Family Caregiver Support Program; to be accomplished by June 30, 2003.
- 5.3 Continue to support and expand the efforts of the AAA Advisory Council and the Los Angeles County Commission on Aging to educate and inform the public regarding programs and services available to disabled adults and older adults, by providing staff assistance; to be accomplished by June 30, 2003.
- 5.4* Support and publicize local Focal points (and other providers of Long Term services) as community-based points of entry for information and referral to the full range of Long Term Care services and resources; *to be accomplished by June 30, 2003.*
- *Program Development and Coordination (PD&C) Objective (see Part One, Section A, Description of Area Agency on Aging, for the definition of PD&C)

<u>Title III/VII Service Unit Plan: 2002-03</u> Second Year of the 2001-2005 Four-Year Planning Period

The Service Unit Plan utilizes NAPIS (National Aging Program Information System) Categories

Indicate the number of **units of service** to be provided with ALL funding sources, including federal, State, USDA, program income, and local funds. Units of service are listed in PM 97-02. All the programs identified must be listed in the budget, in compliance with California Code of Regulations, Title 22, Article 3, §7300(d).

The Goals and Objectives column provides the AAA with an opportunity to relate each Title III/VII funded service/program to a goal and objective statement.

Goals and/or Objectives are required for every program/service funded by the AAA.

If a Strategic Plan is submitted as the Area Plan Update, identify the location in the Strategic Plan of the goal and objective(s) for each program.

TITL	E III Program	Goals and Objectives (Required)
1.	Personal Care (In-Home)* Units of Service 47,906 (1-Hour)	Goal #1 Objective #s
2.	Homemaker (In-Home)* Units of Service 46,525 (1-Hour)	Goal # Objective #s Objective #s
3.	Chore (In-Home)* Units of Service 1,032 (1-Hour)	Goal # Objective #s Objective #s
4.	Home Delivered Meals Units of Service 998,575 (1-Meal)	Goal #4 Objective #s Objective #s
*Indic	cates Title III B Priority Services	

5.	Adult Day Care/Health N/A Units of Service(1-Hour)	Goal # Objective #s Objective #s Objective #s	
6.	Case Management (Access)* Units of Service 146,196 (1-Hour)	Goal # 3, 4 Objective #s 4.1 Objective #s 4.2 Objective #s 3.6	
7.	Congregate Meals Units of Service 1,547,605 (1-Meal)	Goal # _ 2, 4 Objective #s	
8.	Nutrition Counseling Units of Service 5,151 (1-Hour)	Goal #4 Objective #s Objective #s	
9.	Assisted Transportation (Access)* N/A Units of Service (1-One-Way Trip)	Goal # Objective #s Objective #s	
10.	Transportation (Access)* N/A Units of Service(1-One Way Trip)	Goal # Objective #s Objective #s	
11.	Legal Assistance* Units of Service 15,935 (1-Hour)	Goal # 1 Objective #s 1.5 Objective #s Objective #s	<u>.</u>
12.	Nutrition Education Units of Service 15,235 (1-Session) eates Title III B Priority Services	Goal # _ 4	

13.	Information and Assistance (Access)* Units of Service 22,884 (1-Contact)	Goal # 3, 5 Objective #s 3.9 Objective #s 5.1 Objective #s
14.	Outreach (Access)* N/A Units of Service(1-Contact)	Goal # Objective #s Objective #s Objective #s
15.	"Other" <u>Title III Services</u> (Specify services not reporte	ed under NAPIS categories 1 - 14)
	Medication Management	Goal #3, 4 Objective #s
	Disease Prevention	Goal # 3 Objective #s Objective #s Objective #s
	Community Services	Goal #2 Objective #s Objective #s
		Goal # Objective #s Objective #s Objective #s
		Goal # Objective #s Objective #s Objective #s

^{*}Indicates Title III B Priority Services

Ombudsman Services (Title III/VII A)		Goal # 4 Objective #s Objective #s Objective #s	4.2
Total number of cases to be close	d <u>5,009</u>		
Training for Ombudsman staff and	i volunteers		
Number of sessions	169		
Number of hours	593		
Total number of trainees	819		
Resident visitation (other than in r	esponse to d	complaints)	
Number of SNFs to visit	942		
Number of RCFEs to visit _	640		
·			
Elder Abuse Prevention (Title VII B)		Goal #	5
		Objective #s	<u>5.1</u>
		Objective #s	
		Objective #s	
Units of Service	2,770		

TITLE V Service Unit Plan: 2002-03 Second Year of the 2001-2005 Four-Year Planning Period

The Goals and Objectives column relates the Title V funded service/program to an Area Plan goal and objective statement. A goal and/or objective is required for each AAA that receives Title V Program funds. Detailed enrollee slots and funding are found in the Title V Planning Estimate.

If a Strategic Plan is submitted as the Area Plan update, identify the location in the Strategic Plan of the goal and objective(s) for each program.

	्राध्यक्षां स्थाने	<u>(ন্ত্রাল্লাত গুলস্পত্রের্থিক গোলে)</u>
1.	SCSEP	Goal # #4
	# of Slots _271	Objective #s

The minimum requirements for the program are to serve 140 percent of authorized slots and to transition 25 percent of authorized slots into unsubsidized employment. Sample goals might relate to how many enrollees will be served or transition into unsubsidized employment over the minimum. Listed below are sample objectives.

Sample objectives:

- Recruit, orient, and place 10 new enrollees in the program by June 30, 2002.
- 25% of newly enrolled Title V participates will attend job search workshops through the One-Stop Career Centers by December 31, 2001.
- Establish five new light industrial host sites to expand and enhance vocational opportunities for enrollees by June 30, 2002.
- Implement an approved Memorandum of Understanding (MOU) between all One-Stop Career Centers and the AAA by June 30, 2002.
- Implement an approved MOU between the Local Workforce Investment Board and the AAA by June 30, 2002.

Community-Based Services Programs (CBSP) Service Unit Plan: 2002-03 Second Year of the 2001-2005 Four-Year Planning Period

The Goals and Objectives column relates each CBSP funded service/program to an Area Plan goal and objective statement. A goal and/or objective is required for each CBSP program funded. Detailed service units are found in the Community-Based Services Programs Budget (CDA 263), on page 5 Performance Estimates.

If a Strategic Plan is submitted as the Area Plan Update, identify the location in the Strategic Plan of the goal and objective(s) for each program.

Program Title	Goals and Objectives (Required)
Alzheimer's Day Care Resource Center (ADCRC)	Goal #: 2, 4 Objective #s: 4.2 Objective #s: 2.2 Objective #s:
 Caregiver Support Sessions: In-service Training Sessions: On-site Training Sessions: 	304
Brown Bag Program	Goal #: Objective #s: Objective #s:
 Unduplicated Persons Served: Pounds of Food Distributed: Volunteers: Volunteer Hours: Distribution Sites: 	
Respite Program	Goal #:1, 4 Objective #s:1.5 Objective #s:
Respite Registry 1. Unduplicated Clients: 572	

Successful Matches: 510

2.

Non-Linkages Respite Purchase of Servic	e
 Families Served (Unduplicated): 72 Respite Hours Provided: 1165 	
Linkages Respite Purchase of Service	
 Families Served (Unduplicated): 68 Respite Hours Provided: 119 	
Linkages	Goal #:3, 4
 Annual Number of Unduplicated Clients Served: 4509 Active Monthly Caseload: 654 	
Foster Grandparent Program	Goal #: Objective #s: Objective #s: Objective #s:
 Volunteer Service Years (VSY): Volunteer Hours: Senior Volunteers: Children Served: 	
Senior Companion Program	Goal #: Objective #s: Objective #s: Objective #s:
 Volunteer Service Years (VSY): Volunteer Hours: Senior Volunteers: Seniors Served: 	

Health Insurance Counseling and Advocacy Program (HICAP)	Goal #:2 Objective #s: Objective #s:
 Community Presentations: 167 Attendees at Presentations: 6000 Persons Counseled: 5076 Registered Counselors for the Year: 40 Registered Long-Term Counselors: 14 Number of Community Educators: 2 Active Monthly Registered Counselors: 28 	
HICAP Legal (if providing) Representation Services	Goal #:2 Objective #s: Objective #s:
1. Clients Served: 484 2. Hours: 653	

AAA Services Matrix 2001-2005 Area Plan APPENDIX I

FY 2002-03

PSA 19

Instructions:

- Indicate under the appropriate funding column on the Service Matrix <u>each OAA</u> and CBSP program/service the AAA provides by entering a "D" if a direct service, "C" if contracted, and "D/C" if both.
 - Vi 69 4
 - The "Other" column is used to identify funds from other sources, e.g., local government agencies, private funding, and grants. If a Title III/VIII or CBSP program has been checked as a direct service, complete Appendix IA, IB, and/or IC. Optional: The "Funding Amount" column may be used to indicate all funds from any source used to provide the program/service.

			Fun	Funding Sources	rces			Funding Amount	
OAA Programs	B ■	III C	Q III	Λ	VIII	State	Other	(Optional)	
Adult Day	၁								
Care/Health									
Assisted						-	•		
Transportation			•						
Case Management	ပ					သ	၁		
Chore	ပ								
Community	C&D		Ω				Q		
Services/Senior							21 2-		
Center Management									
Consumer									
Congregate Meals		၁							
Disease Prevention			D						
Elder Abuse	ပ				C				
Prevention			·						

		<u> </u>	Func	Funding Sources	rces			Funding Amount
OAA Programs	B	JII C	III D	Λ	VII	State	Other	(Optional)
Employment				ပ				
Health							-	
Home Delivered Meals		၁						
Homemaker	ပ							
Home Repair						•		
Housing								
Information & Assistance	O						۵	
In-Home Respite								
Legal Assistance	ပ							
Medication Management						·		
Mental Health								
Minor Home Modification								
Nutrition Counseling		Э	သ					
Nutrition Education		Э	D					
Ombudsman	ပ				C			
Outreach		-		,				
Personal Care	၁							

			Fund	Funding Sources	rces			Funding Amount
OAA Programs	≡ B	III C	III D	^	VII	State	Other	(Optional)
Program	۵							
Development &								
Coordination		J.			1			
Security/Crime								
Senior Center								
Renovation/								
Transportation								
Visiting								
)								

Community-Based			Fur	Funding Sources	ources			Funding Amount
Services Programs	8 ■	⊃ ≡	Q III	>	NII V	CBSP	Other	(Optional)
ADCRC	ပ		e e e e e e e e e e e e e e e e e e e		And the second s	သ		
Brown Bag				Company of the state of the sta				
Foster Grandparent					programme or an extension			
HICAP				-11-0 2 00 1		C		
Linkages						C *		
Respite Purchase of Service				The second secon		C		
Respite Registry	ပ					၁		
Senior Companion			The state of the s					

* Part of the Integrated Care Management Program

APPENDIX IA

NOTICE OF INTENT FOR AREA AGENCY ON AGING TO PROVIDE SPECIFIED OLDER AMERICANS ACT SERVICES

CDA has determined that provision of the specific Title III and Title VII services listed below is considered to be part of the function of an AAA. (California Code of Regulations, Article 3, §7320.)

On the basis of completion of Appendix IA, the AAA will receive authorization to provide these services for the years checked below.

Check all applicable Services

Title III B Information and Assistance (formerly Information and Referral)	FY 2001-02 _x_FY 02-03 _x_FY 03-04 _x_FY 04-05
Title III B Case Management	FY 2001-02FY 02-03FY 03-04FY 04-05
▼Title III B Program Development and Coordination	<u>x</u> FY 2001-02 <u>x</u> FY 02-03 <u>x</u> FY 03-04 <u>x</u> FY 04-05
★ Title III D Disease Prevention and Health Promotion	FY 2001-02 _x_FY 02-03FY 03-04FY 04-05
Title VII Prevention of Elder Abuse, Neglect, and Exploitation	FY 2001-02FY 02-03FY 03-04FY 04-05

• Describe the methods that will be used to assure that target populations will be served throughout the PSA. (Attach additional documentation, as needed.)

The department 's staffs responsible for carrying on PD & C and Title V tasks are multilingual and multicultural, and are committed to meeting the service needs of the targeted population in the PSA.

APPENDIX IB

REQUEST FOR APPROVAL TO PROVIDE TITLE III DIRECT SERVICES Older Americans Act, Section 307(a)(8) California Code of Regulations, Article 3, §7320(c)

Co red IA.	mplete a separate Appendix IB for each type of Title III service for which the AAA is questing to provide as a direct service. (Do <u>not</u> include services identified in Appendix)
	Type of Service: Community Service
•	Basis of Request for Waiver:
	Necessary to Assure an Adequate Supply of Services
	-OR-
	Comparable Quality is More Economical if Provided by the AAA
•	Check each applicable Fiscal Year:
	<u>x</u> FY 2001-02 <u>x</u> FY 2002-03 <u>x</u> FY 2003-04 <u>x</u> FY 2004-05
•	Summarize the process followed and the facts that support this request. Also list the

Summarize the process followed and the facts that support this request. Also list the
documentation available and add an asterisk next to the items that are provided as
attachments.

The Los Angeles County Area Agency on Aging requests a waiver to continue provision of Community Services at three County-owned multipurpose senior center facilities on the basis of more economical provision of services, per CDA PM 86-60(P).

The AAA uses OAA funds to operate three multipurpose senior centers within the County, located in the communities of Altadena, Lancaster, and Willowbrook. The centers are staffed by a small core of professionals, supported by volunteers. These senior centers are focal points for senior activity within their communities. Services offered at the senior centers include information and assistance, outreach, activity scheduling, nutrition, reduced fare bus passes, and other recreational and educational activities and services, totaling 31,350 contacts annually. The three senior centers are partially funded within \$512,870 in OAA funds and \$283,417 in County General funds.

APPENDIX IB, Continued

With regard to the quality of services, the large number of older adults who continue to use the services is an indication of the effectiveness of the services provided. The Area Agency on Aging regularly receives feedback regarding the quality of services from the senior advisory councils associated with each center. These advisory councils are highly supportive of the level of services provided and the commitment of assigned staff.

PUBLIC HEARINGS Conducted for the 2002-03 Planning Period California Code of Regulations, Title 22, Article 3, §7302(a)(10) and §7308

- Place an asterisk beside the hearing(s) where the Area Plan was presented in a language other than English and/or a translator was used.
- Indicate any hearing held at a long-term care facility by entering (LTC) after the appropriate location.

The following eight community forums were convened in fiscal year 2001-02, with great impact on the Fiscal Year 2002-03 Update to the 2001-05 Area Plan:

* <u>Location</u>	<u>Date</u>	Number Attending
**Oldtimers Foundation Family Center, Auditorium	6/17/02	100
3355 E. Gage Avenue, Huntington Park, CA 90255		
**City of Culver City, Garden Room	6/18/02	40
4153 Overland Avenue, Culver City, CA 90230		
Wardlow Park, Auditorium	6/19/02	35
3457 Stansbridge Avenue, Long Beach, CA 90807		
**Boyle Heights Senior Center, Auditorium	6/20/02	100
2839 East Third Street, Los Angeles, CA 90033		
***Steinmetz Senior Center, Auditorium	6/21/02	40
1545 Stimson Avenue, Hacienda Heights, CA 91745		
Chinese		
Northridge Hospital, Education Auditorium	6/24/02	30
18300 Roscoe Blvd., Northridge, CA 91328		
Antelope Valley Senior Center, Auditorium	6/25/02	55
777 West Jackman, Lancaster, CA 93543		
**Willowbrook Senior Center, Community Room	6/26/02	75
12915 Jarvis Street, Los Angeles, CA 90061		

1. Discuss outreach efforts used in seeking input from institutionalized, homebound, and/or disabled older individuals.

Mass mailings announcing the public forums were distributed widely including distribution at senior centers, service centers, OAA providers, churches, universities, etc. The public forums announcements were also publicized in ethnic newspapers including, Spanish, Chinese, Japanese, and Korean languages. In addition to mass mailing, the information about the forums were sent out via fax and e-mail.

(continued)

^{*}English/Spanish interpretation was available in all forums, and provided in forums identified with (**)

^{***}Chinese interpretation provided (interpretation services for other languages were available on request)

Public Hearings (Appendix II, continued)

> End of life issues

2.	Were proposed expenditures for Program Development and Coordination discussed at the hearing?
	YesNoX_Not Applicable
3.	Summarize the comments received concerning proposed expenditures for Program Development and Coordination, if applicable.
	N/A
4.	Were all interested parties notified of the public hearing and provided the opportunity to testify regarding the establishment of minimum percentages for adequate proportion in the PSA?
	YesNoX_Not Applicable
	•
5.	Summarize the comments received concerning the establishment of minimum percentages for adequate proportion.
	N/A
6.	Summarize other major issues discussed or raised at the public hearings.
	The eight community forums convened during the month of June 2002 provided AAA an opportunity to collect the following consumers' concerns and suggestions, which will assist AAA and its partners in finalizing the Long-Term Care Strategic Plan:
	➢ Educate physicians
	Send information in mail inserts such as water bills, property tax, paychecks,
	etc. Mental health connection for homeless seniors
	> Identify service gaps in transportation
	Mobile medicine outreach to provide health care
	> Include best practice models for mental health such as FACTS/Long Beach,
	and Village USA [DMH contractor])Assisted living model to improve the quality of housing for older adults and
	disabled
	Need to keep pets at home

service (e.g., rude drivers, don't pick up riders)

Training of future professionals with the help of higher education institutes
 Problem with public transportation, such as MTA and lack of customer

- > Expand public housing in more convenient locations (e.g., near public transportation, safe neighborhood)
- > Problems healthcare and transportation (e.g., closure of Antelope Valley Hospital and exacerbation of transportation, people would have to travel over forty miles to reach closest public medical facility)
- > Consider Mobile Medicine Outreach Van as model Antelope Valley area
- > Urban vs. rural areas-availability of more monies for rural areas
- > Stealing of identities (identity theft/fraud) including fraud prevention
- > How does Antelope Valley Transportation Authority and Foothill Transportation Authority fit into plan
- > Need awareness network such as media contacts, community consortia, etc.
- > Include local community colleges/school districts instruction in ESL and related programs
- > If we do not have access to healthcare, we will not need LTC (concerns regarding proposed DHS clinic and hospital closures
- > Lead and shared responsibility for transportation problems (include MTA contractors)
- Assessment of needs in strategic plan-assessment must be local/community-based; rhetoric vs. reality-will the plan get implemented
- Include elderly as community resources
- > Include private sector in plan
- > Include health prevention and promotion plus alternative medicine
- > Emphasize in the plan coordination, collaboration, and changing the mindset
- > Start the strategic plan with a preventive care emphasis
- Adult education priorities-CA Education Master Plan proposes to merge adult education into community colleges
- > Do not exclude the blind/visually impaired from SP implementation.
- 7. List major changes in the Area Plan resulting from input by attendees at the hearings.

Based on consumer input gathered at the eight community forums convened in June 2002, adjustments were made to the Long Term Care Strategic Plan in major need areas such as, health and social services, accessibility to and quality of services, and service coordination. Upon approval of the LTCSP by the County Board of Directors, the goals and objectives will be integrated into the Area Plan.

APPENDIX IX

HOMELESS OLDER INDIVIDUALS

Purpose:

The Governor has requested that state agencies incorporate homelessness prevention as an integral part of the mission within each department. The California Department of Aging will focus on homeless older individuals. The information requested in this Appendix will assist the Department in identifying the federal, State, and local programs available to California's aging homeless population and the role, of the AAA in this effort.

Definition of Homeless: A person without a fixed residence, who is dependent on shelters, empty buildings, benches, old automobiles, or a friend's couch, for a place to sleep.

 Is the AAA aware of local programs that assist older homeless individuals? If yes, please describe each program, and include services that link housing assistance with other critical services.

In December of 1993, the Los Angeles County Board of Supervisors and the Mayor and City Council of Los Angeles created the Los Angeles Homeless Services Authority (LAHSA). LAHSA provides funding and guidance for a vast network of local, non-profit agencies with missions to help people leave homelessness permanently. These agencies are dedicated to providing as much assistance as possible to help homeless persons with housing, case management, counseling, advocacy, substance abuse programs, and other specialized services.

Transitional and permanent programs funded by LAHSA assist people who are ready to move beyond emergency shelter into a more independent living situation. Transitional programs allow individuals and families to further develop the stability, confidence, and coping skills needed to sustain permanent housing. Some transitional program participants often live in apartment-style living quarters while other agencies place people into group house settings where several families or individuals share in household maintenance. LAHSA's centrally located Downtown Drop-In Center for example, accommodates hundreds of people each day, 24 hours a day, seven days a week. The Center provides immediate, emergency services including: 8-hour respite beds, showers, storage, case management, and counseling. The Center has a warm and open atmosphere that encourages homeless people to take advantage of its services.

The AAA's Integrated Care Management Program's purchase of service component enables care managers to authorize payment to prevent eviction when no other resources are available. In addition, one ICM agency, Single Room Occupancy Housing (SRO) targets homeless individuals and is able to provide short term housing

to homeless clients while providing other care management services to promote long term stability and independence.

 Is the AAA involved with efforts to target older homeless individuals? If yes, please describe.

One of the critical issues identified by the LTCSP process is the need for more affordable housing. The participation of LAHSA in the strategic planning process resulted in the inclusion of several recommendations pertaining to homelessness in the LTCSP. One example is objective 3.8: "Collect, update, and disseminate information about housing availability and eligibility to every public private agency servicing older adults and adults with disabilities; to be accomplished by June 30, 2003".

 Describe barriers the AAA has encountered in locating and assisting the older homeless.

The major barrier to locating and assisting older homeless adults is the fact that similar to other homeless populations, most homeless older adults and adults with disabilities live a transient life, which makes outreach and follow up very difficult.

• Please identify by title and/or number the goals and objectives in the Area Plan Update that relate to services that assist the older homeless individuals.

The Fiscal Year 2002-03 Update includes the following objectives in response to the problem of homelessness of older adults:

- > 3.9 Develop a rent-to-prevent-eviction program that specifically targets at-risk older adults and adults with disabilities; to be accomplished by June 30, 2003.
- ➤ 3.10 Prepare an action plan to increase the number of emergency, transitional, and permanent housing units required to meet the current and projected needs of homeless older adults and adults with disabilities; to be accomplished by June 30, 2003.

AREA PLAN BUDGET

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AREA AGENCY ON AGING	BUDGET PERIOD 07/01/2002 - 06/30/2003	X ORIGINAL BUDGET	REVISION NUMBER:	I hereby certify to the best of my knowledge and belief that this Area Plan Budget reflects the necessary, reasonable, and allowable costs to attain the objectives and goals expressed in the Area Plan. I further certify that this budget was reviewed by the Advisory Council and approved by the Board of Directors, that the budget was available for review by all interested parties and that the amounts displayed are accurate and correct including supporting schedules.	SIGNATURE OF AREA AGENCY DIRECTOR	Julie de Como	AAA-BASED TEAM ANÁLYSTE DATE	

BUDGET SUMMARY - BUPTETED COSTS

AREA PLAN BUDETT

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TITLE III AND VII PROGRAMS

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BUDGETED FUNDING AND MATCHING CONTRIBUTIONS

AREA PLAN BUDGET

CDA 122 (5/01) Pas.

TITLE III AND VII PROGRAMS

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State of California AREA PLAN B' TET

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ADEQUATE PROPORTION, USDA & TRANSFERS

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15 in-Home Respite				18. C-2 USDA	497,197			497,197
16 A labelmer's Day Care	33,071			SECTION D				
7 Minor Home Modification				USDA ENTITLEMENT				
8 Total in-Home	1,430,904	31.1%	25%	Congregate	Number of		Entitlement	
9 Legal Assistance	459,769	10.0%	8%	· Nutrition	Senior Meals	Rate	Amount	
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As Approved in the Area Plan	•			2. Oct 1 to June 30	1,584,094	0.53		
a VOILOGO			-	3. One-Time-Only USDA				
SECTION B. TIME, ONLY ATT. OCATIONS (List Programs and Amounts):	ONS (List Progra	ams and Amounts)	•••	4. Total C-1 USDA	1,975,758		1,047,152	
				Home Delivered	Number of		Entitlement	
				Nutrition	Senior Meals	Rate	Amount	
				5. July 1 to Sept 30	252,751	0.53	133,958	
-		-		6. Oct 1 to June 30	685,357	0.53	363,239	
				7. One-Time-Only USDA		A STANSON AND A STANSON AS		
				2011 C 1107	.000	Condition and Management Control of the Control of		

SCHEDULE OF PAID PF" SONNEL COSTS

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CDA 122 (5/01) Pag

TITLE III AND VII PROGRAMS-ADMIN & DIRECT SERVICES

111100 T BEBIOD: 02/01/2002-06/30/2003	7/08/30/2	-			O IX	IXI ORIGINAL (REVISION NO.:	1 3 E	VISION	20 .:		GRAY	GRANT NO.: FF 02032-19	F 0203		DATE: 0	DATE: 06/02/2002	PSA NO.: 19	J.: 19
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POSITION TITLE	%	Admin	%	III B	%	III C-1	8	III C-2	%	QIII	%	VII Omb	%	VII EAP	%	Title III & VII	%	Title III & VII
Assistant Director	20%	22,241	30%	33,362											3008	\$5,603	20%	55,602
Program Manager	70%	19,246												- ·	20%	19,246	80%	76,983
Program Manager	20%	19,246	25%	24,057										•	45%	43,393	55%	52,926
Program Manager			10%	9,623								-		·	10%	9,623	%06	86,606
Admin Svos Manager	15%	10,059										•			15%	10,059	85%	57,001
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Proj Supv	15%	9,985	45%	29,956								<i>z</i>			%09	39,941	40%	26,628
Proj Supv	10%	6,657	45%	29,956									·		\$5%	36,613	45%	29,956
Comm Ctr Dir I			100%	59,433											100%	59,433		
Comm Ctt Dir II			73%	49,682											75%	49,682	25%	16,560
Comm Ctr Dir II			70%	46,369			\dashv					·			%02	46,369	30%	19,873
CSA III			10%	6,213											10%	6,213	%06	55,921
CSA III	20%	12,427	35%	721,747									-		25%	34,174	45%	27,960
CSA III	15%	9,320								1					15%		85%	52,814
CSA II	100%	55,739											·		100%	,		
CSA 11	15%	8,361					_								15%	8,361	85%	47,378
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SCHEDULE OF PAID PERSONNEL COSTS

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TITLE III AND VII PROGRAMS-ADMIN & DIRECT SERVICES

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SCHEDULE OF PAID PF" GONNEL COSTS

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DA 122 (5/01) Png. J

TITLE III AND VII PROGRAMS-ADMIN & DIRECT SERVICES

JUDGET PERIOD: 07/01/2002-06/30/2003	06/30/	2003			S S	(X) ORIGINAL		REVISION NO.	Ö N	П	GRAD	GRANT NO.: FF 02032-19	F 0203		DATE		PSA NO.: 19	5.: 19
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Accountant II	20%	"													. 50%	22,954	20%	22,954
Acountant II	15%									·					% \$1	6,886	85%	39,022
Sr Secretary II	15%														15%	869'9	85%	37,615
Sr Secretary II	40%	17,701													40%	17,701	60%	26,552
Secretary II			10%	3,547			·							`	10%	3,547	%06	31,919
Management Sec III	15%	7,803													15%	7,803	85%	44,217
Staff Asst 11	15%	7,090	30%	14,180											45%	21,270	55%	25,997
Light Bùs Driver			100%	28,768											100%	28,768		
Neighborhood Worker (2)		•	100%	13,284								•			100%	13,284		
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TOTAL SALARIES		357,309		625,557		0		0		0		0		0		982,866		1,392,168
EMPLOYEE BENEFITS		107,193		187,667		0		0	•	0		0		0		294,860		417,650
TOTAL PAID PERSONNEL		464,502		813,224		0		0		0		0		0		1,277,726		1,809,818

SCHEDULE OF IN-KIND PPRSONNEL COSTS

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TITLE III AND VIII PROGRAMS-ADMIN & DIRECT SERVICES

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PAYROLL TAXES													· ·			0	0	
::MPLOYEE JENEFITS						-								·		0		
TOTAL IN-KIND TERSONNEL			0		0	0	-	0		0		0		0		0	-	0
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CDA 122 (5/01) 1 age 6

SCHEDULE OF SUPPORTIVE SERVICES (III B)

(a) Total (b) Grant (c) Cash (d) Income (e) Cash (e) Income (e) Income (e) In			2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2						
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Development 196,336		51800	2002			•			
Total Health Center 170,831	AKLI	346,836							346,836
Second content	rogram Development	170,831					•		170,831
Language Language	Coloniation	816,287					283,417		532,870
LDIRECT III B SERVICES 1,433,954 CONTRACTED SERVICES 1,433,954 CONTRACTED SERVICES 1,433,954 CONTRACTED SERVICES 1,433,954 CONTRACTED SERVICES 1,334,17 CONTRACTED SERVICES 1,343,954 CONTRACTED SERVICES 1,136,17,64 CONTRACTED SERVICES 1,136,17,64 CONTRACTED SERVICES 1,136,17,64 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,136 CONTRACTED SERVICES 1,137,13 CONTRACTE	S A	20,000	,						20,000
University Services 1,433,554 Contracting Services 1,433,554 Contracting Services 1,433,554 Contracting Services 1,159,522 12,919 1,250		000,08	٠			,			80,000
CONTRACTED SERVICES 941,073 45,127 1,000 2,744 322,036 87,569 1,189,322 12,919 1,250 40,983 68,364 2,045,523 5,942 104,752 12,185 276,304 110,340 897,880 12,318 697,066 191,089 3,260 3,806 300 99,168 32,599 51,956 2,16,787 17,894 101,056 33,522 33,544 2,16,787 17,894 101,056 80,309 9,12,680 79,566 127,452 21,776 703,31 1,461,9 80,309 5, 10,020 70,566 127,452 21,776 703,31 1,461,77 17,81,81 17,81,81 17,81,81 17,81,81 17,81,81 17,81 17,81 17,81 17,81 17,81 17,81 17,81 17,81 17,81 17,81	OTAL DIRECTIII B SERVICES	1,433,954		•	•		283,417	•	1,150,537
941,073 45,127 1,000 2,744 323,036 87,569 1,189,332 12,919 1,260 40,985 68,364 3,4,271 1,260 40,985 68,364 2,045,523 5,942 104,752 12,185 276,304 110,340 897,880 12,318 897,880 110,340 69,706 191,089 3,260 3,806 300 99,168 32,599 51,956 191,089 3,260 3,806 300 99,168 33,299 51,956 216,787 17,894 101,058 33,299 51,956 912,680 300 59,168 33,299 51,956 6,706,266 79,566 127,452 23,776 604,396 6,706,266 70,566 127,452 23,776 604,396 12,167 732,101 1,601,756 604,396	ART II				CONTRACTE	ED SERVICES			
1,189,322 12,919 7,287 317,604 102,308 40,845 68,364 12,318 12,318 12,185 12,185 104,752 12,185 12,200 10,34	Describe Core (in-Home)*	941,073	45,127	1,000	2,744		323,036	87,569	481,597
277,641 1,1260 40,985 68,364 34,271 5,942 104,752 12,185 276,304 110,340 15,045,523 5,942 104,752 12,185 276,304 110,340 191,089 3,260 3,806 300 99,168 33,522 33,344 216,787 17,894 101,058 33,522 33,344 216,787 17,894 101,058 33,522 33,344 216,787 216,787 101,058 33,522 33,344 216,787 21,787 23,776 593,165 19,419 80,309 61,306 61,306 61,306 61,307 70,646 127,442 213,776 703,391 1,400,736 604,396	Felsolial Care (m. Acmedia)	1,189,322	12,919		7,287		317,604	102,308	749,204
34,271 5,942 104,752 12,185 276,304 110,340 897,880 12,318 69,706 191,089 3,260 3,806 300 99,168 32,599 51,956 216,787 17,894 101,056 33,522 33,544 216,787 17,894 101,056 33,522 33,544 912,680 79,566 127,452 23,776 793,391 1,400,756 604,396	Chore (In-Home)*	277,641			1,260		40,985	68,364	167,032
897,880 12,318 104,752 12,185 276,304 110,340 191,089 3,260 3,806 30 99,168 32,599 51,956 216,787 17,894 101,056 33,22 33,844 912,680 6,706,266 127,452 23,776 793,391 1,400,756 604,396	Adult Dav/Health Care	34,271					1,200		33,071
897,880 12,318	Case Management (Access)*	2,045,523	5,942	104,752	12,185		276,304	110,340	1,536,000
897,880 12,318 69,706 1 191,089 3,260 3,806 300 99,168 32,599 51,956 216,787 17,894 101,058 33,522 33,844 912,680 5,706,266 127,452 23,776 194,19 80,309 6,706,266 79,566 127,452 23,776 793,391 1,440,756 604,396 8,10,20 20,736 21,747 21,776 793,391 1,440,736 604,396	Assisted Transportation (Access)*								
, 191,880 12,318 69,706 , 10,089 3,260 3,806 300 99,168; 32,599 51,956 191,089 3,260 3,806 300 99,168; 32,599 51,956 1912,680 312,680 17,894 101,038 33,522 33,844 100,056 29,168; 33,522 33,844 100,058 33,522 33,844 100,058 33,522 33,844 100,058 33,522 33,844 100,058 33,522 33,844 100,058 33,522 33,844 100,056 127,452 593,165 593,165 100,056 127,452 23,776 793,391 1,400,756 604,396	Transportation (Access)*			,					
191,089 3,260 3,806 300 99,168: 32,599 51,956 216,787 17,894 101,058 33,522 33,844 912,680 9,566 127,452 23,776 793,391 1,400,756 604,396	Legal Assistance*	897,880	12,318				356,087	902'69	459,769
191,089 3,260 3,806 300 99,168; 32,599 51,956 216,787 17,894 101,058 33,522 33,844 912,680	Information & Assistance (Access)*	-							
191,089 3,260 3,806 300 99,168; 32,599 51,956 1,956 1,956 1,956 1,956 1,956 1,956 1,956 1,956 1,956 1,956 1,956 1,956 1,956 1,956 1,956 1,956 1,9756 1,9756 1,9756 1,9756 1,9756 1,9756 1,9756 1,9775	Outreach (Access)*	÷							
191,089 3,260 3,806 300 99,168; 32,599 51,956 216,787 17,894 101,058 33,522 33,844 216,787 17,894 101,058 33,522 33,844 212,680 212,680 127,452 23,776 793,391 1,400,756 604,396	Other Services:								
191,089 3,260 3,806 300 99,168: 32,599 51,956 17,894 101,058 33,522 33,844 101,058 33,522 33,944 101,058 33,944	a. Housing								•
191,089 3,260 3,806 300 99,168; 32,599 51,956 216,787 17,894 101,058 33,522 33,844 912,680 79,566 127,452 23,776 793,391 14,400,736 604,396	b. Alzheimer's (In-Home)*								•
191,089 3,260 3,806 300 99,168; 32,599 51,956 17,894	c. Security/Crime								
216,787 17,894 101,058 33,522 33,844 33,844 101,058 33,522 33,844 33,844 31,400,756 127,452 23,776 793,391 1,400,756 604,396	d. Health	191,089		3,806	300	99,168.	32,599	51,956	•
216,787 17,894 101,058 33,522 33,844 33,844 101,058 33,522 33,844 34,844	c. Mental Health								
912,680 6,706,266 70,566 127,452 23,776 793,391 1,400,736 604,396	f. Comm Svcs/Senior Center Mgt	216,787	-	17,894		101,058	33,522	33,844	30,469
912,6\$0 6,706,266 79,566 127,452 9,40,20 70,656 127,452 73,776 73,391 70,309 70,309	g. Employment	-							
912,680 6,706,266 79,566 127,452 23,776 793,391 1,400,736 604,396	h. Consumer								
912,680 912,680 6,706,266 79,566 127,452 23,776 793,391 703,391 703,391 703,391 703,391 703,391	i. Visiting (In-Home)*								
912,680 6,706,266 79,566 127,452 23,776 793,391 1,400,736 604,396	i. In-Home Respite (In-Home)*		,		٠				
912,680 912,680 127,452 23,776 793,391 1,400,736 604,396 10,000 1	k. Minor Modification (In-Home)*								
6,706,266 79,566 127,452 23,776 793,391 1,400,736 604,396 706,206 70,200 70,436 70,430				-			-		
6,706,266 79,366 127,452 23,776 793,391 1,400,736 604,396	Ombudsman	912,680		٠		593,165	19,419	80.309	219.787
20 140 200 100 201 101 101 101 101 101 101 10	OTAL CONTRACTED SERVICES	6,706,266			23,776		1,400,736	604,396	3,676,929
0.140.40 1.984.1 1.984.1 01.1.62 0.1.1.1 0.0.4.1 0.0.4.1	TOTAL SUPPORTIVE SERVICES	8,140,220	79,566	127,452	23,776	193,391	1,684,173	604.396	4 827 466

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DA 122 (5/01) Page ,

SCHEDULE OF NUTRIALON (III C-1 & III C-2) &

DISEASE PREVENTION (III D) PROGRAMS

P. S.	Budgeted Related Costs Income
USDA (d)	ome
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1,960,375 1,047,152	
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TRANSMITTAL LETTER

This FY 2002-03 Update of the 2001-2005 Area Plan for Planning and Service Area (PSA 19) is hereby submitted to the California Department of Aging for approval. The Los Angeles County Board of Supervisors supports the development of community-based systems of care and recognizes the responsibility within each community to establish systems in order to address the care needs of older individuals and individuals 18 and older with disabilities, their families, and caregivers.

1.	(Signed)		
	,	Don Knabe Chairman, Board of Supervisors	Date
		Council has had the opportunity to participal ew and comment on the Area Plan.	ate in the planning
2.	(Signed)	Mattye Fegan-Perry, President Area Agency on Aging Advisory Council	Date
3.	(Signed)	Cynthia D. Banks, Interim Director Area Agency on Aging	Date

COUNTY OF LOS ANGELES - AREA AGENCY ON AGING

FY 2003-2004 UPDATE to the 2001-2005 AREA PLAN (PSA 19)

Under the Older Americans Act and the Older California Act

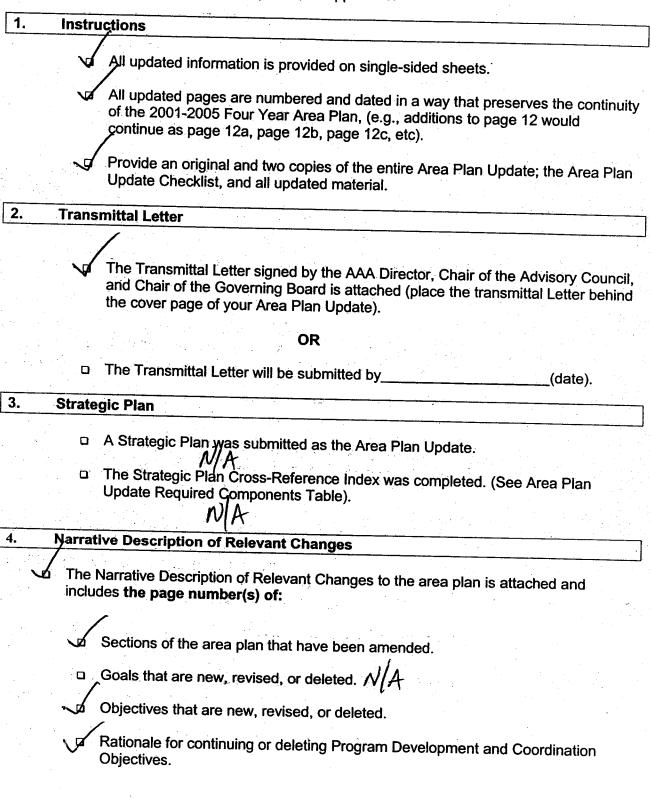
PSA 19 Area Plan Update for Fiscal Year 2003-04

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TITLE V SERVICE UNIT PLAN	40(b)
A COMMUNITY-BASED SERVICES PROGRAM (CBSP) SERVICE UNIT PLAN	41
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APPENDIX IA – NOTICE OF INTENT	AP-4
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APPENDIX IV - ADVISORY COUNCIL	AP-11
APPENDIX VI - COMMUNITY FOCAL POINTS LIST	AP-24
APPENDIX IX - HOMELESS OLDER INDIVIDUALS	AP-28

THE 2003-04 AREA PLAN UPDATE CHECKLIST

Mark the boxes next to the items completed, as applicable.



	- 0	Needs assessment findings, which have influenced the AAA's planned direction,
	П	since the last area plan update: N/A
	D	Needs assessment activities planned for the upcoming year.
		 Discussion of other major changes, which may include but are not limited to: Changes in the Planning and Service Area (PSA) or its demographics. Changes in the Area Agency (include new organizational chart).
		 Changes in local resources. Effects of local disasters.
	. 🗅	The estimated number of low-income minority older individuals residing in the
		PSA. NA
		The estimated umber of older individuals residing in rural areas of the PSA.
5 Cools		NA
J. Goals	and	Objectives /
		A goal and/or objective is included for each of the programs or services funded by the AAA from the following sources:
		Titles III/VIITitle VCBSP
	VI .	Goals and/or objectives addressing the applicable findings in the most recent CDA onsite assessment report and AAA corrective action plan are included.
n de saldine. Na servició	V	All goals and objectives comply with the requirements of the California Code of Regulations, Title 22, Article 3, §7300(c).
		Goals are statements of ideal conditions that the AAA wishes to achieve through its planning efforts. Objectives are measurable statements of action to meet the goals. Objectives must indicate the following:
		(1) The nature of the action.
		(2) The party responsible for the action.(3) How the action will be accomplished.
		(4) The anticipated outcome of that action.
		(5) How the outcome of the action will be measured.(6) The projected dates for starting and completing the action.
		All new, revised, ongoing, completed, and deleted goals and objectives are included.
	4	New, revised, and ongoing goals & objectives correspond to the Service Unit Plan and the Appendix I Service Matrix.
	W	If the AAA designates Title III B Program funds for Program Development and Coordination (PD&C) activities:

1) Objectives designated for these activities meet the criteria found in PM 00-21 (Reference Guide for the 2001-2005 Area Plan Development),

and

2) Program Development and Coordination objectives are identified as (PD), (C), or - (PD&C).

6. Targeted Populations

- The Update includes specific objectives for providing services to low-income minority older individuals and older individuals residing in rural areas.

NA

7. Needs Assessment Activities

□ The Update includes a description of any needs assessment activities planned for the. coming fiscal year.

NA

8. Service Unit Plans

The FY 2003-04 Title IIINII Service Unit Plan is attached and consistent with the Title III/VII Area Plan Budget (CDA 122).

The FY 2003-04 Title V Service Unit Plan is attached and consistent` with the Title V Budget (CDA 35).

The FY 2003-04 Community-Based Services Programs (CBSP) Service Unit Plan is attached and is consistent (exactly matches) with the CBSP Budget (CDA 263), page 5, Performance Estimates.

9. Appendices

The following Appendices that require revision are attached:

Appendix I, Service Matrix (required).

Appendix 1 A, 1 B, and/or 1 C (if there has been a change in direct service activities for Titles IIINII or CBSP).

Appendix II for local public hearings (required).

Appendix III (if there has been a change).

- Appendix IV (if there has been a change).

 Appendix V (if there has been a change in the minimum percentage of funds allocated to Title III B Priority Services).

 Appendix VI (if there has been a change).

 Appendix VII (if there has been a change).
- Appendix IX related to Homeless Older Individuals (if there has been a change).

FY 2003-04 UPDATE to the 2001-05 AREA PLAN (PSA 19)

A Strategic Approach to the Changing Face of Older & Disabled Adult Services in Los Angeles County

NARRATIVE DESCRIPTION OF CHANGES

Summary & Introduction

The purpose of the Fiscal Year 2003-2004 Area Plan Update is to provide a prospective account of anticipated changes to the 2001-2005 Area Plan. The Area Plan Update is an annual attachment to the Area Plan and reference to specific sections and appendices of the Area Plan are given herein for the reader's convenience. New and revised language is indicated by bold type. The following components of the FY2001-05 Area Plan are included and have been revised:

Part I

Section A: The Foundation

- Physical Description (pg. 3 of the Area Plan)

Service System Specific to PSA 19 (pg.16 of Area Plan and pg. 10 of the 2002-03 update.)

- Organizational Chart (pg. 20a supplements page 20 of the Area Plan)

Section B: The Planning Process

- Status of the Long Term Care Strategic Plan (insert to pg. 28 of Area Plan; and pg. 16 of 2002–03 Update).

Part II AREA PLAN GOALS AND OBJECTIVES (pgs. 33-36 of Area Plan and pgs. 19-24 of 2002-03 Update)

Part III Administrative

- Title III/VII Service unit Plan (To replace pgs. 38-40)
- Title V Service Unit Plan (new)
- CBSP Services Unit Plan (To replace pg. 41)
- Title III/ VII Area Plan Budget for FY 2003-2004 (pgs. 42-52)
- Revised Assurances (replaces pgs. 53-62)
- Appendices I, IA, IB II III, IV (replaces various pages from AP-1 to AP-29)

Fiscal Year 2003-2004 will focus on implementation and improvement. The AAA will implement the new Home Based Care program and the redesigned Legal Assistance program. A state-of-the-art web-based management information system will begin initial testing of the nutrition module during FY 2003-04. The AAA will make improvements in administrative systems, policies, and procedures.

PART ONE: AREA PLAN BACKGROUND

SECTION A: THE FOUNDATION

PHYSICAL DESCRIPTION

(To replace p. 3 of the 2001-05 Area Plan)

Los Angeles County includes 4,081 square miles, 800 square miles larger than the combined area of the states of Delaware and Rhode Island. Los Angeles County has the largest population of any county in the nation with over 10 million residents. No other county in the nation comes close in comparison. In fact, Los Angeles County's population exceeds the entire state populations of 42 states. Approximately 28% of California's residents reside in Los Angeles County.

Los Angeles County includes the islands of San Clemente and Santa Catalina, and is bordered on the east by Orange and San Bernadino Counties, on the north by Kern County, on the west by Ventura County and on the south by the Pacific Ocean.

Five Supervisors govern the County, each with their own district, and holding executive, legislative and quasi-judicial roles. Although there are 88 cities within Los Angeles County, each with own city council, more than 65% of the County's land area is unincorporated. For the one million residents living in these unincorporated areas, the Board of Supervisors act as their "city council."

To facilitate uniform reporting, delivery, and monitoring of services across County departments, the Board of Supervisors designated eight Service Planning Areas (SPAs). The Los Angeles County Area Agency on Aging (PSA 19) consists of the entire County of Los Angeles excluding the city of Los Angeles, which operates its own Area Agency on Aging, (PSA 25). The AAA has adopted the eight Board approved SPAs, but excluding those regions which are under the jurisdiction of PSA 25 (Los Angeles City Department of Aging.)

Each SPA is distinct in its size, geography, population, and needs. SPA 1 includes the northern most region of the County, the Antelope Valley. Cities incorporated in SPA 1 include Lancaster and Palmdale, although most of the area is unincorporated. During FY 2002-2003 portions of SPA 1 were designated as rural. SPA 2 is a large service area, encompassing the northwest region of Los Angeles County. Areas include, Burbank and Glendale to the east and the San Fernando and Santa Clarita Valleys to the west.

SPA 3 includes the eastern section of Los Angels County, the San Gabriel and Pomona Valleys. According to the 2000 Census, SPA 3 has the largest

population of seniors, with a population of 238,668 residents over the age of 60. SPA 4 is also known as Metro Area. The majority of SPA 4 falls under the jurisdiction of the City of Los Angeles except for the City of West Hollywood, served by the AAA. SPA 5 includes areas west of Los Angeles. Cities incorporated in this region include Culver City, Beverly Hills, Malibu, and Santa Monica. SPA 6 is directly south of downtown Los Angeles. It includes the cities of Lynwood, Compton, and the unincorporated communities of Willowbrook, Florence, and Firestone, among others.

SPA 7 encompasses the south- eastern section of Los Angeles County. This region spans from east of Downtown to the Orange County line. Cities included in this area are Downey, Whittier and Cerritos. SPA 8 incorporates the most southern tip of Los Angeles County and is known as the South Bay Harbor area. This region includes the beachfront cities and the second largest city in the County, Long Beach. Based on the 2000 Census data, SPA 8 has the second largest population of seniors with a population of 172,745 over the age of 60.

SERVICE SYSTEM SPECIFIC TO PSA 19

Area Agency on Aging (to be added to the end of the section at pg. 14 of the 2001-05 Area Plan and pg. 10 of 2002-03 update).

• FISCAL YEARS 2004-2007 FUNDING CYCLE

HOME BASED CARE

In the fall of FY 2002 -2003 an In-Home Services Task Force convened to examine the current method of delivering in-home services including Registry, Personal Care, Housekeeping, Respite, and Minor Home Modification, and to determine the needs, gaps, and priorities for such services in the community. Review of the Older Americans Act and state funding sources emphasized the lack of adequate funding needed to ensure that the full range of in-home services is available on a countywide basis.

In efforts to meet the goal to assist frail and disabled elderly to remain in their homes and maintain independent living, and support family caregivers in other care-giving roles, the In-Home Services task force prioritized needed services and determined that services should be uniformly available throughout the AAA service area. To maximize the limited resources and provide countywide coverage, the task force further proposed to combine the following funding sources into one integrated model: Respite Care, Registry, Housekeeping/Homemaking, Personal Care, Chore/Minor Home Modification, Respite Registry, Respite Purchase of Service, and respite under the National Family Caregiver Support Act. Priority services to be provided are personal care, home-making, registry of qualified in-home workers, client education/counseling on supervision of in-home workers, on-call workers available during regular business hours, as well as weekend call- out services, in-home companionship/supervision respite, and optimal adult day care respite. Implementation of the proposed improvements will be executed during FY 2003-2004. The AAA redirected funds currently allocated to Chore/Minor Home Modification to the Home-Based Care Program, resulting in a more comprehensive and coordinated system of services. Chore/Minor Home Modification will be available through the Integrated Care Management Program's purchase of service feature.

· LEGAL ASSISTANCE

The need for expanded availability of legal assistance has been identified by the aging network, as well as consumers. Therefore, the AAA convened a Senior Legal Services Task Force during the Fall of 2002. The task forces

provided input and recommendations to ensure the quality of legal information, assistance and representation.

The statewide Legal Services Task Force proposed the following steps to the California Legislature to enhance the provision of legal services: Enhance communication among providers, stakeholders, and the public; promote education and training; set statewide standards for service; support the inclusion of a state-wide senior legal hotline as part of the senior legal services network; develop consistent, effective tools for monitoring and evaluation; and, appropriate sufficient funding to implement the recommendations.

The AAA's Legal Services Task Force, comprised of consumers, attorneys, social service providers and AAA Advisory Council members, examined the current method of delivery legal assistance and reviewed the statewide Legal Services Task Force Report and Recommendations. Additional input was derived from surveys of lawyers, bar associations, legal services providers, consumers, examination of a Senior Legal Hotline in northern California, as well as hotlines developed in other states. Critical needs for legal assistance were identified as income/public benefits, long-term care, housing/ Landlord and Tenant, legal information and assistance, consumer fraud, caregiver issues, community education, and planning for incapacity/death. Consumer input was focused on improving accessibility to legal resources and the necessity to target minority elders, as well as those with immigration concerns.

Proposed changes to the AAA Traditional Legal Assistance Program entailed a uniform set of priorities that details the types of legal issues and services offered. Enhancements included increasing the use of volunteer attorneys, law students, and paralegals; ensuring equitable distribution of focal point service sites that provide legal assistance and resources; increasing the number of trained lay advocates; and, implementing improved data collection, outcome measurement and evaluation of legal services. The task force also recommends that Senior Legal information and assistance be made available over the telephone and the internet. Brief services and self-help materials, available in multiple languages, were also recommended.

• RFP PROCESS

In FY 2002-2003 the following OAA-funded programs were put out to bid through an open and competitive request for proposal process, marking the beginning of a four-year period funding cycle from July 1, 2003 through June 30, 2007: Congregate Meals Service • Home Delivered Meals Service • Traditional Legal Assistance • Outreach Technical Support Services • Caregiver Support Services • Dietary Administrative Support Services • Effective Nutritional Health Assessments & Networks of Care for the Elderly •

Home Based Care Services • Alzheimer's Day Care Resource Center • Health Insurance Counseling and Advocacy Program.

Proposals were solicited in February 2003 through wide distribution quantities, including mailings to the AAA Bidder's list of over 800 agencies and individuals, contract agencies, and the AAA Advisory Council; publication in six local newspapers, five of which were ethnic newspapers; and Internet postings on the CSS and Office of Small Business websites. Seventy-two proposals were received, seeking funding for all ten programs.

The RFP's for Home-Based Care services and Alzheimer's Day Care Resource Center services were re-issued in July 2003 due to the lack of satisfactory proposals to provide services in particular regions of the county during the previous RFP process. Service contracts will be awarded prior to October 1, 2003.

Recent budget cuts negatively affected the AAA's ability to administer and deliver services for several programs. In particular, programs in Congregate Nutrition and Home Delivered Meals suffered over \$500,000 reduction in funding. In addition, reimbursement rates increased. These cuts will continue to impact these programs, as the projected number of meals served in FY 2003-2004 will decrease. Despite reductions in funding the AAA hopes to develop a Senior Legal Information and Assistance pilot project during FY 2003-04.

• <u>COMMUNITY-BASED SERVICES PROGRAMS (CBSP) – UNDER THE</u> OLDER CALIFORNIANS ACT

The AAA administers Alzheimer's Day Care Resource Centers (ADCRC), the Health Insurance Counseling and Advocacy Program (HICAP), and funding for the Linkages program with California State General funds under the Older Californians Act. In fiscal year 1999-00 the AAA made the decision to redirect the CBSP funds for the Brown Bag Program and the Foster Grandparent Program to the ADCRC program in order to maximize the limited resources allocated to ADCRC services. As a result, the number of ADCRCs increased from four (4) to seven (7).

The RFP process was instituted on February 19, 2003, to solicit proposals for HICAP and ADCRC. Notification of the RFP process included posting on Agency Website and the County office of Small Business's web site, a mailing to contract agencies and the bidders list, and publication in six local newspapers. Only one proposal was submitted for the HICAP program. This agency was granted the contract. The RFP for ADCRC was re-issued in July 2003 for a site located in SPA 1, due to the lack of satisfactory proposals received during the initial process. The AAA and Los Angeles County Dept. of Community and Senior Services reallocated funding to support an eighth

ADCRC in Los Angeles County. The AAA projects that the 8th ADCRC in SPA 1 will open October 1, 2003.

The Linkages program has been incorporated into the Integrated Care Management Program. The CBSPs have been incorporated into the array of programs administered by the AAA. The planning, administration and contracting process for these programs are aligned with the OAA-funded programs.

The Older Americans Act and Community-Based Services Programs together make up a network of home and community-based services for disabled adults and older adults involving contractual relationships between the AAA and more than 60 agencies Countywide.

INTEGRATED CARE MANAGEMENT PROGRAM

The Integrated Care Management Program (ICM) was initially a three-year demonstration project that became operational July 1, 1999. This program is unique in that it brings together five separate sources of funds for case management services including: OAA: Title III-B Supportive Services; CBSP: Linkages AB 2800; Linkages AB 764 (a local Disabled Parking Violation Fees Account); and Adult Protective Services expansion funds, and as of December 2001, OAA Title IIIE Family Caregiver Support Act funds. In FY 2001-02, an independent consultant evaluated the ICM demonstration project. As a result of the evaluation, improvements were made and the ICM became a permanent program as of 2002-03. Through a network of 25 community-based contract service providers, this program provides comprehensive care management services to disabled adults and older adults to maintain independent living and to ultimately avoid or delay nursing home placement. The ICM was the first attempt to coordinate existing case management services and is a first step toward integration of aging and disabled services in Los Angeles County. During FY 2002 - 03 the AAA explored a sixth source of funding for the ICM program. Targeted Case Management (TCM) program provides an avenue whereby the federal government can reimburse local governments with Medi-Cal funds for providing specified case management activities. AAA spent much of FY 2002 - 03 working with service providers to adopt effective tracking and data collection procedures that would enhance the viability of the Targeted Case Management funding stream. AAA will continue to explore this funding source in FY 2003 - 04.

NATIONAL FAMILY CAREGIVER SUPPORT ACT (NFCSA)

The National Family Caregiver Support Act was newly introduced as Title (IIIE) of the Older Americans Act reauthorization of 2000. The NFCSA authorizes funds to be allocated to serve the needs of caregivers and care recipients to promote dignity, well-being and independence. Under the direction and leadership of the CDA, the AAA implemented the NFCSA during fiscal year 2001-02 with an approximate \$1.7 million baseline allocation for our planning and service area. The procurement process for the 2004-2007 four- year funding cycle was completed during

fiscal year 02-03. The Caregiver Support Program was included in the RFP process and identified 8 community- based contractors to administer the following services: community education, caregiver training, support groups, and supplemental respite services. These contractors will provide a network of support for caregivers living in PSA 19.

In addition several other AAA programs that provide support to caregivers were redesigned including ADCRC, Home-Based Care, and Integrated Care Management.

AAA MANAGEMENT INFORMATION SYSTEM (MIS)

During fiscal year 2001-02, the AAA spent considerable time and effort seeking a new management information system (MIS) to track and report all OAA and CBSP-funded services. Unfortunately, products currently available do not meet the needs of the AAA because of the size and complexity of Los Angeles County. Los Angeles County AAA has explored the purchase of the SAMS Product. Based on information from other AAAs who had purchased this product or had used it as part of a pilot project, it was determined that this product could not meet all of the service needs of the Los Angeles County AAA. Therefore, the AAA elected to develop their own system internally. During FY 2002-03, the Internal Services Department and CSS/AAA began the design of the new web-based MIS System. The new program will comply with NAPIS and will track data by client. The new system will begin on-site testing in FY 2003-04 beginning with the congregate and home -delivered meals programs.

AAA MANAGEMENT TEAM

The management team of the AAA underwent changes during FY 2002-03. The attached organization chart shows the management and supervisory positions, and the names of the individuals filling such positions.

(SEE FOLLOWING DOCUMENT)

Aging and Adult Services Brancl (818) 897-2909 nfrazier@css.co.la.ca.us Revised: 04/12/2004 20a Senior Centers Citizenship Assistant Volunteer Mediation AAA Service/ Senior Centers **Nneenah Frazier** Services (VMS) Organizational Chart Service Centers 2003/04 mkingi@css.co.la.ca.us Indian Commission Services Division (213) 739-7383 May Kingi Community Traffic Safety Dispute Resolution Office Imedina@css.co.la.ca.us AAA Contracts Section (213) 351-5055 Laura Medina Services Employment Title V Senior Community Program (SCSEP) mfonseca@css.co.la.ca.us Interim Assistant Director Programs/ cbanks@css.co.la.ca.us Council CSRC/ VOV & Interim AAA Director rdonnelly@css.co.la.ca.us **Melinda Fonseca** (213) 738-2645 APS Admin. Svs & Special Projects (213) 637-0798 Cynthia Banks Roseann Donnelly Domestic Violence/ Chief Deputy (213) 738-2615 Cal WORKS Admin/Field Automation Information/ Assistance Information and APS Clerical Operations Assistance Automation ž Ť ≸ APS East LA Lawndale | Southside | Westside **Sentralized** hknawls@css.co.la.ca.us Intake CoordinationOffice Henry Knawls (213) 738-2644 Special Projects/ Elder Abuse Coordination Homeless Center Project Çiçi APS Night Rollout Unit Imedina@css.co.la.ca.us AAA Planning Division (213) 351-5055 Laura Medina Metro Operations South County Field Намфоте Flo-Fire Burbank Lancaster Van Nuys Mid-Wilshire Pasaden Glendora Operations APS Field Operations North County Field psmith@css.co.la.ca.us Protective Services (213) 738-2628) Pam Smith æ Adult Special Operations Unit Media Campaign Branch Office Development APS Planning Program and Monitoring VIP Liaison Legislation Resource Support Glendale

SECTION B

THE PLANNING PROCESS

Status of the Long Term Care Strategic Plan (insert at the end of pg. 28 of the Area Plan and end of pg. 1 of the 2002-03 Update)

The planning process consumed FY 2001–02 and continued for much of FY 2002–03. The plan was completed and adopted by Los Angeles County Board of Supervisors in January 2003. The development of the Strategic Plan resulted in the identification of seven (7) primary goals: (1) Stimulate the coordination of Long-Term Care services; (2) advance health care services for the Aged and Disabled Adults; (3) enhance mental health care services for the aged and disabled adults; (4) promote home and community-based services for the aged and disabled adults; (5) cultivate caregiver and kinship services for the aged and disabled adults; (6) grow housing services for the aged and disabled adults; and (7) strengthen transportation services for the aged and disabled adults. Each of these goals has a list of strategies and objectives, which offer short-term targets towards the achievement of the over-arching goal and a means by which to achieve that target.

CSS established the Office of Long Term Care. The Long Term Care Coordinating Council began meeting July 2003. Implementation of the Long Term Plan is expected to take three to five years. The Long Term Care Strategic Plan of Los Angeles County encompasses a very broad spectrum of services and county departments, including health services, mental health, community development commission, parks and recreation, public social services and others. The Long Term Care Strategic plan is beyond the scope of the AAA and does not replace the Area Plan. However, the AAA will maintain an active role in the implementation of the Long Term Care Strategic Plan during the upcoming three years.

PART TWO: AREA PLAN GOALS AND OBJECTIVES (Replaces pps. 33-36 of 2001-05 Area Plan)

The following table indicates which objectives have been completed, continued, and added for the FY 2003-04 Update to the 2001-05 Area Plan:

Objective	Completed	Continued	New for FY2003-04
1.1	X		
1.2	X		
1.3	X X X		
1.4	X		
1.5	X		
1.6	X		
1.7	Deleted		
1.8	X		
1.9		-	Х
1.10			X
1.11			X
1.12			X
1.13			X
1.14	•		X X X
	X		
2.2		X	
2.1 2.2 2.3 2.4 2.5 2.6 2.7		X X X	
2.4		X	
2.5	X		
2.6		X	
2.7			X
2.8			X
2.9			X X
3.1	X		
3.2	X		
3.3	X		
3.3 3.4 3.5	X X X X		
3.5	X		
3.6		X	
3.7	X		
3.8	X	Moved to Obj. 5.7	
3.9		Y	
3.10		X	
3.11	X		
3.12		,	
3.13			
3.14			X X X
3.15	X		
3.16			X
4.1		X	^
4.2			X
4.2	X		
4.4			X
4.5	X	 	^

4.6		X	
4.7		X	
4.8			X
4.9			X
4.10			X X X X
4.11			Χ
4.12			X
4.13			Χ
4.14			X
4.15			X X X
4.16			Χ
4.17			X
4.18			X
5.1	X		
5.2	X		
5.3		X	
5.4		X	
5.5			Χ
5.6			X X
5.7			X
5.8			Χ
	na na sasar na sa sa sa sa sa sa sa sa sa sa sa sa sa		
	**		

Maximize consumer independence along the continuum Goal 1: of care for disabled adults and older adults.

To improve access to home and community-based services by reducing fragmentation of services, maximizing integration of the Rationale: service delivery system and to support caregivers.

- 1.1* Implement the National Family Caregiver Support Act Program to expand services to include caregivers in AAA-funded programs, such as Alzheimer's Daycare Resource Centers, and integrated care management and respite service, collaborate with existing agencies, with expertise in caregiver issues, and include services for relative caregivers. Completed during FY 2001-2002.
- 1.2* Include providers representing the full continuum of care from acute hospitals, skilled nursing and residential care facilities, and assisted and independent living housing and adult day services, and Alzheimer's Daycare Resource Centers options in the longterm care strategic planning process. Completed during FY 2001-2002.
- 1.3* Commission an independent evaluation of the Integrated Care Management Demonstration Project, and design program improvements and enhancements to be included in the next open competitive request for proposals process for the funding cycle beginning July 1, 2002. Completed during FY 2001-2002.
- 1.4* Advocate on behalf of the interest of Los Angeles County and its residents by participating in the California Long Term Care Council to protect consumer independence in planning for long term care needs of disabled adults and older adults in Los Angeles County. Completed during FY 2001-2002.
- 1.5* Convene a Task Force of consumers and providers to assist in designing program improvements and enhancements to be included in the next open competitive Request For Proposals (RFP) process for the funding cycle beginning July 1, 2003 for Title III B supportive services, such as legal services and in-home services (including in-home respite care). Completed during FY 2002-2003.
- 1.6* Identify opportunities for older adults and adults with disabilities to enhance selfdirected care. Completed during FY 2002-2003.

^{*}Program Development and Coordination (PD&C) Objectives (see Part One, Section A, Description of Area Agency on Aging, for the definition of PD&C.

- 1.7 Prepare an action plan for improving coordination of caregiver and kinchip services

 based on a review of best practice models, by working with the Kinchip Care

 Coordinating Council (KCCC); to be accomplished by June 30, 2003. Objective discontinued.
 - Justification: CSS/AAA, in coordination with DCFS, developed and implemented the Kinship Care Collaboration Program during FY 2002 2003 to provide services to elderly caregivers and caregivers of the elderly through the AAA 's network of contracting service providers.
- 1.8 Develop & implement the Kinship Care Collaboration Program with the Department of Children's and Family Service (DCFS) to serve relative caregivers. Completed during FY 2002-2003.
- 1.9* Implement the new Home-Based Care Program, by developing policies, program guidelines, for self-directed services, including personal care, homemaking, adult daycare and in-home supervision. To be completed by June 30, 2004.
- 1.10* Implement and inform the community of the redesigned Legal Assistance Program, designed to meet the needs of more clients, which includes outreach efforts to local senior centers, in training for lay increased training and technical support for advocates, volunteer attorney services and priority services. To be completed June 30, 2004.
- 1.11 Prepare and implement the Long Term Care Consumer Protection Initiative to increase the number of volunteer Skilled Nursing Facility (SNF) Ombudsman by 50 percent in three years. To be completed by June 30, 2004.
- 1.12* Replicate the RFP procurement process for the eighth ADCRC in SPA 1and for Home-Based Care Program in underserved regions (SPAs 1, 2, 5, and 6). To be completed June 30, 2004.
- 1.13 Twenty-five percent of newly enrolled Title V participates will attend job search workshops through the One-Stop Career Centers. Completed during FY 2002-2003.
- 1.14 Establish five new light industrial host sites to expand and enhance vocational opportunities for Title V enrollees. To be completed by June 30, 2004.

^{*}Program Development and Coordination (PD&C) Objectives (see Part One, Section A, Description of Area Agency on Aging, for the definition of PD&C.

Include the needs of Los Angeles County's full range of Goal 2: diverse populations in planning and programs.

To ensure that the tremendous diversity of language, culture, functional impairment, age, housing options, lifestyle, geography, Rationale: dementia-related and caregiver needs are addressed in the planning process and that programs are responsive to the needs of consumers.

Objectives

- 2.1 Ensure that the long term care strategic planning process embraces the County's wealth of diversity, especially including targeting requirements that have been newly identified by the reauthorization of the Older Americans Act. These new targeting requirements include the following groups: Native American older adults, persons with Alzheimer's Disease and related disorders and their families, older individuals residing in rural areas, and persons caring for individuals with mental retardation. Completed during FY 2001-2002.
- 2.2* Continue to support agencies serving diverse populations through capacitybuilding efforts. For example, place emphasis on obtaining providers with linguistic and cultural capabilities, direct focus of the Multi-Ethnic Networks for Training, Outreach, and Resources for Seniors (MENTORS) program on the needs of the Hispanic communities and ethnic caregivers. To be completed by June 30, 2004.
- 2.3* Establish a baseline for mandated targeting requirements through needs assessment activities and the long-term care strategic planning process. To be completed by June 30, 2005.
- 2.4 Increase outreach efforts to the Latino older adult population for membership on the AAA Advisory Council. To be completed by June 30, 2004.
- 2.5* Increase the number of participants in the C-1 program by establishing a culturally competent congregate nutrition site for Cambodian older adults in Long Beach, where a concentration of Cambodian older persons reside. Completed during FY 2001-2002.
- 2.6* Establish a Long Term Care Inter-Cultural Advisory Committee of the Long Term Care Coordinating Council (LTCCC) to help advise and monitor the delivery of linguistically specific and culturally specific long term care services, including a plan to develop appropriate language translation of major informational and educational materials. To be completed by June 30, 2004.
- Serve rural elders through Implementation of an Alzheimer's Day Care Resource Center (ADCRC) in the Antelope Valley, and increase overall 2.7 availability of ADCRC service centers ensuring the existence of a center in each planning area. To be completed by June 30, 2004.

*Program Development and Coordination (PD&C) Objectives (see Part One, Section A, description of Area Agency on Aging, for the definition of PD&C.

- 2.8* Determine client needs specific to the C-1 Program by surveying all home delivered meal participants. *To be completed by June 30, 2004.*
- 2.9* Determine client needs specific to the C-2 Program by surveying all congregate delivered meal recipients. *To be completed by June 30, 2004.*
- Goal 3: Prepare for the demands of Los Angeles County's evolving and expanding aging and disabled adult populations.
- Rationale: To address the demographic challenges of Los Angeles County's growing adult population over the next 30 years and create a Countywide consciousness about the needs of and services for the disabled adults and older adults.

- 3.1* Establish an Interdepartmental Planning Body (comprising key County Departments) to review the current structure of the County's service delivery system and develop a Countywide strategic plan that presents a model of integrated planning, funding and services for all County Departments serving disabled adults and older adults. **Completed during FY 2001-2002.**
- 3.2* Establish an Aging and Disabled Services Community Roundtable (comprising consumers/ consumer advocates; experts; service providers; Board of Supervisors appointees; and other community leaders) to provide guidance to the Interdepartmental Planning Body in examining existing services, needs, gaps, duplications, and potential solutions for a system of aging and disabled adult services in Los Angeles County.

 Completed during FY 2001-2002.
- 3.3* Create a Long Term Care Strategic Planning Work Group (comprising of representatives of the Interdepartmental Planning body and Community Roundtable) charged with developing a Countywide Long Term Care Strategic Plan for older adults and disabled adult services in Los Angeles County. Completed during FY 2001-2002.
- 3.4* Hire a Project Director (consultant) to provide strategic Planning expertise, oversee strategic planning activities, and facilitate the development of the Countywide long Term Care Strategic Plan. **Completed during FY 2001-2002.**
- 3.5 Establish baseline data on current funding and service delivery levels of programs and services provided to older adults by all Los Angeles County Departments. **Completed during FY 2001-2002.**

^{*}Program Development and Coordination (PD&C) Objectives (see Part One, Section A, description of Area Agency on Aging, for the definition of PD&C.

- 3.6 Pursue Targeted Case Management as a means to increase funding for the Integrated Care Management Program. TCM is a federal financial participation (FFP) program meaning that the federal government is willing to share in the cost of programs funded with state or local funds. TCM is designed to assist a specified group of Medi-Cal recipients with access to necessary medical, social, educational or other services, assisting these individuals to remain independent in the community. To be completed by June 30, 2004
- 3.7* Establish a Long Term Care Coordinating Council (LTCCC) composed of county, provider, community and consumer representatives to help advise implement, and monitor progress on long term care strategic planning and implementation in LA County. Completed during FY 2002-2003
- 3.8* This objective has been modified and placed under Goal 5 due to the relevant subject matter. See Objective 5.6.
- 3.9* Develop a rent to prevent eviction program that specifically targets at risk older and adults with disabilities. *To be completed by June 30, 2005.*
- 3.10*Prepare an action plan to increase the number of emergency, transitional, and permanent housing units required to meet the current and projected needs of homeless older adults and adults with disabilities. *To be completed by June 30, 2005.*
- 3.11* Include the needs of the diversity of caregivers in the LTC Strategic Planning process.

 Completed during FY 2001-2002.
- 3.12 Design and implement a plan for training and development for AAA Advisory Council members and increase Advisory Council participation in development of the Area Plan. To be completed by June 30, 2005.
- 3.13 Review and revise as needed the Advisory Council Bylaws and standing committee to ensure compliance with the Older Americans Act. *To be completed by June 30, 2004.*
- 3.14 Increase acknowledgement of seniors who have made outstanding contributions to their community through presentation of awards through the Older Americans Recognition Day. *To be completed June 30, 2004*.
- 3.15 Recruit, orient, and place ten new enrollees in the Title V program. Completed during FY 2002-2003.
- 3.16 Increase awareness of disease prevention methods and health promotion activities through implementation of the Los Angeles County Health Fair and Senior Festival. *To be completed June 30, 2004.*
- *Program Development and Coordination (PD&C) Objectives (see Part One, Section A, description of Area Agency on Aging, for the definition of PD&C.

Goal 4: Promote customer service and accountability throughout the organization including Primary recipients of services (consumers), the community, service providers, and funding sources.

Rationale: To ensure quality and improve the effectiveness of the AAA and its services.

- 4.1* In collaboration with selected providers, pilot a client satisfaction survey and mechanisms for responding to client input, for the Integrated Care Management Demonstration Project. The outcome of this pilot will serve as a basis for future client satisfaction surveys for other AAA-funded programs. Full implementation of client satisfaction survey is not expected to be completed until June 30, 2004.
- 4.2 Improve data collection and information management by the AAA and its contract service providers through the progressive implementation of webbased Management Information System including Integrated Care Management, Title III B Supportive Services, Home Based Care Program, ADCRC, Family Caregiver Support Program, Community Based Services Programs, Health Insurance Counseling Advocacy Program (HICAP), and Nutrition Services. To be completed by June 30, 2005.
- 4.3 Continue to increase communication and coordination of activities of the AAA including Contracts Management, Planning and Development Services, and Title V Older Adult Community Service Employment sections. **Completed during FY 2001-2002.**
- 4.4* Prepare a comprehensive list of countywide Long Term Care services and resources available in each Service Planning Area (SPA) that will webaccessible to providers of Long Term Care Services and updated regularly. To be accomplished by June 30, 2004.
- 4.5 Integrate the Senior Community Services Employment Program information into the future Work Source California promotional marketing campaign. **Completed during** FY 2002-2003.
- 4.6* Advise MTA to develop and implement a plan that identifies service gaps and providers recommendations for eliminating for eliminating the gaps by analyzing current transportation services for older adults and adults with disabilities and client eligibility. To be completed by June 30, 2004.
- 4.7 Develop a system to review and respond to input from family caregivers and relative caregivers. To be accomplished by June 30, 2004.

^{*}Program Development and Coordination (PD&C) Objectives (see Part One, Section A, description of Area Agency on Aging, for the definition of PD&C

- 4.8* Develop a performance outcome measure for each AAA program. To be completed by June 30, 2005.
- 4.9* Maintain and update regularly the Los Angeles County information web site to include countywide long term care resources. To be completed by June 30, 2004.
- 4.10 Develop improved reporting methods for the HICAP Program in order to more effectively assess the effectiveness of the program in terms of service delivery, cost of presentations, and number of clients served. To be accomplished by June 30, 2004.
- 4.11* Develop a pilot project to design a model Senior Legal Information and Assistance hotline style service for Los Angeles County and City AAAs. To be completed by June 30, 2005.
- 4.12* Develop and summit a proposal to the CDA advocating for a change in the USDA reimbursement methodology to enable AAA and contract providers to access all available funding. To be completed June 30, 2004.
- 4.13 Develop and implement an improved audit program including audit resolution procedures and internal controls. *To be completed by June 30, 2004*.
- 4.14 Develop a system to track unsubsidized placement of individuals by SCSEP, but not enrolled in the program. Completed during FY 2002-2003.
- 4.15 Implement an approved Memorandum of Understanding (MOU) between all One-Stop Career Centers and the AAA. To be completed by June 30, 2004.
- 4.15 Implement an approved Memorandum of Understanding (MOU) between the Local Workforce Investment Board and the AAA. To be completed by June 30, 2004.
- 4.17 Complete the State required priority list of persons on the Title V waiting list. To be completed June 30, 2004.
- 4.18 Develop and implement a plan to ensure timely execution of all contracts. To be completed June 30, 2004.
- Goal 5: Promote the awareness of the Area Agency on Aging and its services.
- Rationale: To ensure services are accessed and utilized by disabled adults and older adults.
- *Program Development and Coordination (PD&C) Objectives (see Part One, Section A, description of Area Agency on Aging, for the definition of PD&C.

- Increase participation of Information and Assistance unit in health fairs, public forums, and others community events to promote the AAA and its network of services, including the use of available video, print marketing materials and highlighting Elder 5.1 Abuse Prevention programs. Completed FY 2002-2003.
- Implement the use of six (6) Info Vans to increase the public's awareness of the AAA and its programs and services with emphasis on the Family Caregiver Support Program. Completed FY 2002-2003.
- 5.3 Continue to support and expand the efforts of the AAA Advisory Council and the Los Angeles County Commission on Aging to educate and inform the public regarding programs and services available to disabled adults and older adults, by providing staff assistance. To be completed by June 30, 2004.
- 5.4* Support and publicize local Focal Points (and other providers of Long Term services) as community-based points of entry for information and referral to the full range of Long Term Care services and resources. To be accomplished by June 30, 2004.
- 5.5* Improve and coordinate comprehensive long term care resources targeted towards the elderly, disabled, and caregiver communities, providing links to libraries, legislation, message boards, updated newsletters, prescription assistance, and local/state/national programs and services by implementing Network of Care for Los Angeles County. To be completed by June 30, 2004.
- 5.6* Include information pertaining to available housing and eligibility requirements in the Network of Care database to increase accessibility and awareness of housing options for seniors. To be completed by June 30, 2004.
- 5.7* Design an assessment tool and application process to re-designate existing Focal Points. To be completed by June 30, 2004.
- 5.8* Increase community awareness of the Integrated Care Management Program by holding outreach and community education efforts in selected SPAs. To be completed by June 30, 2004.

^{*}Program Development and Coordination (PD&C) Objectives (see Part One, Section A, description of Area Agency on Aging, for the definition of PD&C.

Title III/VII Service Unit Plan: 2003-04 Third Year of the 2001-2005 Four-Year Planning Period

The Service Unit Plan utilizes National Aging Program Information System (NAPIS) Categories

Indicate the number of **units of service** to be provided with ALL funding sources, including federal, State, USDA, program income, and local funds. Units of service are listed in PM 97-02. All the programs identified must be listed in the budget, in compliance with California Code of Regulations, Title 22, Article 3, §7300(d).

The Goals and Objectives column provides the AAA with an opportunity to relate each Title III/VII funded service/program to a goal and objective statement.

Goals and/or Objectives are required for every program/service funded by the AAA.

If a Strategic Plan is submitted as the Area Plan Update, identify the location in the Strategic Plan of the goal and objective(s) for each program.

TITLE III Program Goals and Objectives (Rec				
1. <u>Personal Care</u> (In-Home)* Units of Service <u>34,443</u> (1-Hour)	Goals # 1, 4 Objective #s Objective #s Objective #s Objective #s			
2. <u>Homemaker</u> (In-Home)* Units of Service 33,318 (1-Hour)	Goal # 1 Objective #s 1.9 Objective #s 1.12 Objective #s			
3. <u>Chore</u> (In-Home)* N/A Units of Service(1-Hour)	Goal # Objective #s Objective #s			
4. Home Delivered Meals Units of Service 789,880 (1-Meal)	Goal # _ 4 Objective #s Objective #s			

•	Adult Day Care/Health	Goal #1 Objective #s Objective #s Objective #s	1.9 1.12 —
5.	Units of Service 132,321 (1-Hour)	Goals# 3, 4, 5 Objective #s Objective #s Objective #s Objective #s	3.6 4.1, 5.2 4.2, 4.4
7.	Congregate Meals Units of Service 1,296,009 (1-Meal)	Goals # 2, 4 Objective #s Objective #s Objective #s	<u>2.5</u> <u>4.2</u>
8.	Nutrition Counseling Units of Service 4,459 (-Hour)	Goal # 4 Objective #s Objective #s	4.2
9.	Assisted Transportation (Access)* Units of Service(1-One-Way Trip)	Goal # Objective #s Objective #s	
10	Transportation (Access)* Units of Service(1-One Way Trip)	Goal # Objective #s Objective #s Objective #s	
1.	1. <u>Legal Assistance</u> * Units of Service <u>10,429</u> (1-Hour)	Goal # 1, 4 Objective #s Objective #s Objective #s	1.10 4.11
1	Nutrition Education Units of Service1,500 (1-Session)	Goal # 4 Objective #s Objective #s Objective #s	4.2

13.	Information and Assistance (Access)* Units of Service (1-Contact)	Goal # Objective #s Objective #s	
14.	Outreach (Access)* Units of Service 10,000 (1-Contact)	Goal # 2 Objective #s Objective #s Objective #s	
15.	"Other" Title III Services (Specify services not report	rted under NAPIS cate	egories 1 - 14)
	Disease Prevention	Goal # 3 Objective #s Objective #s Objective #s	3.6 3.16
	Medication Management	Goal # 3, 4 Objective #s Objective #s Objective #s	3.6 3.16 4.2
	Community Services	Goal # 2 Objective #s Objective #s Objective #s	<u>2.6</u>
	In Home Registry Units of Service 8,500	Goal # 1 Objective #s Objective #s	1.9 1.12
	Visiting / Companionship Respite* Units of Service 13,350	Goal # 1 Objective #s Objective #s	

^{*}Indicates Title III B Priority Services

TITLE VII Program Goals and Objectiv	es (Required)
Ombudsman Services (Title VII A) Goal #1, Objective #s Objective #s Objective #s	<u>1.11</u> <u>4.2</u>
Total number of cases to be closed5,355_	
Training for Ombudsman staff and volunteers	
Number of session's 177	
Number of hours 539	
Total number of trainees <u>1,278</u>	
Resident visitation (other than in response to complaints)	
Number of SNFs to visit373	
Number of RCFEs to visit1,258	
Elder Abuse Prevention (Title VII B) Goal # 5	· ·
Objective #s	<u>5.1</u>
Objective #s	
Objective #s	· · · · · · · · · · · · · · · · · · ·
Units of Service 2,330	

TITLE V Service Unit Plan: 2003-04 Third Year of the 2001-2005 Four-Year Planning Period

The Goals and Objectives column relates the Title V funded service/program to an Area Plan goal and objective statement. A goal and/or objective is required for each AAA that receives Title V Program funds. Details regarding enrollee slots and funding are found in the Title V Planning Estimate.

If a Strategic Plan is submitted as the Area Plan Update, identify the location in the Strategic Plan of the goal and objective(s) for each program.

	<u>Program Title</u>	Goal and Objective (Required)	
1.	SCSEP	Goal # <u>1, 3, 4</u> Objective #s <u>1.13,1.14,3.1</u> 5	
	# of Slots <u>275</u>	Objective #s <u>1.13,1.14,3.15</u> Objective #s <u>4.14,4.15, 4.17</u>	

The minimum requirements for the program are to serve 140 percent of authorized slots or 385 people and to transition 25 percent of authorized slots into unsubsidized employment, or 69 unsubsidized placements.

- 3.15 Recruit, orient, and place 10 new enrollees in the Title V program; Completed during FY 2002-2003.
- 1.13 25 percent of newly enrolled Title V participates will attend job search workshops through the One-Stop Career Centers; **Completed during FY 2002-2003**.
- 4.14 Develop a system to track unsubsidized placement of individuals by SCSEP, but not enrolled in the Program; Completed during FY 2002-2003.
- 1.14 Establish five new light industrial host sites to expand and enhance vocational opportunities for enrollees. *To be completed by June 30, 2004*.
- 4.15 Implement an approved Memorandum of Understanding (MOU) between all One-Stop Career Centers and the AAA. To be completed by June 30, 2004.
- 4.16 Implement an approved MOU between the Local Workforce Investment Board and the AAA. *To be completed by June 30, 2004.*
- **4.17** Complete the State required Priority List of persons on the Title V waiting list. *To be completed by June 30, 2004.*

Community-Based Services Programs (CBSP) Service Unit Plan: 2003-04 Third Year of the 2001-2005 Four-Year Planning Period

The Goals and Objectives column relates each CBSP funded service/program to an Area Plan goal and objective statement. A goal and/or objective is required for each CBSP program funded. Detailed service units are found in the Community-Based Services Programs Budget (CDA 263), on page 5, Performance Estimates.

If a Strategic Plan is submitted as the Area Plan Update, identify the location in the Strategic Plan of the goal and objective(s) for each program.

Program Title	<u>Goal</u>	s and Object (Required	
	Goal #: 1, 2	, 4	
Alzheimer's Day Care	Objective #s:	1.12	
Resource Center	Objective #s:	2.1	
(ADCRC)	Objective #s:	4.2	
7.55.7			
	•		
 Caregiver Support Sessions: 	243		
In-service Training Sessions:	424		
On-site Training Sessions:	<u> 176 </u>		
	Goal #:		
	Objective #s:		
Brown Bag Program	Objective #s:		
	Objective #s:		<u></u>
			a de la companya de la companya de la companya de la companya de la companya de la companya de la companya de
		· · · · · · · · · · · · · · · · · · ·	
 Unduplicated Persons Served: 			
Pounds of Food Distributed:			
 Volunteers: Volunteer Hours: 			
4. Volunteer Hours:			
5. Distribution Sites:	en en en en en en en en en en en en en e	• .	
	Goal #:1	4.0	
	Objective #s:	1.9	
Respite Program	Objective #s:	1.12	
	Objective #s:		
Respite Registry 1. Unduplication	ted Client: N/A		
2. Successfu			

Non-Link	ages Respite Purchase of Service			
1. 2.	Families Served (Unduplicated): 76 Respite Hours Provided: 390	<u> </u>		
Linkages	Respite Purchase of Service			
1. 2.	Families Served (Unduplicated): Respite Hours Provided:			
Linkages		Goal #: 3, 4, 9 Objective #s:	3.6 4.1. 4.7	
1. 2.	Annual Number of Unduplicated Clients Served: 2,691 Active Monthly Caseload: 152			
Foster Gra Program	<u>ndparent</u>	Goal #:Objective #s:Objective #s:		
1. 2. 3. 4.	Volunteer Service Years (VSY): Volunteer Hours: Senior Volunteers: Children Served:			

Senior Con Program	npanion	Goal #:Objective #s: Objective #s: Objective #s:		
·	Volunteer Service Years (VSY):			
1.		 .		
2.	Volunteer Hours:			
3.	Senior Volunteers:			
4.	Seniors Served:		. •	

Health Insurance Counseling and Advocacy Program (HICAP)	Goal #: 2, 4 Objective #s: Objective #s: Objective #s:	2.2 4.10	
 Community Presentations: 141 Attendees at Presentations: 6,0 Persons Counseled: 118 Registered Counselors for the Year: Registered Long-Term Counselors: Number of Community Educators: Active Monthly Registered Counselors 	3		
HICAP Legal (if providing) Representation Services 1. Clients Served: N/A 2. Hours:	Goal #: Objective #s:_ Objective #s:_ Objective #s:_		

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AREA PLAN BIIDGET

1		DATE	03/14/2003 DATE DATE
AREA AGE AREA AGENCY ON AGING COMMUNITY & SENIOR SERVICES BUDGET PERIOD 07/01/2003 - 06/30/2004	ORIGINAL BUDGET PSA NO. 19 REVISION NUMBER: DATE 03/14/2003	 Directors; that the bull Directors; that the budget was available for review by all interested parties and that the amounts displayed are accurate and correct including supporting schedules. schedules. SIGNATURE OF AREA AGENCY DIRECTOR	SEPARED BY > CONTRACTOR ONLY AAA-BASED TEAM ANALYSE S/1/53 > CONTRE FOR STATE USE ONLY DATE TEAM COPRESS S/1/53 > CONTRE TEAM COYLE FOR STATE USE ONLY DATE TEAM COPRESS S/1/53 > CONTRE TOTAL ONLY TOTAL TEAM COYLE

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TITLE III AND VII PROGRAMS

			***	TANK III WALL	VII FRUGRAM	CIVIA		,		
BUDGET PERIOD: 07/01/2003-06/30/2004	3-06/30/200	4	(X) ORIGINAL	[] REVISION NO.		GRANT NO.: FF 0304-19	0304-19	DATE: 03/14/2003	PSA NO.: 19	
SECTION A		(a) Total Amount	(b) Area Plan	(c) III B	(d) III C-1	(e) III C-2	Q III (i)	IIA (g)	(h) VII	
FUNDING SOURCES		Budgeted	Admin	Supportive Svcs	Congregate Nutr	Home Del Nutr	Disease Prev	Ombudsman	Elder Abuse Prev	
Related Income	CASH	3,012,801	The state of the s	74,977	2,106,108	831,688	28			
	CASH	1,544,349		是一种的一种。	1,047,152	497,1971年	神経があるがによって、行動	大きのでは ないない かんかん かんかん	1000000000000000000000000000000000000	
	CASH	553,212		274,776		22,332	123			
15	IN-KIND	338,108				52,755				
Js	CASH	1,310,335	3,322	792,766		159,733		26.195	3.744	
5. Matching	CASH	5,323,633	212,631	1,787,569	2,536,271	64,869	86,524	12,335		
	IN-KIND	5,260,920	168,664	569,345	3,686,931	784,053		39,883		
6. Federal Funding	CASH .	13,698,800	1,106,814	4,849,113	4,170,118	3,005,094	332,873	151,092	80	
7. TOTAL AREA	CASH	25,443,130	1,322,767	7,779,201	10,424,673	5,194,943	435,080	189.622		
	IN-KIND	5,599,028	168,664	575,084	3,966,545	836.808	7.205	10 881		
8. TOTAL CASH & IN-KIND		31,042,158	1,491,431	80	14,391,218	6,031,751	442,285	229.505	101 683	
SECTION B					COSTS TO BE MATCHED INSTITUTIONS.	ATCHED INCT	DIICTIONS.			
					Area Plan Admin Costs to be Matched Calculation:	Costs to be Mate	hed Calculation.	•		
MINIMUM M	ATCHING	MINIMUM MATCHING REQUIREMENTS			Pg 1 col (b) Line	13 minus Po 2 cn	Pg 1 col (b) Line 13 minus Pg 2 col (h) Lines 1 thmuch 3	,		
		(a) Area Plan	b) Title III	(9)					•	
ITEM	•		Programs	Total	Title III Programs Costs to be Matched Calculation:	s Costs to be Mat	ched Calculation		•	
1. Costs to be Matched		1,488,109	22,493,995	2,104	Pg 1 Line 13 col	Pg 1 Line 13 col (c) + col (d) + col (e) + col (f)	(e) +∞(f)			
2. Required Matching Percentages	8	25%	10.53%		minus Pg 2 Lines	1 through 4 col (minus Pg 2 Lines 1 through 4 col (c), col (d), col (e). & col (f)	(J) los 28		
3. Minimum Required Match		372,027	2,368,618	2,740,645	,		W-> W-> W			
4. Required Local Public Agencies Matching " Line 3 x 25%	ies Matching	g = Line 3 x 25%		685,161	NOTE: Title III M	atch May be Poole	d to Meet Minumi	685,161 NOTE: Title III Match May be Pooled to Meet Minumum Match Requirement		
SECTION C					SECTION D					
	VREA PLAI	AREA PLAN ADMINISTRATION	NO.			CAL PUBLIC AC	BENCIES MATC	LOCAL PUBLIC AGENCIES MATCHING CONTRIBUTIONS	NS	
	MAICHIN	MATCHING CONTRIBUTIONS			2	oal Public Agencies M	ust Contribute At Leas	(Local Public Agencies Must Contribute At Least 25% of Total Minimum Match)	ich)	
Source		Cash	In-Kind	Total	Source	92	Cash	In-Kind	Total	•
LA County		212,631	168,664	381,295	CONTRACTED AGENCIES	GENCIES	2,646,635	1,057,798	3.704.433	
				•					0	
				•					0	
				٠					C	
				•					0	
				•					0	
									0	
S. TOTAL		212,631	168,664	381,295	6. TOTAL		2,646,635	1,057,798	3,704,433	

AREA PLAN BUDGET

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ADEQUATE PROPORTION, USDA & TRANSFERS

BUDGET PERIOD: 07/01/2003-06/30/2004	2004	(X) ORIGINA		1 REVISION NO	RE CN EXARD		DATE: 02/14/		03 014 136
SECTION A		7	7		CECTION		DA1E: 03/14/2003		PSA NO.: 19
ADEQUATE PROPORTION CALCULATION	ATION	•			TRANSFER OF FUNDS AND USDA ADJUSTMENTS	ADJUSTMENT	S.		
						Current			New
ITEM				Amount		Budget			Budget
1. Total Supportive Services Federal Share	are	-		1	Fund		Increase	Decrease	Display
Page 6 Column (h)			+	4,849,113	1. III B Admin	451,009			451,009
2. Less III B Ombudsman Federal Share	are				2. III C-1 Admin	439,747			439,747
Page 6 Column (h) Direct and Contracted	cted		•	219,787	3. III C-2 Admin	216,058			216,058
3. Less III B One-Time-Only					4. III B Ombudsman	219,787			219.787
Page 6 Column (h) Direct and Contracted	cted		•	•	5. III B Program	4,504,326	125,000		4.629.326
4. Equals III B Supportive Services					6. III C-1 Program	4,895,118		725,000	4,170,118
Base Allocation			•	4,629,326	7. III C-2 Program	2,405,094	600,000		3.005.094
	Foderal	% of	٠	Approved					
Service Category	Share	Base*		Percentage^	8. State B Ombudsman	592,610		``	592.610
5. Information & Assistance		•			9. State B Program	200,156			200,156
6. Case Management	1,367,359				10. State C-1 Congr Admin	2,624			2.624
7. Assisted Transportation			-		11. State C-1 Congr Program	309,043			309.043
8. Transportation					12. State C-2 Home Del Admin	869			869
9. Outreach	192,527			Section of the second	13: State C-2 Home Del Program	159,733			159.733
10. Total Access	1,559,886	33.7%		30%	14. State D Disease Prev	15,532			15.532
11. Personal Care	503,980	•		•	15. State VII Ombudsman	26,195			26,195
12. Homemaker	501,642				16. State VII Elder Abuse Prev	3,744	٠		3,744
13. Chore									
14. Visiting/Telephoning	000'66				17. C-1 USDA	1,047,152			1,047,152
15. In-Home Respite	148,683				18. C-2 USDA	497,197			497.197
16. Alzheimer's Day Care	33,071				SECTION D				
17. Minor Home Modification					USDA ENTITLEMENT				
18. Total In-Home	1,286,376	27.8%		25%	Congregate	Number of		Entitlement	
19. Legal Assistance	370,346	8.0%		%	Nutrition	Senior Meals	Rate	Amount	
* Total Federal Share Divided by III B Base (line 3)	Base (line 3)				1. July 1 to Sept 30	261,786	0.53	138,747	
As Approved in the Area Plan					2. Oct 1 to June 30	1,713,972	0.53	908,405	
SECTION B					3. One-Time-Only USDA				
III B ONE-TIME-ONLY ALLOCATIONS (List Programs and Amou	NS (List Progr	ams and Amo	Ë		4. Total C-1 USDA	1,975,758		1,047,152	
	•				Home Delivered	Number of		Entitlement	
					Nutrition	Senior Meals	Rate	Amount	
					5. July 1 to Sept 30	. 41,433	0.53	21,959	
					6. Oct 1 to June 30	896,675	0.53		
					7. One-Time-Only USDA				
					8. Total C-2 USDA	938,108		497.197	
				•				<u> </u>	

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TITLE III AND VII PROGRAMS-ADMIN & DIRECT SERVICES

BUDGET PERIOD: 07/01/2003-06/30/2004	02/90-20	72004			[X] OR		IR	REVISION NO.	NO.:		384	GINAL [] REVISION NO.: GRANT NO.: FF 0304-19	030	-19	DATE.	DATE: 03/14/2003	DCA N	OI VON VOG
POSITION TITLE	%	Admin	%	Direct III B	%	Direct		Direct	1	Direct III D	8	Direct Direct L	8	Direct		Total	1 2	Non-
Assistant Director	30%	1	1		1				-	T			•	יום באם	% 0.4	110c 111 & VII	%	1116 1117
Program Manager	20%														45%	107.54	% 3	
Admin Svcs Manager I	% 09	40,433	40%	26,956											100%	67.389		11.00
Project Supervisor	35%	23,414													35%	23 414	39	41 48
Project Supervisor	25%	16,724					1.7								25%	16.724	35	71.08
Project Supervisor			60%	40,138				\$ 19				7			%09		204	26.758
Project Supervisor			%09	40,138											%09	40.138	40%	26.75
CSA III	\$0%	31,296				-									20%	31.296		
CSA III	15%	9,389													15%		1	
CSA III			35%	21,907											35%		1 '	
CSA II	15%	8,422					,								15%	8.422	3%	
CSAII	100%	56,148													100%	56.148	I	
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																-		
	-	•																
PAGE TOTAL		238,944		164,658		0		0		0		0		0		403,602		440,890

A PLAN B	CDA 122 (5/01) Page 4B
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SCHEDULE OF PAID PERSONNEL COSTS

TITLE III AND VII PROGRAMS-ADMIN & DIRECT SERVICES

BUDGET PERIOD: 07/01/2003-06/30/2004	03-06/30	/2004			0 [X]	[X] ORIGINAL	() RE) REVISION NO.	ON.			GRANT NO : FF 0304.19	F 0304	10	DATE:	DATE: 02/14/2003	100	,
				Ī.,		Direct	1	Direct		Direct		Direct		Direct	2		20 NO. 19	Non-
POSITION TITLE	%	Admin	%	IIIB	%	-5 E	%	III C-2	%	ΩII	8	VII Omb	%	VIIEAP	%	Title III & VII	%	Title III & VII
CSA II	100%	56,148													100%	56.148		
CSA II	100%	56,148		-:											100%	56.148		
CSA II	15%	8,422								. ()					15%	8.422	85%	ACT 7.8
CSA II	30%	16,844													30%	16 844	1	20.00
CSA II	20%	11,230						~ .;							20%	11 230	1	44 018
CSA II			%09	33,689				10.15					7		%09	12 680		44,910
CSA II			%09	33,689				*4 - V							8	13 680		22,459
CSA II			35%	19,652											35%	19.647		36 405
CSA II			35%	19,652											3,5%	10,64	1	30,490
CSA I	15%	7,556	•												1.5%	7 666		36,496
Acct'g Officer II	10%	6,198	• (. *									200	901 7	60 90	42,820
Accountant II	15%	6,936													28%	6 016		55,783
Accounting Tech I	%09	20,822							-						%09	20,822	Į.	29,90
Sr Secretary II	40%	17,788							4 7 4						40%	17.788	1	788,61
Sr Secretary II	15%	6,670			1		\dashv			1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1					15%	6,670	•	37.799
Staff Asst II	. 15%	7,141	20%	23,805					1						65%	30,946	1 1	16,663
TOTAL		221,903		130,487	1	0		0		0		0		0		352,390		482,791
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SCHEDULE OF PAID PERSONNEL COSTS

AREA PLAN BUDGET CDA 122 (5/01) Page 4C

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Neighbor Worker			25%	1,671					•						260%	i		
TOTAL		77,026		320,235		0	•	0		0		0	-	-		1,0,1	2,72	1,671
TOTAL SALARIES		537,873		615.380		0			-	-			-	 		107'/65		100,102
EMPLOYEE BENEFITS	<u> </u>	. 161.362		184.614		-		-	\vdash			5	-	5	-	1,153,253	\top	1,023,783
TOTAL PAID					T		T		+	5	+	5		1	1	345,976	0	307,135
PERSONNEL	1	699,235	0	799,994	9	0	9	0	0	0	٥	0	0	0	0	1,499,229	0	1,330,918

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SCHEDULE OF IN-KIND PERSONNEL COSTS

TITLE III AND VIII PROGRAMS-ADMIN & DIRECT SERVICES

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124 (3(3) 1 ago		SCHED	SCHEDULE OF SUPPORTIVE SERVICES (III B)	PORTIVE	SERVICES	(III B)		
1110CET BEDIOD: 07/01/2003-06/30/2004	I (X) ORIGINAL	I I REVISION NO.		GRANT NO.: FF 0304-19		DATE: 03/14/2003		PSA NO.: 19
SOLDOET TENOD: CHARLES SOLDOETS		(b) Grant	M-noN	tching ((9)	Matching		(h)
	щ	Related	Contributions	utions	State	Contributions	tions	Federal
PROGRAMS	Costs	Income	(c) Cash ((d) In-Kind	S	(f) Cash (g	(g) In-Kind	Share
ARTI				DIRECT SERVICES	RVICES			
Program Development	344,633							344,633
Condination	172,849							172,849
Senior Centers	945,277					412,407		532,870
Jutreach (Info Vans)	20,000			*				20,000
Tealth	000'59							65,000
FOTAL DIRECT III B SERVICES	1,547,759					412,407	•	1,135,352
JART II				CONTRACTED SERVICES) SERVICES			
Personal Care (In-Home)*	968,227	32,435	1,100	1,608		361,841	67,263	503,980
Homemaker (In-Home)*	968,320	15,252				337,230	114,196	501,642
Chore (In-Home)*								•
Adult Day/Health Care	-		i de la companya de l					
Ceee Management (Access)*	2,132,856	6,731	102,727	3,339	200,156	344,385	108,159	1,367,359
Assisted Transportation (Access)*								•
Transportation (Access)*								11 ⁴
I eoul Assistance*	907,574	2,379	168,783			254,809	111,257	370,346
Information & Assistance (Access)*				\$4. 1				•
Outreach (Access)*	172,527							172,527
Other Services:		* ************************************	76					
a. Housing								
b. Alzheimer's (in-Home)*	75,827	17,892					74,804	33,0/1
c. Security/Crime								
d. Health								•
c. Mental Health								
f. Comm Svcs/Senior Center Mgt						- 1		•
g. Employment								•
h. Consumer								
i. Visiting (In-Home)*/Telephoning	229,293	288	2,166	792		53,744	13,303	000,88
i. In-Home Respite (In-Home)*	148,683						.77	148,683
k. Minor Modification (In-Home)*							·	•
l. Registry	297,366							297,366
Ombidsman	905,853				592,610	23,153	70,303	219,787
TOTAL CONTRACTED SERVICES	6,806,526	74,977	274,776	5,739.	792,766	1,375,162	569,345	3,713,761
TOTAL SUPPORTIVE SERVICES	8,354,285	74,977	274,776	5,739	792,766	1,787,569	569,345	4,849,113

AREA PLAN BUDGET

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SCHEDULE OF NUTRITION (III C-1 & III C-2) & DISEASE PREVENTION (III D) PROGRAMS

BUDGE! PERIOD: 0//01/2003-06/30/2004	0/2004	[X] ORIGINAL	[] REVISION NO.:		GRANT NO.: FF 0304-19	0304-19	DATE: 03/14/2003		PSA NO: 19
	(a) Total	(b) Grant	(2)	M-noN	Non-Matching	(E)	Matc	10	(
	Budgeted	Related		Contri	Contributions	State	Contri	Contributions	(·) Federal
PROGRAMS	Costs	Income	USDA	(d) Cash	(e) In-Kind	Funds	(g) Cash	(h) In-Kind	Share
III C-1									
Congregate Meals	14,367,968	2,106,108	1,047,152	255,981	279,614	309,043	2.536.2711	3.686.931	4 146 868
Nutrition Counseling									200121-11
Nutrition Education	23,250								23.250
Total III C-1	14,391,218	2,106,108	1,047,152	255,981	279,614	309,043	2,536,271	3.686.931	4.170.118
III C-2									
Home Delivered Meals	6,024,501	831,688	497,197	22,332	52,755	159,733	678.899	784 053	2,007,844
Nutrition Counseling									2,177,
Nutrition Education	7,250				100				7.250
Total III C.2	152 150 9	811 688	407 107	77 337	227.03	1			0074
		2001	12117	700'77	57,73	139,/33	Cr/S 899	784,053	3,005,094
				4				A STATE OF THE STA	
QIII									
Nutrition Counseling	130,018	.28		123		15,532	26.507	4.796	83 032
Nutrition Education	110,570						26.034	1 505	83.021
Disease Prev & Health Promotion	696'601						26.034	808	62,031
Medication Management	91,728						7,949		83,779
Total III D	442,285	28	0	123	0	15,532	86,524	7.205	112 871
						1.0	2	41.1	2,21

ASSURANCES REQUIRED BY THE OLDER AMERICANS ACT OF 1965, AS AMENDED IN 2000

A. The Area Agency agrees that it shall:

Requirement: OAA 306(a)(2)

Assurance: Provide assurances that an adequate proportion, as required under Section 307(a)(2), of the amount allotted for Part B to the Planning and Service Area will be expended for the delivery of each of the following categories of services:

- (A) services associated with access to services (transportation, outreach, information and assistance, and case management services);
- (B) in-home services, including supportive services for families of older individuals who are victims of Alzheimer's disease and related disorders with neurological and organic brain dysfunction; and
- (C) legal assistance;

and assurances that the AAA will report annually to the State agency in detail the amount of funds expended for each such category during the fiscal year most recently concluded.

Requirement: OAA 306(a)(4)(A)(i)

Assurance: Provide assurances that will set specific objectives for providing services to older individuals with greatest economic need and older individuals with greatest social need, include specific objectives for providing services to low-income minority individuals and older individuals residing in rural areas, and include proposed methods of carrying out the preference in the Area Plan.

Requirement: OAA 306(a)(4)(ii)

Assurance: Provide assurances that in each agreement made with a provider of any service under this title, a requirement that such provider:

- (A) specify how the provider intends to satisfy the service needs of low-income minority individuals and older individuals residing in rural areas in the area served by the provider;
- (B) to the maximum extent feasible, provide services to low-income minority individuals and older individuals residing in rural areas in accordance with their need for such services; and
- (C) meet specific objectives established by the AAA, for providing services to low-income minority individuals and older individuals residing in rural areas within the planning and service area.

Requirement: OAA 306(a)(4)(A)(iii)

Assurance: With respect to the fiscal year preceding the fiscal year for which such plan is prepared:

- (A) identify the number of low-income minority older individuals and older individuals residing in rural areas in the Planning and Service Area;
- (B) describe the methods used to satisfy the service needs of such minority older individuals; and
- (C) provide information on the extent to which the AAA met the objectives described in clause (a)(4)(A)(i).

Requirement: OAA 306(a)(4)(B)

Assurance: Provide assurances that outreach efforts will identify individuals eligible for assistance under this Act, with special emphasis on:

- (A) older individuals residing in rural areas;
- (B) older individuals with greatest economic need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
- (C) older individuals with greatest social need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
- (D) older individuals with severe disabilities;
- (E) older individuals with limited English-speaking ability; and
- (F) older individuals with Alzheimer's disease or related disorders with neurological and organic brain dysfunction (and the caretakers of such individuals);

and inform the older individuals referred to in (A) through (F), and the caretakers of such individuals, of the availability of such assistance.

Requirement: OAA 306(a)(4)(C)

Assurance: Provide assurance that each activity undertaken by the agency, including planning, advocacy, and systems development, will include a focus on the needs of low-income minority older individuals and older individuals residing in rural areas.

Requirement: OAA 306(a)(5)

Assurance: Provide assurances that it will coordinate planning, identification, assessment of needs, and provision of services for older individuals with disabilities, with particular attention to individuals with severe disabilities, with agencies that develop or provide services for individuals with disabilities.

Requirement: OAA 306(a)(9)

Assurance: Provide assurances that in carrying out the State Long-Term Care Ombudsman Program under Section 307(a)(9), it will expend not less than the total amount of funds appropriated under this Act and expended by the agency in fiscal year 2000 in carrying out such a program under this title.

Requirement: OAA 306(a)(11)

Assurance: Provide information and assurances concerning services to older individuals who are Native Americans (referred to in this paragraph as "older Native Americans"), including:

- (A) information concerning whether there is a significant population of older Native Americans in the planning and service area and, if so, an assurance that the AAA will pursue activities, including outreach, to increase access of those older Native Americans to programs and benefits provided under this title;
- (B) an assurance that the AAA will, to the maximum extent practicable, coordinate the services the agency provides under this title with services provided under Title VI; and
- (C) an assurance that the AAA will make services under the area plan available, to the same extent as such services are available to older individuals within the planning and service area, to older Native Americans.

Requirement: OAA 306(a)(13)(A)

Assurance: Provide assurances that it will maintain the integrity and public purpose of services provided, and service providers, under this title in all contractual and commercial relationships.

Requirement: OAA 306(a)(13)(B)

Assurance: Provide assurances that it will disclose to the Assistant Secretary and the State agency:

- (A) the identity of each non-governmental entity with which such agency has a contract or commercial relationship relating to providing any service to older individuals; and
- (B) the nature of such contract or such relationship.

Requirement: OAA 306(a)(13)(C)

Assurance: Provide assurances that it will demonstrate that a loss or diminution in the quantity or quality of the services provided, or to be provided, under this title by such agency has not resulted and will not result from such non-governmental contracts or such commercial relationships.

Requirement: OAA 306(a)(13)(D)

Assurance: Provide assurances that it will demonstrate that the quantity or quality of the services to be provided under this title by such agency will be enhanced as a result of such non-governmental contracts or commercial relationships.

Requirement: OAA 306(a)(13)(E)

Assurance: Provide assurances that it will, on the request of the Assistant Secretary or the State, for the purpose of monitoring compliance with this Act (including conducting an audit), disclose all sources and expenditures of funds such agency receives or expends to provide services to older individuals.

Requirement: OAA 306(a)(14)

Assurance: Provide assurances that funds received under this title will not be used to pay any part of a cost (including an administrative cost) incurred by the AAA to carry out a contract or commercial relationship that is not carried out to implement this title.

Requirement: OAA 306(a)(15)

Assurance: Provide assurances that preference in receiving services under this title will not be given by the AAA to particular older individuals as a result of a contract or commercial relationship that is not carried out to implement this title.

B. Code of Federal Regulations Requirements:

[a] The Older Americans Act intends that the area agency on aging shall be the leader relative to all aging issues on behalf of all older individuals in the planning and service area. This means that the area agency shall proactively carry out, under the leadership and direction of the State agency, a wide range of functions related to advocacy, planning, coordination, interagency linkages, information sharing, brokering, monitoring and evaluation, designed to lead to the development or enhancement of comprehensive and coordinated community based systems in, or serving, each community in the planning and service area. These systems shall be designed to assist older individuals in leading independent, meaningful and dignified lives in their own homes and communities as long as possible.

[b] A comprehensive and coordinated community-based system described in paragraph (a) of this section shall: {1} Have a visible focal point of contact where anyone can go or call for help, information or referral on any aging issue; {2} Provide a range of options; {3} Assure that these options are readily accessible to all older individuals: The independent, semi-dependent and totally dependent, no matter what their income; {4} Include a commitment of public, private, voluntary, and personal resources committed to supporting the system; {5} Involve collaborative decision-making among public, private, voluntary, religious, and fraternal organizations and older people in the community; {6} Offer special help or targeted resources for the most vulnerable older individuals, those in danger of losing their independence; {7} Provide effective referral from agency to agency to assure that information or assistance is received, no matter how or where contact is made in the

community; {8} Evidence sufficient flexibility to respond with appropriate individualized assistance, especially for the vulnerable older person; {9} Have a unique character which is tailored to the specific nature of the community; {10} Be directed by leaders in the community who have the respect, capacity, and authority necessary to convene all interested individuals, assess needs, design solutions, track overall success, stimulate change, and plan community responses for the present and for the future. CFR [1321.53(a)(b)]

Use the resources made available to the area agency on aging under the OAA to finance those activities necessary to achieve elements of a community-based system set forth in paragraph (b) of section 1321.53. [1321.53(c)]

Work with elected community officials in the planning and service area to designate one or more focal points on aging in each community, as appropriate. [1321.53(c)]

Assure access from designated focal points to services financed under the Older Americans Act. [1321.53(c)]

Work with, or work to assure that community leadership works with, other applicable agencies and institutions in the community to achieve maximum collocation at, coordination with, or access to other services and opportunities for the elderly from the designated community focal points. CFR [1321.53(c)]

Consult with and support the State's Long Term Care Ombudsman Program. [1321.61(b)(4)]

[Not deem any] requirement in Section 1321.61 to supersede a prohibition contained in the Federal appropriation on the use of Federal funds to lobby the Congress; or the lobbying provision applicable to private nonprofit agencies and organizations contained in OMB Circular A-122. [1321.61(d)]

Assure that individuals age 60 and over who are frail, homebound by reason of illness or incapacitating disability, or otherwise isolated, shall be given priority in the delivery of services under this part. [1321.69(a)]

C. The California Department of Aging (CDA) assures:

Requirement: OAA 305(a)(2)(A)

Assurance: Except as provided in subsection (b)(5), that it will designate for each such area (Planning and Service Area) after consideration of the views offered by the unit or units of general purpose local government in such area, a public or private nonprofit agency or organization as the AAA for such area.

Requirement: OAA 305(a)(2)(B)

Assurance: That it will provide assurances, satisfactory to the Assistant Secretary, that the State agency will take into account, in connection with matters of general policy arising in the development and administration of the State Plan for any fiscal year, the

views of recipients of supportive services or nutrition services, or individuals using multipurpose senior centers provided under such plan.

Requirement: OAA 305(a)(2)(E)

Assurance: That preference will be given to providing services to older individuals with greatest economic need and older individuals with greatest social need, with particular attention to low-income minority individuals and older individuals residing in rural areas and include proposed methods of carrying out the preference in the State Plan.

Requirement: OAA 305(a)(2)(F)

Assurance: That it will require use of outreach efforts described in Section 307(a)(16).

Requirement: OAA 305(a)(2)(G)(ii)

Assurance: That it will undertake specific program development, advocacy, and outreach efforts focused on the needs of low-income minority older individuals and older individuals residing in rural areas.

Requirement: OAA 305(c)(5)

Assurance: That in the case of a state specified in subsection (b)(5), the State agency and AAAs shall provide assurance, determined adequate by the State agency, that the AAA will have the ability to develop an area plan and to carry out, directly or through contractual or other arrangements, a program in accordance with the plan within the Planning and Service Area.

Requirement: OAA 307(a)(7)(A)

Assurance: That such fiscal control and fund accounting procedures will be adopted as may be necessary to assure proper disbursement of, and accounting for, federal funds paid under this title to the State, including any such funds paid to the recipients of a grant or contract.

Requirement: OAA 307(a)(7)(B)

Assurance:

- (A) no individual (appointed or otherwise) involved in the designation of the State agency or an AAA, or in the designation of the head of any subdivision of the State agency or of an AAA, is subject to a conflict of interest prohibited under this Act;
- (B) no officer, employee, or other representative of the State agency or an AAA is subject to a conflict of interest prohibited under this Act; and
- (C) mechanisms are in place to identify and remove conflicts of interest prohibited under this Act.

Requirement: OAA 307(a)(9)

Assurance: That the State agency will carry out, through the Office of the State Long-Term Care Ombudsman, a State Long-Term Care Ombudsman Program in accordance

with Section 712 and this title, and will expend for such purpose an amount that is not less than an amount expended by the State agency with funds received under this title for fiscal year 2000, and an amount that is not less than the amount expended by the State agency with funds received under Title VII for fiscal year 2000.

Requirement: OAA 307(a)(10)

Assurance: That the special needs of older individuals residing in rural areas will be taken into consideration and shall describe how those needs have been met and describe how funds have been allocated to meet those needs.

Requirement: OAA 307(a)(11)(A)

Assurance: That AAAs will:

- (A) enter into contracts with providers of legal assistance which can demonstrate the experience or capacity to deliver legal assistance;
- (B) include in any such contract provisions to assure that any recipient of funds under division (A) will be subject to specific restrictions and regulations promulgated under the Legal Services Corporation Act (other than restrictions and regulations governing eligibility for legal assistance under such Act and governing membership of local governing boards) as determined appropriate by the Assistant Secretary; and
- (C) attempt to involve the private bar in legal assistance activities authorized under this title, including groups within the private bar furnishing services to older individuals on a pro bono and reduced fee basis.

Requirement: OAA 307(a)(11)(B)

Assurance: That no legal assistance will be furnished unless the grantee administers a program designed to provide legal assistance to older individuals with social or economic need and has agreed, if the grantee is not a Legal Services Corporation project grantee, to coordinate its services with existing Legal Services Corporation projects in the planning and service area in order to concentrate the use of funds provided under this title on individuals with the greatest such need; and the AAA makes a finding, after assessment, pursuant to standards for service promulgated by the Assistant Secretary, that any grantee selected is the entity best able to provide the particular services.

Requirement: OAA 307(a)(11)(D)

Assurance: To the extent practicable, that legal assistance furnished under the plan will be in addition to any legal assistance for older individuals being furnished with funds from sources other than this Act and that reasonable efforts will be made to maintain existing levels of legal assistance for older individuals.

Requirement: OAA 307(a)(11)(E)

Assurance: That AAAs will give priority to legal assistance related to income, health care, long-term care, nutrition, housing, utilities, protective services, defense of quardianship, abuse, neglect, and age discrimination.

Requirement: OAA 307(a)(12)

Assurance: Whenever the State desires to provide for a fiscal year for services for the prevention of abuse of older individuals, that any AAA carrying out such services will conduct a program consistent with relevant State law and coordinated with existing State adult protective service activities for:

- (A) public education to identify and prevent abuse of older individuals;
- (B) receipt of reports of abuse of older individuals;
- (C) active participation of older individuals participating in programs under this Act through outreach, conferences, and referral of such individuals to other social service agencies or sources of assistance where appropriate and consented to by the parties to be referred; and
- (D) referral of complaints to law enforcement or public protective service agencies where appropriate.

Requirement: OAA 307(a)(13)

Assurance: That each State will assign personnel (one of whom shall be known as a legal assistance developer) to provide State leadership in developing legal assistance programs for older individuals throughout the State.

Requirement: OAA 307(a)(14)

Assurance: That if a substantial number of the older individuals residing in any planning and service area in the State are of limited English-speaking ability, then the State will require the AAA for each such planning and service area:

- (A) To utilize in the delivery of outreach services under Section 306(a)(2)(A), the services of workers who are fluent in the language spoken by a predominant number of such older individuals who are of limited English-speaking ability.
- (B) To designate an individual employed by the AAA, or available to such AAA on a full-time basis, whose responsibilities will include:
 - (i) taking such action as may be appropriate to assure that counseling assistance is made available to such older individuals who are of limited English-speaking ability in order to assist such older individuals in participating in programs and receiving assistance under this Act; and
 - (ii) providing guidance to individuals engaged in the delivery of supportive services under the area plan involved to enable such individuals to be aware of cultural sensitivities and to take into account effective linguistic and cultural differences.

Requirement: OAA 307(a)(16)

Assurance: That the State agency will require outreach efforts that will identify individuals eligible for assistance under this Act, with special emphasis on:

- (A) older individuals residing in rural areas;
- (B) older individuals with greatest economic need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
- (C) older individuals with greatest social need (with particular attention to low-income minority individuals and older individuals residing in rural areas);
- (D) older individuals with severe disabilities;
- (E) older individuals with limited English-speaking ability; and
- (F) older individuals with Alzheimer's disease or related disorders with neurological and organic brain dysfunction (and the caretakers of such individuals); and inform the older individuals referred to in clauses (A) through (F) and the caretakers of such individuals, of the availability of such assistance.

Requirement: OAA 307(a)(17)

Assurance: That with respect to the needs of older individuals with severe disabilities it will coordinate planning, identification, assessment of needs, and service for older individuals with disabilities with particular attention to individuals with severe disabilities with the State agencies with primary responsibility for individuals with disabilities, including severe disabilities, to enhance services and develop collaborative programs, where appropriate, to meet the needs of older individuals with disabilities.

Requirement: OAA 307(a)(18)

Assurance: That AAAs will conduct efforts to facilitate the coordination of community-based, long-term care services, pursuant to Section 306(a)(7), for older individuals who:

- reside at home and are at risk of institutionalization because of limitations on their ability to function independently;
- (B) are patients in hospitals and are at risk of prolonged institutionalization; or
- (C) are patients in long-term care facilities, but who can return to their homes if community-based services are provided to them.

Requirement: OAA 307(a)(19)

Assurance: The plan shall include the assurances and description required by Section 705(a).

Requirement: OAA 307(a)(20)

Assurance: That special efforts will be made to provide technical assistance to minority providers of services.

Requirement: OAA 307(a)(21)

Assurance:

- (A) it will coordinate programs under this title and programs under Title VI, if applicable; and
- (B) it will pursue activities to increase access by older individuals, who are Native Americans, to all aging programs and benefits provided by the agency, including programs and benefits provided under this title, if applicable, and specify the ways in which the State agency intends to implement the activities.

Requirement: OAA 307(a)(22)

Assurance: That if case management services are offered to provide access to supportive services, it shall ensure compliance with the requirements specified in Section 306(a)(8).

Requirement: OAA 307(a)(23)

Assurance: That demonstrable efforts will be made to:

- (A) coordinate services provided under this Act with other State services that benefit older individuals; and
- (B) provide multigenerational activities, such as opportunities for older individuals to serve as mentors or advisers in child care, youth day care, educational assistance, at-risk youth intervention, juvenile delinquency treatment, and family support programs.

Requirement: OAA 307(a)(24)

Assurance: That the State will coordinate public services within the State to assist older individuals to obtain transportation services associated with access to services provided under this title, to services under Title VI, to comprehensive counseling services, and to legal assistance.

Requirement: OAA 307(a)(25)

Assurance: That the State has in effect a mechanism to provide for quality in the provision of in-home services under this title.

Requirement: OAA 307(a)(26)

Assurance: That funds received under this title will not be used to pay any part of a cost (including an administrative cost) incurred by the State agency, or an AAA, to carry out a contract or commercial relationship that is not carried out to implement this title.

Requirement: OAA 308(b)(3)(E)

Assurance: That no amounts received by the State under this paragraph will be used to hire any individual to fill a job opening created by the action of the State in laying off or terminating the employment of any regular employee not supported under this Act in anticipation of filling the vacancy so created by hiring an employee to be supported through use of amounts received under this paragraph.

2003-04 Update to the 2001-2005 Area Plan **AAA Services Matrix APPENDIX** I

2003-2004

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Instructions:

Indicate under the appropriate column on the Service Matrix each OAA and CBSP program/service the AAA provides by entering "C" if contracted, a "D" if a direct service, and "C/D" if both.

The "Other" column is used to identify funds from other sources, e.g., local government agencies, private funding, and grants. If a Title III/VIII or CBSP program has been checked as a direct service, complete Appendix IA, IB, and/or IC. 0, ω, 4

Optional: The "Funding Amount" column may be used to indicate all funds from any source used to provide the program/service.

				- 13				
		Funding	Funding Sources	_	C," "D," (Enter "C," "D," or "C/D")		Funding Amount
OAA Programs	⊞ B	၁။		٨	All	State	Other	(Optional)
Adult Day	C			-	_	:	-	
Alzheimer's Day	ပ						U	
Assisted			,					
Case Management	ပ					C	ပ	
Minor Home Modifications								
Community Services/Senior	C&D		Ω				۵	
Consumer								
Congregate Meals		ပ						
Disease Prevention			Ω					
Elder Abuse Prevention	ပ	-			ပ			
				¥				

			Fun	Funding Sources	rces			Funding Amount	
OAA Programs	a =	U	C III	>	IIA	State	Other	(Optional)	
	α ≡	=	2 E	. 0					
Employment	-								
Health									
Home Delivered		ပ							
Meals									
Homemaker	ပ								
Home Repair									
Honsing							C		
Information &							ם		
Assistance	U						ပ		·
	ပ								
Legal Assistance									
Medication			ပ						
Montal Haalth									
Meliai neau	(ر	C		
Minor Home Modification	ပ	-)	>		
Nutrition Counseling		ပ	ပ						
Nutrition Education		ပ	ပ						
Ombudsman	ပ				ပ				
Outreach	ပ		- 1		-		O		
Personal Care	ပ								
The Adult Protections Services (AP	Adult Dro	tections S	Services (A	PS) secti	on of Cor	nmunity ar	nd Senior	S) section of Community and Senior Services provides the funding for Information	ation

*Please note that the Adult Protections Services (APS) section of Community and Assistance Services.

			1					Funding Amount	
			Fundin	iding sources	ces				
OAA Programs	E	ວ ≣	Ω	>	=	State	Other	(Optiolial)	
	1								
Program	С								
Development &)								
Coordination									
Security/Crime									
Section of the sectio									•
Senior Center	2								
Renovation/									
Acquisition									
Transportation									
ומוסלסוימייי									
Visiting									·
A ISHINIS									

Community-Based		÷	L	unding	Funding Sources			Funding Amount
Services Programs	= B	ບ ≡	<u>Ω</u>	>	5	CBSP	Other	(Optional)
ADCRC	ပ					ပ		
Brown Bag								
Foster Grandparent								
HICAP						ပ		
						*		*Integrated Care Management
Linkages						C		
Respite Purchase of Service						ر		
Respite Registry	ပ					ပ -		
Senior Companion							t State	

APPENDIX IA

NOTICE OF INTENT FOR AREA AGENCY ON AGING TO PROVIDE SPECIFIED OLDER AMERICANS ACT SERVICES

CDA has determined that provision of the specific Title III and Title VII services listed below is considered to be part of the function of an AAA. (California Code of Regulations, Article 3, §7320.)

On the basis of completion of Appendix IA, the AAA will receive authorization to provide these services for the years checked below.

Check all applicable Services

- Title III B
 Information and Assistance ___FY 2001-02 __FY 02-03 __FY 03-04 __FY 04-05
 (formerly Information and Referral)
- Title III B

 Program Development

 and Coordination

 X FY 2001-02 X FY 02-03 X FY 03-04 X FY 04-05
- Title III D

 Disease Prevention
 and Health Promotion

 X FY 2001-02 X FY 02-03 X FY 03-04 X FY 04-05
- Title VII

 Prevention of Elder Abuse,

 Neglect, and Exploitation

 X FY 2001-02 X FY 02-03 X FY 03-04 X FY 04-05
- Describe below the methods that will be used to assure that target populations will be served throughout the PSA. (Attach additional documentation, as needed.)

The department's staff who is responsible for carrying PD&C and Title V tasks are multilingual and multicultural, and are committed to meeting the service needs of the targeted population in the PSA.

APPENDIX IB

REQUEST FOR APPROVAL TO PROVIDE TITLE III DIRECT SERVICES Older Americans Act, Section 307(a)(8) California Code of Regulations, Article 3, §7320(c)

Complete a separate Apprequesting a waiver to pre Appendix IA.)	pendix IB for each Titl ovide as a direct serv	e III service for which ice. (Do <u>not</u> include	n the AAA is services identifi	ed in
Service: Com	nmunity Service			 ; .
Basis of Request for	Waiver:			。 (1) (2)
Necessary to Assure	an Adequate Supply	of Services		
	-OR			
Comparable Quality	is More Economical if	Provided by the AA		
Check each applicate	ole Fiscal Year:			
<u>X</u> FY 2001-02	X_FY 2002-03	X FY 2003-04	X_FY 2004-0	
list the documentation attached.	ne process followed and available and add a	an asterior north to an		
provision of Commu facilities on the basi (P).	ounty Area Agency on inity Services at three is of more economical	provision of services	s, per CDA PM 8	36-60
	funds to operate three communities of Altoby a small core of pro			

senior centers are focal points for senior activities within their communities.

General funds.

Services offered at the senior centers include information and assistance, outreach, activity scheduling, nutrition, reduced fare bus passes, and other recreational and educational activities and services, totaling 31,350 contacts annually. The three senior centers are partially funded within \$532,870 in OAA funds and in County

With regard to the quality of services, the large number of older adults who continue to use the services is an indication of the effectiveness of the services provided. The Area Agency on Aging regularly receives feedback regarding the quality of services from the senior advisory councils associated with each center. These advisory councils are highly supportive of the level of services provided and the commitment of the assigned staff.

APPENDIX II

PUBLIC HEARINGS Conducted for the 2003-2004 Planning Period California Code of Regulations, Title 22, Article 3, §7302(a)(10) and §7308

 Place an asterisk beside the hear language other than English and/o 	ing(s) where the or a translator v	he Area Plan was presented in a was used.
 Indicate any hearing held at a long appropriate location. 	g-term care fac	cility by entering (LTC) after the
Location	<u>Date</u>	Number <u>Attending</u> 40
* Department of Community and Senior Services 3175 6 th St, Room 105	12/18/02	
Los Angeles, CA 90020		
Discuss outreach efforts used in and/or disabled older individuals.	seeking input	from institutionalized, homebound,
Information announcing the F telephone correspondence, in email to AAA Advisory Councerviders and community statement.	Public Hearing n newspapers, cil members, C keholders. A S	was sent and/or publicized via fax, , on the county website and through Commission on Aging, contract service Spanish translator was available at the
Were proposed expenditures for at the hearing?	r Program Dev	velopment and Coordination discussed
Yes	No	_X_ Not Applicable
Summarize the comments receiped Development and Coordination.	ived concernin , if applicable.	ng proposed expenditures for Program
N/A	·	

Public Hearings (Appendix II, continued)

4.	Were all interested parties reto testify regarding the estal proportion in the PSA?	otified of the olishment of	∍ public he minimum	earing ar percenta	id provided th ages for adeq	e opportunity uate
	Yes	N)	<u> </u>	Not Applicab	le
5.	Summarize the comments in percentages for adequate p	received cor proportion.	ncerning t	he establ	ishment of mi	inimum
				in the second se		
	N/A					

6. Summarize other major issues discussed or raised at the public hearings.

The Public Hearing held December 18, 2002 provided AAA an opportunity to collect consumer input on the proposed changes to its funding priorities for the four-year period 2004-2007. The main identified issues for which testimony was requested included: 1.) Proposed implementation of the integrated Home Based Care model for in-home services including registry, respite, personal care, and homemaking services; 2.) Proposed redirection of Minor Home Modification funds to the Home Based Care program, while making the Minor Home Modification services available through the Integrated Care Management Program's purchase of service feature; 3.) Proposed revisions of the traditional Legal Assistance Program, and 4.) Proposed implementation of a Senior Legal Information and Assistance Demonstration project. Consumer testimony included:

- Home-Based Care services program may enhance IHSS program
- Be mindful of cultural barriers/factors that may impact the delivery of services
- Higher prevalence/need for Dementia related care among African Americans and Caucasians
- Higher employment rate among African American caregivers than any other group
- Approximately half of all caregivers of severely impaired older persons are providing care to a person with dementia
- Caregivers of persons with dementia are at risk for substance abuse, physical illness, reduced immune function and various health problems due to the emotional, physical, financial, and legal challenges.
- Incorporate client/caregiver education and counseling as part of home-based care
- Home-Based Care model provides client choice and self direction
- Involve the consumers in design and evaluation of Home-Based Care

Need various/individualized forms of available respite care

■ Choices should be left up to families regarding type of respite care service

■ Seniors and people with disabilities must be brought together as one population under service delivery

■ Raise awareness that minority elders, who tend to be socially and culturally

isolated, are becoming the majority

■ Need for minor home modification funds to be used towards home modifications that help older adults and those with disabilities sustain a livable level of independence in the home, and caregivers who provide assistance with activities of daily living.

■ Minor Home Modifications enables independent living and promote self-reliance

- Need for Minor Home Modifications over expansion of personal care and homemaking services
- Agencies should arrange services between seniors with disabilities and Care Management Service Providers thereby increasing the availability of services to consumers and providers who receive IHSS

■ Emphasize a team approach in order to deliver quality and quantity of services to seniors with disabilities

■ Encourage use of volunteer attorneys, law students, and paralegals

- Must expand legal services; target under-served ethnic communities and immigration issues
- Family caregiver and kinship needs are skyrocketing
- Need for accessible transportation for elderly

■ ICM providers are not placed centrally

■ Increase community education on definition/role of "caregiver," in hopes of reaching ethnic elders, teaching them to self identify with the education.

■ Elders do not have the resources to access legal services

■ Elders/ Caregivers may wait until there is a crisis before attempting to access legal services

■ Early intervention of legal services would be less costly and help preserve quality of life.

■ Legal services should be de-centralized; need for multiple-providers, e.g., one legal group in each SPA to better access local resources

■ Community input bridges the gap between people in need of services and the service providers.

■ Need for input among non-providers on needs, gaps, and service delivery

■ Legal Services Hotline must have a cultural competency component

- Legal Services Hotline should serve as a supplement to traditional services, not a substitute for direct representation.
- 7. List major changes in the Area Plan resulting from input by attendees at the hearings.

Based on consumer input gathered at the Public Hearing, the following changes were made, pertaining to AAA programs and the Area Plan. The combined efforts of an In-Home Services Task Force-comprised of AAA contracted providers of inhome services, AAA Advisory Council members, and a representative from the Personal Assistance Services Council—joined with consumer input, set the foundation for the coordination of in home services to assist older adults to maintain independent living and to support caregivers in their caregiving role. In order to maximize limited resources while providing countywide coverage, funds from the following programs were combined into one integrated Home-Based Care model: Respite care, Registry, Housekeeping/homemaking, Personal Care, Chore/ Minor Home Modification, Respite Registry, and Respite purchase of service.

Funds previously allocated to Chore/ Minor Home Modification have been redirected to the Home-Based Care program. Chore/ Minor Home Modification has been incorporated as part of Integrated Care Management, and available through the Purchase of Service (POS) component.

As the need for expanded availability of legal assistance has increased and available resources have not increased, the AAA reviewed the traditional legal assistance program including a review of recommendations from both a state-wide and local Legal Services Task force, which served as guides in improving the Program's efficiency and productivity. Key recommendations included enhancing communication among providers, stakeholders, and the public, increasing funding for effective monitoring and evaluation of Legal Services, improving access to and availability of services through out the Service Planning Areas, encouraging the use of volunteer attorneys, law students, and paralegals in providing legal assistance, expanding service eligibility, and implementing improved data collection, outcome measurement and evaluation of legal services.

In order to provide seniors with fast, accurate, and timely advice on any legal subject, and improve access for the currently underserved clients, the AAA hopes to develop a pilot project for a Legal Services Hotline, recommended and supported by the state-wide Senior Legal Services Task Force. Once implemented, expected outcomes include increasing access to Legal Services for diverse populations, providing services such as document preparation and telephone advocacy, achieving cost savings, and, allowing other programs to better focus their resources on extended service cases and systematic advocacy.

APPENDIX III

GOVERNING BOARD California Code of Regulations, Article 3, §7302(a)(11)

Number of	Members	on the l	<u> Board:</u>		-	5
11011100.0.				,		

Los Angeles County Board of Supervisors	
Names/Titles of Officers	Term Expires
Yvonne Brathwaite Burke, Chair Supervisor, Second District	2004
Gloria Molina, Chair Pro Tem Supervisor, First District	2006
Names/Titles of all other Board Members	Term Expires
Zev Yaroslavsky Supervisor, Third District	2006
Don Knabe Supervisor, Fourth District	2004
Michael Antonovich Supervisor, Fifth District	2004

APPENDIX IV

ADVISORY COUNCIL Code of Federal Regulations 42 CFR §1321.57 California Code of Regulations, Article 3, § 7302(a)(12)

Attach a copy of the current Advisory Council Membership that includes:

- Names/Titles of Officers and Date Term Expires (See Attachment 1)
- Names/Titles of other Advisory Council Members and Date Term Expires Indicate which member(s) represent each of the "Other Representation" categories listed below.

Total Council Membership (including vacancies) Number of Council Members 60+		99 79
	% of PSA's 60+Population	% on Advisory Council
Race/Ethnic Composition White Hispanic Black Asian/Pacific Islander Native American/Alaskan Native Other	51 23 8 14 37	46.5 8.1 28.3 12.1 2 2
Other Representation Low Income Representative Disabled Representative Supportive Services Provider Representative Health Care Provider Representative Veteran Health Care Provider Representati Local Elected Officials Individuals with Leadership Experience in the Private And Voluntary Sectors	^	<u>No</u>

- Explain any "No" answer.
- Briefly describe the process designated by the local governing board to appoint Advisory Council members. (Attach additional paper, as needed.)

The following methods pertain to Advisory Council membership:

- Membership nominations are accepted by application.
- Candidates are recommended by the Advisory Council's Administrative Committee.
- New members are approved by the Advisory Council's Executive Board.
- Governing Board does not appoint member to Advisory Council.

LOS ANGELES COUNTY AREA AGENCY ON AGING ADVISORY COUNCIL

3333 Wilshire Blvd., Suite 400 / LOS ANGELES, CALIFORNIA 90010 (213) 738-2947 - FAX (213) 637-9787 - TTY (213) 427-6114

Advisory Council Officers 2003 - 2004

President Mattye Fegan-Perry (310) 637-9893

> Vice President Glenna Amos (562) 928-7447

Recording Secretary Oleeta Igar (818) 340-2390

Corresponding Secretary Inell Woods (323) 751-4386

> Financial Officer Vatche Kelartinian (626) 577-8480

> > Historian Ric Rickles (323) 656-0471

Sergeant-at-Arms Dr. Ernie Smith (909) 628-7052

LOS ANGELES COUNTY AREA AGENCY ON AGING ADVISORY COUNCIL MEMBERSHIP ROSTER – February 3, 2004

Management State	2	REVISED: February 3, 2004		MEMBERSHIF NOSTEN - FEBRUARY 3, 2004	<u> </u>				
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Gwertzmen Pasadena, 91105 National Alliance for Mentally III X Women's Issues 626-799-0359 (H) 626-799-0359 (H) An Legislative/Advocacy 1728/02 BISHOP, Lula M. 1549 West 82 nd Street 8 ^m District NDC Council X Elder Abuse & Fraud 1728/02 Don3ells@aol.com 323-758-8156 (H) ANCOR ANCOR Elder Abuse & Fraud 1728/02 BLACKWELL, Maxine 1825 Marvin Ave. Los Angeles, 90019 Citizen's Club X Women's Issues 9/16/94 Los Angeles, 90019 Citizen's Club X Communication and 1/24/00 BROWN, Elleen 2120 Foothill Blvd. Sulte 115 Community Senior Volunteer Program X Intergenerational — Co-chair 1svpseb@gle.net rsvpseb@gle.net Co-chair Co-chair Co-chair	9	BIRNBAUM, Madelaine	740 S. Orange Grove Blvd.	League of Women Voters		ပ	Legislative/Advocacy	5/22/78	C-27
BISHOP, Lula M. 1549 West 82 nd Street 8 ⁿⁿ District NDC Council X Legislative/Advocacy 1/28/02		Gwertzmen	Pasadena, 91105 626-799-0359 (H)	National Alliance for Mentally III	×		Women's Issues		S-21
Los Angeles, Ca 90047 Democratic Club X Elder Abuse & Fraud 323-758-6156 (H)	<u> -</u>	BISHOP, Lula M.	1549 West 82 nd Street	8 th District NDC Council		₹	Legislative/Advocacy	1/28/02	
Don3ells@aol.com 323-758-8156 (H) ANCOR			7	Democratic Club	×		Elder Abuse & Fraud		-
Structure		Don3ells@aol.com		ANCOR					
BLACKWELL, Maxine 1825 Marvin Ave. Los Angeles, 90019 Citizen's Club 323-938-8281 Congress of CA Seniors BROWN, Elleen La Verne, CA 91750 Community Senior Volunteer Program Supplementational – Co-chair			310-516-5558 (٧٧)		1			10,070	
Los Angeles, 90019 Congress of CA Seniors 323-938-8281 Congress of CA Seniors 2120 Foothill Blvd. Sulte 115 Community Senior Services La Verne, CA 91750 Retired & Senior Volunteer Program Sog-593-7511 rsvpseb@gte.net	<u>∞</u>	BLACKWELL, Maxine	1825 Marvin Ave.	Los Angeles Federation of Senior	_;	 ₹	Women's Issues		C-32
BROWN, Elleen 2120 Foothill Blvd. Sulte 115 Community Senior Services La Verne, CA 91750 Retired & Senior Volunteer Program X Intergenerational — Co-chair Svpseb@gte.net		-	B L008	Crizen's Ciub	<				07-C0
BROWN, Elleen 2120 Footnill Bivd. Suite 115 Community Senior Services La Verne, CA 91750 Retired & Senior Volunteer Program X Intergenerational – 909-593-7511 rsvpseb@gte.net				SIGNION VOID SOURING	$\frac{1}{1}$	ļ			
net	တ်	BROWN, Eileen	2120 Foothill Blvd. Suite 115 La Verne, CA 91750	Community Senior Services Retired & Senior Volunteer Program	×	ບ	Communication and Intergenerational –	1/24/00	
rsvpseb@gie.net			909-593-7511		-		Co-chair		
			rsvpseb@gte.net						٦

L = Latino AA = African American API = Asian/Pacific Islanders NA = Native American Ethnicity Code: C = Caucasian

*	NAME	ADDRESS & PHONE NUMBER	AFFILIATION	60 or Over Yes No	Ethnici ty to Code	COMMITTEE ASSIGNMENTS	APPOINTED	C/S/A
6	CALDERON, Mike	300 N. 20 ^m Street Montebello, CA 90640 323-722-5959		×		Health/LTC	2/14/00	
=	CHANG, Charles	13332 Montecito Tustin, CA 92782 310-459-1195 213-427-4008 (F)	Korean Health Education Information and Research Center Korean Human Rights Institute		X AP	Health/LTC	4/26/99	C-29 S-23 A-41
12.	CHEN, Chun-Yen H.	1980 Sycamore Dr. San Marino, CA 90017 626-237-0069 (H) 213-250-2911 (W)	Asian Pacific Women's Center	•	×	Elder Abuse & Fraud	4/22/02	C-27 S-21 A-44
13.	CHU, Alice	2866 Markridge Rd. La Crescenta, Ca 91214 818-249-7776 (H) 213-351-7332 (W) 213-580-0005 (F)	LA County Dept of Health Services Asian Pacific Policy & Planning Council		× API	Health/LTC	6/10/96	C-30 S-22 A-46
4.	CLARK, Ronald RRRCK@AOL.COM	21007 Victor St. #11 Torrance, CA 90503 310-542-4339	Southern California Stroke Association Senior and Family Health Services Fair	×	₹	Employment/Transportation	7/24/00	
1 5.	COHEN, Daniel	2707 - 11th St. Santa Monica, 90405 310-452-1859 (H)	AARP Vote Congress of CA Seniors Forum Roundtable	×	ပ	Legislative/Advocacy	7/21/81	C-29 S-23 A-41
16.	DAVIS, Mary V. Mary.v.davis@kp.org	8464 Variel Ave. Canoga Park, 91304 818-709-5448 (H) 323-783-7042 (W) 323-783-7101 (F)	Kaiser Permanente American Society on Aging (ASA)	×		Health/LTC	5/22/95	C-24 S-20 A-40
17.		231 E. 3rd St., Rm. G101 Los Angeles, 90013 213.473-1640 (W) 213.473-1601 (F) 626-798-7043 (H)	Asian Pacific Policy & Planning Council Asian Pacific Older Adults Task Force	×	API	Membership	3/23/92	C-27 S-21 A-44
2	DRAZNIN, Jules N. julesdraznin@msn.com	131 N. Orlando Ave. Los Angeles, CA 90048 323-782-1003	Los Angeles County Commission on Aging AARP	×	U.	Elder Abuse & Fraud Speakers' Bureau	7/23/01	C-29 S-23 A-42
19.	DUARTE-WHITE, Yolanda	749 S. Clela Ave Los Angeles, Ca 90022 323-262-5928 (H) 323-264-5627 (W)	Chicana Service Action Center St. Thomas More Church ELA Occupational Center		×	Employment/Transportation	1/28/02	န ပ
į	Ethnicity Code: C = Calcaejan	t = t sting AA = African American	ican ADI = Asian/Parific Islanders NA = Native American	ve Am	prican	-		

L= Latino AA = African American API = Asian/Pacific Islanders NA = Native American Ethnicity Code: C = Caucasian

	460	C-26	S-20 A-40	C-39 S-25 A-50		C-38 S-27 A-54		C-27 S-21 A-44
		10/27/03 11/7/90		5/23/94 O	7/24/00	2/27/95 C	3/13/00	9/26/77 S-A-A
COMMITTEE	Preside Member	Health/LTC	Women's Issues	Women's issues Veterans Affairs	Health/LTC	Legislative/Advocacy	Elder Abuse & Fraud	Nutrition Women's Issues
Ethnici ty	*	ပ			ပ	ပ	NA	ပ
60 or Over		×						
505	×	;	×	×	×	×	×	×
AFFILIATION	Women Against Gun Violence Board of Directors YWCA of Greater Los Angeles Henry Herriford Senior Club Association of California School Administration California Senior Legislation	City of Culver City 4095 Overland Ave. Culver City, CA 90292 Gray Panthers	Congress of CA Seniors	AARP Advisory Board	UCLA Division of Geriatric Medicine Gerontological Society of America Washington D.C. AARP Sunset Hall	Long Beach Senior Citizens Advisory Commission Episcopal Diocese of Los Angeles – Commission on Affirmative Aging	Robert Sundance Family Wellness Center Southern California Indian Center The American Legion	Los Angeles District, CA Dietetic Assoc. American Public Health Association
ADDRESS & PHONE NUMBER	14918 White Avenue E. Rancho Dominguez, CA 90221 310-637-9893 (H) 310-763-6732 (F)	4095 Overland Ave. Culver City, CA 90232 310-253-6724 (W) 13930 Wyandotte St.	818-786-8524 (H)	123-644-0600 (H)	750 S. Spaulding Ave. #122 Los Angeles, CA 90036 323-931-2075	3055 Stevely Ave. Long Beach, 90808 562-429-9519 (H/F – Call first)	10829 Fulton Wells Avenue Santa Fe Springs, CA 90670 562-944-7767(H) 323-290-5160 (W)	1110 Church St. Pasadena, CA 91105-2725 626-441-5529 (H/F – Call first) virggladney@earthlink.net
NAME	FEGAN-PERRY, Mattye mapage@aol.com mfeganperry@earthlink. net	FEIGER, Rense Rense feiger@culver city.org FEINBLATT, Anita	FIELDS A Ann	Jobal.n	DURING	Elos		GLADNEY, Virginia 1
*	20.	21.	33					2/.

L = Latino AA = African American API = Asian/Pacific Islanders NA = Native American Ethnicity Code: C = Caucasian

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#		ADDRESS & PHONE		60 or Over	Ethnici ty	•.		
١,	-	NUMBER	AFFILIATION	Yes No	0	A	APPOINTED	C/S/A
28	GRANT, Barbara thebegLadv@SBC	P.O. 1283 San Pedro, CA 90731	Highland View Management & Trust P.O. 0695	X	¥ Z		10/27/03	
	global.net	310-884-1008 (H)	Harbor City, 90770					
			24328 So. Vermont, #208 Harbor Ch. CA 90710	<u>_</u>	· ——			
29	GRIFFIETH, Mary C.	P.O. Box #4126	Speakers' Bureau	\perp		Employment/Transportation	8/28/99	
		El Monte, CA 91732	West Covina Senior Center, F.H. Transit	×				<u> </u>
		020-220-0384 (P)	Christian Coalition Groups, Access Board, Gang Counsel & Shut-Ins	<u> </u>				
30.	GRIFFITH, Irene	3416 W. 229 th St.	Commission on Aging, Torrance City		O	Health/LTC	3/22/89	C-38
	-	Torrance, 90505	Council	×				
		310-325-3548 (H)	Hospice, Trinity Care					A-53
		griffith3@mindspring.com						
31	HALL, Raymond	13801 Paramount Blvd.	Eighth district Empowerment Congress		₹	Veterans Affairs - Chair	9/25/00	
		Building 3, Unit 313		×				-
	Rehall06@aol.com	Paramount, CA 90723						
33	LAN M.D. Gussan	10026 00-4-01-4-0		+				
N	ייטיי, יאייטי, בעלפוופ בי	Pacific Palisades, 90272	Research Center	×	A A	Health/L1C	1/24/94	C-29
		310-459-1195 (H)	Asian Pacific Coalition on Aging	<				A-41
		213-427-4000 (W) X122		·	<u> </u>			
33.	HANSEN, Betty L.		Slerra Madre Commission on the Aging.	+	₹	Nutrition	1/28/98	C-28
		Sierra Madre, 91024 Inc 626-836-3718 (H/F - call first) RSVP	Inc.	×		•	•	S-29
34.	HARRIS, Aurelia	1318 E. 70 ^{IH} St.	Senior Assemblywoman	-	\$	Nutrition	8/17/91	33
		Los Angeles, 90001-1920		×		s Issues		S-30
		323-586-654/						A-48
		323-277-9597 (F)					_	
35.	HOKANSON, Donald L.		California Senior Legislature (CSL)	\vdash	ပ	Health/LTC	5/17/93	
		Pomona, 91769-2031	Pomona City Commissioner	×		Elder Abuse & Fraud		
		Ē	Seniors	· 		•		
			SEIU 660 Seniors					
İ								1

Ethnicity Code: C = Caucasian L = Latino AA = African American API = Asian/Pacific Islanders NA = Native American

L	C/S/A				C-37 S-28 A-55			C-27 8-21 A-43	C-36 S-28 A-53	
	APPOINTED	5/21/01	4/22/02	5/21/01	5/24/99	8/26/02	2726/02	4/28/97	11/29/93	1/28/02
	COMMITTEE ASSIGNMENTS	Elder Abuse & Fraud		Recording Secretary Membership	Nutrition	Elder Abuse & Fraud	Financial Officer Membership	Elder Abuse & Fraud LA County, HR Advisory	Employment/Transportation Nutrition	Elder Abuse & Fraud
	Ethnici ty Code	₹	AA	ပ	₹	₹	ပ	ပ	API	ပ
Γ	60 or Over Yes No	×		×	·	×	×			×
L	80%		×		×			×	×	
	AFFILIATION	Senior Center City of Carson National Association of Geriatric Care Managers/Senior Assisted Living Coordiantor	California Senior Legislature AARP – Lynwood Charter 5161 Advisory Council	Personal Assistance Services Council Calabasas Counseling and Grief Recovery Center	AARP- American- NAACP, VA	Charles Drew Univ. Medical School South Central Mult-purpose Senior Center Compton Elderly Demonstration Project	Elder Abuse Advocacy Program City of Pasadena W. Covina Chamber of Commerce W. Covina LAC Department of Mental Health Los Angeles Senior Care Network	Glendale Council on Aging Armenian-American Council on Aging Pasadena- Foothill Branch Urban League	SBTA	L.A. Metro Multidisciplinary Team Congress of California Seniors – LA Hollywood Visiting Chaplainry Program
	ADDRESS & PHONE	5350 Locus Long Beach 562-984-75 310-952-17	3596 Magnolia Ave Lynwood, CA 90262 310-762-6584 (H)	22035 Burbank Blvd., #215 Woodland Hills, CA 91367 818-208-7032	22121 S. Avaion Blvd., #301 Carson, 90745 310,834,4395		447 N. El Molino Ave. Pasadena, CA 91101 626-390-9955 (H) 626-577-8480 (W)	P.O. Box 2065 Glendale, 91209 818-240-7320 (F) 818-240-7088 (H)	1117 Woodbury Dr. Harbor City, 90710 310-200-8839 (W) 310-539-9236 (H) 310-539-8266 (F)	3440 Troy Drive Los Angeles, Ca 90068 323-876-4121
	u Z Z	ONES, on.ca.us	HUTCHERSON, Zelda	IGAR, Oleeta Fain olgar@pascla.org		JOHNSON-BRIGHT, Ins Lynne	KELARTINIAN, Vatche	KRIKORIAN, John John@businesslife.com	LAl, Brian	LARDEAU, Anne Marie Latseniors.com
Г	*	36.	37.	38.	39.	40.	41.	42.	43.	4.

L = Latino AA = African American API = Asian/Pacific Islanders NA = Native American Ethnicity Code: C = Caucasian

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*	W N	ADDRESS & PHONE	A PER LATION	60 or Over			COMMITTEE		
1;	╋	NOMBER		Yes No	اد		ASSIGNMENTS	APPOINTED	C/S/A
	LEE, Heather B.	841 Bluff Rd. Montebello, CA 90640	CSL Assembly Member Registered Nurse	×	<u>ပ</u>		Health/LTC Elder Abuse & Fraud	10/28/02	
1	_	323-724-0830 (H)	American Red Cross						
46.	LEVINE, Ruth S.	Angeles Home Health Care	Angeles Home Health Care		၁		TC.	5/17/93	N/A
	-	1 oe Angeles 00010	LA County Long Term Care	×		Women	Women's Issues		
		213-487-5131 (W)							
		(310-838-7556 (H)				,			
		213-387-8733 (F)	•		-	- 1			
47.	LINDBLOM, Don E.	3753 Canehill	Committee on Senior Adult Ministries,		O	T	Legislative/Advocacy	10/5/98	C-38
		Long Beach, 90808	Christian Church (D.O.C.)	×					S-27
	-+	562-429-0873	Long Beach Shepard's Center						A-54
4 8	. LUDWIG, Victor	829 Hill St F	Commission On Older Americans	L	ပ	Housing		1/24/00	
	ž.	Santa Monica, CA 90405	Housing Crisis Committee	×					
1	_	310-389-5395 (H)		_					
4 9	. MAGNO, Lisa		Monrovia Providers Group for Seniors			Legislati	Legislative/Advisory	10/27/03	
		16	Inc., Monrovia Police Dept Volunteer,			Elder Abuse	esno		
			Santa Teresita Hospital, The Leven		ပ 				
	_	626-358-2264 (W)	Oaks, Assisted Living						
20	MAUND, Gay	1601 Camino De Villas	Burbank Senior Board		ပ	Health/LTC	TC	1/27/03	
		Burbank, CA 91501	Community Federal Block Grant	_	<u>×</u>				
		818-953-9919 (H)	Blue Ribbon Committee on Affordable				-		
		323-931-5522 (W)	Housing						
<u>5</u>	McGRATH, Peter J.	535 E. Tuffs Ave.	Supporters of Senior Services, Burbank	-	ပ		Elder Abuse & Fraud	9/22/97	C-27
		Burbank, 91504	Senior Board, Burbank	×		Nutrition			S-21
1		010-740-010		+	4	П			A-43
27.	52. MILLARD, Maurice	4312 Beeman Ave.	LA County Museum & Natural History		<u>ပ</u>	Nutrition		4/28/97	C-24
			LA County AAA Advisory Council	<					S-23
53.	MILLER, Anita H.		California Medical Review, Inc. BAC		ပ	Health/LTC	TC	1/11/99	2
		344	pour	×					
		818-360-9774 (H)							
	anita@mkarasav-	818-508-7192 (W)		<u> </u>					
	\neg						:		
54.	MOORE, Doreen M.		Older Women's League (OWL)	-	ပ			10/7/90	C-28
	-	Pasadena, CA 91107	LA County Commission on Aging –	×		Women's Issues	s lssnes		S-29
	moore dereen Rearthlin	020-331-0443 (F) 828 251 0414 (F)	Immediate Past President						A-59
	k.net	() t t - - - - - - - -							
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Ethnicity Code; C = Caucasian L = Latino AA = African American API = Asian/Pacific Islanders NA = Native American

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*	NAME	ADDRESS & PHONE NUMBER	AFFII IATION	60 or Over		Ethnici ty	COMMITTEE	Cathology	4,0,0
55.	MOORE, Juanita N.	322 E. Spruce Ave., Apt I Inglewood, 90301 310-673-8093	AARP PAC	×		+	Employment/Transportation	7/26/93	C-35 S-25 A-51
26	MUNOZ, Teresa	613 Molino Avenue Long Beach, CA 90814 562-433-1909	Senior Citizen Advisory Commission City of Long Beach Sr. Volunteer Program St. Mary Seniors VIP Advantage – Member St. Mary Latino Advisory – Member AARP – RSVP- Latino Advisory Grey Panthers – GP - LBPR	×			Membership	7/24/00	
57.		431 E. Garvey Ave Monterey Park, CA 91755 626-288-0840	Lions Manor Senior Citizen Housing Friends of Senior Monterey Park Lions Club	×	∀	API	Membership	8/26/02	C-31 S-24 A-49
58.		3387 Alma Ave., Apt. A Lynwood, CA 90262 310-631-6359 310-704-4113	Lynwood Seniors Volunteer Council Lynwood Veterans Council City of Lynwood, Traffic and Safety Commission	×			Nutrition, Veteran's Affairs	10/26/99 10/27/03	C-39 S-25 A-50
99.		1515 So. Willowbrook Compton, CA 90220 310-632-2133 (H) 310-612-1696 (C)	Lakeward – Long Beach Military Order of the Coodies		×	<u>2</u> {	Nutrition	6/23/03	
90.		8110 Torin St. Long Beach, CA 90808 562-430-8085 (H)	NAACP - Long Beach Knights of Columbus (Long Beach) Congress of California Senior	×	▼	₹	Membership Elder Abuse & Fraud	4/22/02	
61.		10	Past President – Bellflower Education Assn. Gray Panthers – Long Beach Unitarian Church-Sierra Club	×	O		Elder Abuse & Fraud	10/28/02	C-46 S-27 A-54
62.			Community Senior Services Congregational Homes	×	ပ	-	Communication/ Intergenerational Committee - Co-Chair	9/25/00	C-28 S-29 A-59
83.	RICKLES, Ric Ric0921@aol.com	1233 N. Crescent Heights #4 W. Hollywood, CA 90046 323-656-0471	California Senior Legislature W. Hollywood Senior Advisory Board Los Angeles Lesbian and Gay Srvs Ctr. W. Hollywood Democratic Club	×	U		Historian Housing Employment/Transportation Community Round Table Co-Chair Housing	7/24/00	C-30 S-23 A-42
		•							

L = Latino AA = African American API = Asian/Pacific Islanders NA = Native American Ethnicity Code: C = Caucasian

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	•			60 or	<u></u>	and the second		
#	NAME	ADDRESS & PHONE NUMBER	AFFILIATION	Yes No	to Code	ASSIGNMENTS	APPOINTED	C/S/A
8	RIDDICK,	2723 Monroe St.	LA County Commission on Aging		₩	Membership/Outreach,	8/10/87	C-37
		Carson, 90810 310-522-4485 (H&F)		×		Veterans Affairs		3-20 A-55
65.	ROMERO, Jesus R.	6260 Zelzah Ave	Leadership Council o Aging Org		API	Employment/Transportation	10/28/02	
		Encino, CA 91316	Los Angeles County Filipino-American		<u>. </u>			
		818-343-4320 (H)	Employee Assoc. San Gabriel Valley Economic Partnership					
99	ROSENBERG. Julia	1104 Barbara St.	Cheer for Children	_	O	Elder Abuse & Fraud	4/22/02	C-38
		Redondo Beach, CA 90277	Salvation Army	×		Housing		S-28
. 	Jrosenberg@	310-316-1013 (H/F)	Auxiliary Salvation Army CSL and CCS					A-53
67.		1130 Starlit Lane	Older Women's League		U	Employment/Transportation	4/24/78	C-26
		Monrovia, 91016	League of Women Voters	×		Women's Issues		S-29
		(626-359-1941 (H)	Monrovia Service Providers	1	-		0000	200
98	SALAS, Mary T.	1113 E. Lauder St.	U.S. Census Advisory Committee	:		Nutrition	66/77/7	ر ا ا
		Carson, 90745	Chamono Community Council of	×				77-0
		213-365-9005	California					A-55
		213-365-9042 (F)	National Asian Pacific Center on Aging	1	-		00,0770	[
69	SCHACHTER, Marvin	300 California Terrace	AARP Vote	. ;	ပ —	Legislative/Advocacy	98/21/2	3 6
		Pasadena, 91105	California Commission on Aging	×		Housing		7-0
		626-449-5825 (H&F)	Menorah Housing Found.					444
			Senior Advocacy Council					
			United Nations Association	1		Т	00,00,	
6	SCOTT, Inez	1Locust St. Bldg C324	RSVP		₹		4/22/02	
		Inglewood, CA 90301	Travelairs Club	×		Elder Abuse & Fraud		
		310-672-2036 (H)	Salvation Army					
ř	SCOTT Othe Day	1803 W 132 nd St	California Senior Legislature (CSL)		₹	Legislative/Advocacy	5/20/96	C-37
<u>:</u>		Compton 90222	American Association of Retired People	×				S-27
		310-638-5614	(AARP)					A-55
		310-638-8504 (F)			-			
72	SMITH, Ernie	1906 S. Park Ave.	So. Central Senior Citizens Center		₹		4/26/99	
		Pomona, 91766	Dept. of Geriatrics - King Drew Medical	×	•	Elder Abuse & Fraud		
		323-563-4822	Center					
		909-628-7052 (W)						
	Drsmif2@aol.com	909-628-4204 (F)		1	- -	+	00,07,0	200
73.	SMITH, Winston	243 E. 138th St.	Health Access		{ ->	Legislative/Advocacy	98/01/7	^ ဂ လ ပို (
		Los Angeles, 90061	AARP Vote I A County Commission on Aging		<u> </u>	בותפו בומחח מ שחחשם	•	A-51
		310-327-3300 (101)			100,500			
ţ	Ethnicity Code: C = Caucasian	= atino AA = African American	inican API = Asian/Pacific Islanders NA = Native American	TV6 A	nencan			

AA = African American API = Asian/Pacific Islanders NA = Native American L = Latino Ethnicity Code: C = Caucasian

Augusteen						H				·
SPOLIDORO, Andrea 231 E.3" St., #53101 Asian Pacific Politor, & Planning Council of Aging Asian Pacific Politor, & Planning Council of Aging Asian Pacific Politor, & Planning Council of Aging Asian Pacific Politor, & Planning Council of Aging Asian Pacific Politor, & Planning Council of Aging Asian Pacific Politor, & Planning Council of Aging Asian Pacific Politor, & County Leadership Council of Aging Asian Pacific Politor, & County Leadership Council of Aging Asian Pacific Politor, & County Leadership Council of Aging Asian Pacific Politor, & County Leadership Council of Aging Asian Pacific Politor, & County Leadership Council of Aging Asian Pacific Politor, & County Leadership Council of Aging Asian Pacific Politor, & County Leadership Council of Aging Asian Pacific Politor, & County Leadership Council of Aging Asian Pacific Politor, & County Leadership Council of Aging Asian Pacific Politor, & County Leadership Council of Aging Asian Pacific Politor, & County Leadership Council of Aging Asian Pacific Politor, & County Leadership Council of Aging Asian Pacific Politor, & County Leadership Council of Grandparents Asian Pacific Politor, & Aging Asian Pacific Politor, & Aging Asian Pacific Politor, & Aging Asian Pacific Politor, & Aging Asian Pacific Politor, & Aging Aging Asian Pacific Politor, & Aging Aging		¥ * *	ADDRESS & PHONE	AEEI IATION	So So Yes		hnici ty 8de	COMMITTEE	APPOINTED	C/S/A
214-73-1801 (F)	1	SPOLIDORO, Andrea	3 11	Asian Pacific Policy & Planning Council L.A. County Leadership Council of Aging Organizations		 -		Women's Issues	3/23/92	C-30 S-22 A-45
THOMAS, James 22-20-30-30-30-30-30-30-30-30-30-30-30-30-30	I _		213-473-1601 (F) 2 Mela Lane Rancho Palos Verde, CA 90275 310-541-3789 (H)	Charles R. Drew University of Medicine UCLA School of Medicine Martin Luther King Hospital	×			Older Women's Issues	7/24/00	
VILLALOBOS, Alda M. 1223 W. 144" Street, Apt. 4 ARP/Vote AARP/Vote L Membership 9/18/95 SRALOBOS@WORLD 310-324-6892 (H) Network Association Latino Elected 310-324-6892 (H) Officials NETATT.NET Officials Network Association Latino Elected Officials Network Angeles (H) Officials Services (M) G26-41-2851(H) Officials Services (H) G26-41-2851(H) Services (H) G26-41-2851(H) Services (H) G26-41-2851(H) Services (H) G26-41-2851(H) Services (H) G26-42-2919 X51 (M) G26-	1.	THOMAS, James		Dickerson Advisory Council 50-50 Club Music and Drama Club	×			Elder Fraud & Abuse	6/23/03	
WAGNER, Robert P.O. Box 425 California Senior Legislature X C Elder Abuse and Fraud 6/12/89 WAGNER, Robert So Pasadena, 91031 California Senior Legislature X Elder Abuse and Fraud 6/12/89 WALL, Johnnie 41-2651(H) WALL, Johnnie Alambra, CA 91801 San Gabriel Valley Volunteer Center X Amembership 10/5/98 WALL, Johnnie Alhambra, CA 91801 San Gabriel Valley Volunteer Center X Financial Officer 10/5/98 JWALL, Johnnie Alhambra, CA 91801 Commissioner X Financial Officer 10/5/98 JWALL, Johnnie G26-282-8767 (H) Commissioner X Alegislative/Advocacy 4/28/03 WARD, Flo Los Angeles, CA 90013 Los Angeles Los Angeles X A Legislative/Advocacy 4/28/03 WASSON, Barbara 9694 Paseo de Oro National Coalition of Grandparents X Women's Issues 9/28/34 GLWASSON, Barbara 9694 Paseo de Oro National Coalition of Grandparents, Inc. X Women's Issues 9/28/34	1.			AARP/Vote Women Lawyers Association of Los Angeles National Association Latino Elected Officials	×			Membership	9/18/95	C-37 S-28 A-55
WALL, Johnnie 108 N. Second Street, Unit B Alhambra, CA 91801 Villa Esperanza Services A. Membership Financial Officer 10/5/98 WALL, Johnnie 108 N. Second Street, Unit B Alhambra, CA 91801 San Gabriel Valley Volunteer Center San Gabriel Valley Volunteer Center G26-49-2919 X51 (W) X Financial Officer 10/5/98 JWALL@VillaEsperanz 626-48-28767 (H) Commissioner X A. Legislative/Advocacy 4/28/03 WARD, Flo Los Angeles, CA 90013 Los Angeles X A. Legislative/Advocacy 4/28/03 WASSON, Barbara 9694 Paseo de Oro State Coalition of Grandparents State Coalition of Grandparents C Women's Issues 9/28/94 GLWASSON@JUNO 714-761-2231 Grandparents as Parents, Inc. C Women's Issues 9/28/94	1.	WAGNER, Robert	P.O. Box 425 So Pasadena, 91031 626-682-2926 (W)	California Senior Legislature	×			Elder Abuse and Fraud	6/12/89	A/N
MARD, Flo		WALL, Johnnie JWALL@VillaEsperanz	108 N. Second Street, Unit B Athambra, CA 91801 626-449-2919 X51 (W) 626-282-8767 (H)	Villa Esperanza Services San Gabriel Valley Volunteer Center City of Pasadena-Human Services Commissioner	·		· · · · · · · · · · · · · · · · · · ·	Membership Financial Officer	10/5/98	C-28 S-21 A-44
WASSON, Barbara 9694 Paseo de Oro State Coalition of Grandparents Cypress, 90630 National Coalition of Grandparents X Cypress, 90630 Grandparents as Parents, Inc. Grandparents (F)	1 .	WARD, Flo	300 S. Spring St., Ste 16701 Los Angeles, CA 90013 323-295-3027 (H) 213-897-0322 (W)	New Frontier Democratic Club Los Angeles				Legislative/Advocacy	4/28/03	A-47
	1 .		9694 Paseo de Oro Cypress, 90630 714-761-2231 714-828-1375 (F)	State Coalition of Grandparents National Coalition of Grandparents Grandparents as Parents, Inc.	×			Women's Issues	9/28/94	A A

,		C-29 S-23 A-42		C-31 S-24 A-57	C-33 S-30 A-48	C-29 S-22 A-45	A-49	C-35 S-25 A-52		
		4/23/90	5/21/01	9/23/02	10/5/98	7/23/01	1/27/03	11/23/87	4/28/03	7/27/98
	COMMITTEE	Legislative/Advocacy Health/LTC Elder Abuse & Fraud	Health/LTC	Health/LTC	Legislative/Advocacy	Older Women's Issues Employment/Transportation	Legislative/Advocacy	Corresponding Secretary Membership/Outreach	Elder Abuse & Fraud	Health/LTC
	Ethnici ty	ပ		ပ	{	O	API	₹	O	
	60 or Over								×	
-		×	×	×	×	×	×	×		>
	AFFILIATION	LA County Commission On Aging (LACCOA) Center for Health Care Rights So. California Public Health Assn. Public Health Foundation Inc.	Visiting Nurse Home Service Antelope Valley Committee on Aging	Senior Assembly Member Regional Coordinator – AARP Commissioner Baldwin Park Housing Commission	Florence – Firestone Senior Center Bethune Park Dept. of Parks/Recreation	American Association of University Women Career Encores LA County Commission for Women	Rotary Club of Monterey Park UNA – USA Greater LA Chapter Monterey Park Quanzou Sister City Assn	AFCoA AARPNote 35 th Congress Regional Director	Kaiser Permanente	California State University - L.A. Public Health Foundation Enternation
	ADDRESS & PHONE NUMBER	120 S. Vista St. Los Angeles, 90036 323-931-5823 (H) 213-383-4519 X3013 (W) 213-383-4598 (F)	725 E. Avenue J Lancaster, CA 93535 661-943-1539	4130 N. Cutter Ave Baldwin Park, CA 91706 626-338-1780	1403 ¼ E 62~ Street Los Angeles, CA 90001-1231 323-582-1618 (H) 213-277-9597 (F)	3451 Primera Ave. Los Angeles, CA 90068 323-851-3744 (H) 323-851-9171 (F)	527 S. Atlantic Blvd. Monterey Park, CA 91754	8751 McKinley PI. Los Angeles, 90002 323-751-4386 (H)	P.O. Box 27990 Los Angeles, CA 90027 323-783-8724 (W)	201 S. Lark Ellen Ave. West Covins CA 91791
					WILLIAMS, WIIIIB	WILSON, Patricia Supatricia@aol.com	WONG, Edward KC			ZAPATA, Vincente
	#	85.	83.	80 4.	ġ g	90	87.	ğ	00 0.	<u>0</u>

L = Latino AA = African American API = Asian/Pacific Islanders NA = Native American Ethnicity Code: C = Caucasian

Emeritus Status

Œ	REVISED: June 10, 2003							
<u> </u>				60 or				
#	NAME	ADDRESS & PHONE NUMBER	AFFILIATION	Over Yes No	Ethnicity Code	COMMITTEE ASSIGNMENTS	APPOINTED	C/S/A
<u></u>	DELGAD	9829 Whitmore St.	Senior Citizens Recreation Assoc.		J	Elder Abuse & Fraud	9/26/88	C-34
		El Monte, 91733-1156	American Society on	×			•	S-24
٠.		626-443-0851 (H) 626-579-9588 (W)						R+-V
<u>0</u>	FEHOKO, liaisaane	P.O. Box 5032	SSG/Tongan Community Serv. Cen.		API	Health/LTC	5/24/99	
		Gardena, 90249	SSG Breast Cancer Program	×				
		310-327-9650 (W)	SSG/Pacific Asian Language					
ď	FEINBI ATT Albert A	otte St	AARP		ပ	Health/LTC	12/4/78	C-28
<u>:</u>		•	Gray Panthers	×		Transportation/Employment		S-20
		818-786-8524 (H)						A-40
4	HOLLIDAY, CIfford M.	858 W. 147th St.	Gardena Affiliated CoA		ပ	Legislative/Advocacy	4/28/80	C-37
		Gardena, 90247	Congress of CA Seniors	×				S-25
		310-324-5000 (H)				-		A-52
		213-626-1903 (W)						
Ŋ.	JUAREZ, Beulah R.	1528 - 11th St.	League of Latin American Senior		ပ	Employment/Trans	6/1/74	C-29
_	•	Santa Monica, 90401	Citzens	×				S-23
		310-393-5621 (H)	Sister City Program-Coalition for					A-41
		· · · · · · · · · · · · · · · · · · ·	Homeless					
			Conference Christians and Jews					
Ø	KENT, Philip	124 Monterey Rd., #214	LA County Commission on Aging	;	O	Health/LTC	3/13/90	C-27
		South Pasadena, 91030-3055	RSVP, Pasadena	×		Elder Abuse & Fraud		A-44
<u> </u>	KOZASA, Bettv	713 35 ^m Street	Former President of LA Advisory			-		
		Manhattan Beach, CA 90266	Council	×	API	-	·	
						() t	00007	000
80	LEDYARD, F. Monroe	**	ISCA		ပ	Health/LTC	10/22/79	C-26
	Ph.D.	Sylmar, 91342	Congress of CA Seniors	×		Legislative/Advocacy		S-20
	DECEASED	818-367-5742	AARP Vote			-		A-39
	•		LA County Commission on Aging					
<u>o</u>	MAC LEOD, Angus G.S.	1551 Cleveland Rd.	Greater Glendale Council on Aging		ပ	Elder Abuse & Fraud	8/23/99	
	-	Glendale, 91202	Career Encores	×				
		818-241-4393						
İ						•		

Ethnicity Code: C = Caucasian L = Latino AA = African American API = Asian/Pacific Islanders NA = Native American

_					-			
*	NAME	ADDRESS & PHONE NUMBER	AFFILIATION	60 or Over Yes No	Ethnicity	COMMITTEE	APPOINTED	Viela
5	10 ROBERTS, Gertrude M. 10743 Landale St. No. Hollywood, 91 818-761-3815 (H)	10743 Landale St. No. Hollywood, 91602 818-761-3815 (H)	Catholic Charities Council of Catholic Women	×		C Membership	6/1/74	C-29 S-23 A-40
	11 RISHER, Mei	13243 Dewey St. Los Angeles, CA 90066 818-883-6769 310-391-8995	League of United Latin-American Citizens Lation Resource Organization	×	O	Employment/Trans	1/24/99	
12	12 WELLINGTON, Lois	807 Univeristy Dr. Burbank, CA 91504		×				

Administration/Staff

- 1	NAME	Position	Number	Email Address
_:	Robert Ryans	Community and Senior Services Director	213-738-2617	rivans@co la ca us
انہ	John Coyle	Area Agency on Aging Acting Director	213-738-2645	Covie Co la ca 11c
સ	Lisa Hamilton	Area Agency on Aging Acting Management Team	213-351-8917	I hamilto@co la ca us
4.	Gwen Johnson	Area Agency on Aging Project Supervisor	213-738-2947	dichrech@co.la.ca.us
5.	Gabriel J. Boyadjian	Area Agency on Aging Staff	213-351-891B	ahovadii@co la ca us
6.	Lupe Silva		213-738-3989	I Silve@co le ca us
7.	Sue Kennedy	Area Agency on Aging Staff	213-739-7386	ekennedv@co.la.ca.us
8	Gwen O'Kagu	Area Agency on Aging Staff	213-738-4230	GOVERNIE OF 18 CO. 18
6	Gloria Roman		213-351-50BB	GRomen@co.la.ca.us
10.	Ray Sanchez		213-351-8915	PSanchaz@co.la.ca.us
=	Elvira Castillo	Intergovernmental Relations (IGR)	213-231-3317	ocetilo@co lo co us
12	Lena Perelman	Interdovernmental Relations (IGR)	212-738 2810	ecasuno@co.la.ca.us
5	13. Donnetta Keliv	Area Agency on Aging Staff	213-738-3510	VDcccott@co.la.ca.us
4	14. Patricia Everette		213-738-4005	DXEveret@co.ia.ca.us

L = Latino AA = African American API = Asian/Pacific Islanders NA = Native American Ethnicity Code: C = Caucasian

APPENDIX VI

COMMUNITY FOCAL POINTS LIST California Code of Regulations, Article 3, §7302(a)(14)

Provide an updated list of designated community focal points and their addresses. This information should match the National Aging Program Information System (NAPIS) SPR 106.

SANTA CLARITA VALLEY

ANTELOPE VALLEY SR CTR 777 W JACKMAN ST LANCASTER CA 93534

COA 22900 MARKET ST **NEWHALL CA 91321** CITY OF BURBANK JOSLYN ADULT CTR 1301 WEST OLIVE **BURBANK CA 91505**

GLENDALE ADULT REC CTR 201 E COLORADO **GLENDALE CA 91205**

ADULT DAY HEALTH CARE 500 CITADEL DR- SUITE 490 LOS ANGELES CA 90040

LANGLEY SENIOR CTR 400 W EMERSON AVE **MONTEREY PARK CA 91754**

ALHAMBRA CITY/ JOSLYN ADULT CTR **PO BOX 351** ALHAMBRA CA 91802-2351 CITY OF EL MONTE JACK CRIPPEN MPSC 3120 N TYLER AVE EL MONTE CA 91731

PETER F SCHABARUM SR CTR 1556 CENTRAL AVE **SOUTH EL MONTE CA 91733**

CITY OF ARCADIA COMM CTR PO BOX 60021 ARCADIA CA 91066-6021

CITY OFSAN GABRIEL 324 S MISSION DR SAN GABRIEL CA 91776 WEST COVINA SR CIT CTR PO BOX 1440 **WEST COVINA CA 91791**

SANTA ANITA FAMILY SVC 603 S MYRTLE AVE **MONROVIA CA 91016**

DUARTE SENIOR CTR 1610 HUNTINGTON DR DUARTE CA 91010

BALDWIN PARK COMM CTR 4100 BALDWIN PARK BLVD **BALDWIN PARK CA 91706**

AZUSA SENIRO CENTER 740 N DALTON **AZUSA CA 91702**

CITY OF GLENDORA LA FETRA CTR 116 E FOOTHILL BLVD **GLENDORA CA 91740** POMONA VALLEY COMM SVCS 2120 FOOTHILL BLVD STE 115 **LA VERNE CA 91750**

LA VERNE COMMUNITY CTR 3680 D ST LA VERNE CA 91750

CITY OF POMONA COMM SVCS DEPT 999 E ARROW HWY **POMONA CA 91767**

CLAREMONT JOSLYN SR CTR 660 N MOUNTAIN AVE **CLAREMONE CA 91711**

CITY OF SAN DIMAS 201 E BONITA AVE SAN DIMAS CA 91773 **HUMAN SERVICES** ASSOCIATION 6800 FLORENCE AVE **BELL GARDENS CA 90805**

WILLOWBROOK SR CTR 12915 S JARVIS AVE LOS ANGELES CA 90061

OLDTIMERS FOUNDATION 3355 E GAGE AVE **HUNTINGTON PARK CA 90255** CITY OF PARAMOUNT 14400 PARAMOUNT BLVD PARAMOUNT CA 90723

PICO RIVERA SR CTR PICO RIVERA SR CTR PO BOX 1016 PICO RIVERA CA 90660 WHITTIER SR CITIZENS CTR 13225 WALNUT ST WHITTIER CA 90602

LONG BEACH SENIOR CTR 1150 E FOURTH ST LONG BEACH CA 90802

CITY OF GARDENA SR CITIZEN BUREAU 1700 W 162ND ST GARDENA CA 90247

W HOLLYWOOD SR CTR/ JEWISH FAMILY SERVICE 7377 SANTA MONICA BLVD W HOLLYWOOD CA 90046

CULVER CITY SR CTR 4153 OVERLAND AVE CULVER CITY CA 90230

SO PASEDENA SR CITIZENS CTR 1102 OXLEY ST S PASADENA CA 91030 CITY OF LA MIRADA-KLING SR CTR 12900 BLUEFIELD AVE LA MIRADA 90638

CARSON SR SOCIAL SERVICES 3 CIVIC PLAZA DR CARSON CA 90745

INGLEWOOD SR CTR 111 N LOCUS ST INGLEWOOD CA 90301

WISE SR SVCS/ KEN EDWARDS CTR 1527 FOURTH ST SANTA MONICA CA 90401

PASADENA SENIOR CTR 85 E HOLLY ST PASADENA CA 91103

ALTADENA SENIOR CTR 560 E MARIPOSA ST ALTADENA CA 91001 JEWISH FAMILY & CHILDREN SVCS 3801 E WILLOW LONG BEACH CA 90815

BARTLETT SR CITIZEN CTR 1318 CRAVENS AVE TORRANCE CA 90501

JEWISH FAMILY SVC OF LA-PICO ROBERSTON MULTI-PURPOSE CTR 8838 W PICO BLVD LOS ANGELES CA 90035

CENTER FOR HEALTHY AGING 2125 ARIZONA AVE SANTA MONICA CA 90404

SR CARE NETWORK/ NORTHWEST 837 S FAIROAKS AVE STE 100 PASADENA CA 91103 resources are available. In addition, one ICM agency, Single Room Occupancy Housing (SRO) targets homeless individuals and is able to provide short term housing to homeless clients while providing other care management services to promote long term stability and independence.

 Is the AAA involved with efforts to target older homeless individuals? If yes, please describe.

One of the critical issues identified by the LTCSP process is the need for more affordable housing. The participation of LAHSA in the strategic planning process resulted in the inclusion of several recommendations pertaining to homelessness in the LTCSP. One example is objective 3.8: "Collect, update, and disseminate information about housing availability and eligibility to every public private agency servicing older adults and adults with disabilities.

Describe barriers the AAA has encountered in location and assisting the older homeless.

The major barrier to locating and assisting older homeless adults is the fact that similar to other homeless populations, most homeless older adults and adults with disabilities live a transient life, which makes outreach and follow up very difficult.

Please identify by title and/or number the goals and objectives in the Area Plan
 Update that relate to services that assist the older homeless individuals

The Fiscal Year 2002-03 Update includes the following objectives in response to the problem of homelessness of older adults:

- 3.9 Develop a rent-to-prevent eviction program that specifically targets at-risk older adults and adults with disabilities. To be accomplished by June 30, 2005.
- Prepare an action plan to increase the number of emergency, transitional, and permanent housing units required to meet the current and projected needs of homeless older adults and adults with disabilities. To be accomplished by June 30, 2005.

APPENDIX IX

HOMELESS OLDER INDIVIDUALS

Purpose:

The Governor has requested that state agencies incorporate homelessness prevention as an integral part of the mission within each department. The California Department of Aging will focus on homeless older individuals. The information requested in this Appendix will assist the Department in identifying the federal, state, and local programs available to California's aging homeless population and the role of the AAA in this effort.

Definition of Homeless: A person without a fixed residence, who is dependent on shelters, empty buildings, benches, old automobiles, or a friend's couch, for a place to sleep.

 Is the AAA aware of local programs that assist older homeless individuals? If yes, please describe each program, and include services that link housing assistance with other critical services.

In December of 1993, the Los Angeles County Board of Supervisors and the Mayor and City Council of Los Angeles created the Los Angeles Homeless Services Authority (LAHSA). LAHSA provides funding and guidance for a vast network of local, non-profit agencies with missions to help people leave homelessness permanently. These agencies are dedicated to providing as much assistance as possible to help homeless persons with housing, case management, counseling, advocacy, substance abuse, programs, and other specialized services.

Transitional and permanent programs funded by LAHSA assist people who are ready to move beyond emergency shelter into a more independent living situation. Transitional programs allow individuals and families to further develop the stability, confidence, and coping skills needed to sustain permanent housing. Some transitional program participants often live in apartment-style living quarters while other agencies place people into group house settings where several families or individuals share in household maintenance. LAHSA's centrally located Downtown Drop-In Center for example, accommodates hundreds of people each day, 24 hours a day, and seven days a week. The Center provides immediate, emergency services including: 8-hour respite beds, showers, storage, case management, and counseling. The Center has a warm and open atmosphere that encourages homeless people to take advantage of its services.

The AAA's Integrated Care Management Program's purchase of service component enables care managers to authorize payment to prevent eviction when no other

WIA YOUTH FORMULA FUNDING ALLOCATIONS

PROGRAM YEARS 2004/05, 2003/04, 2002/03

ALLOCATIONS BY YEAR	PY 2004-05	PY 2003-04	PY 2002-03
			·
TOTAL	12,360, 498	13,335,307	17,400,560

WIA YOUTH FORMULA FUNDING ALLOCATIONS

2004/05, 2003/04, 2002/03 **PROGRAM YEARS**

	ANTICIPATED		ACTUAL					
	PY 2004-05*	%	PY 2004-05*	%	PY 2003-04 **	%	PY 2002-03 **	%
District 1	6,017,495	51.161%	5,577,600	51.161%	6,269,127	53.30%	8,347,207	53.30%
District 2	2,394,557	20.359%	2,219,508	20.359%	2,206,055	18.76%	2,937,315	18.76%
District 3	297,867	2.533%	276,092	2.533%	418,741	3.56%	557,545	3.56%
District 4	737,840	6.273%	683,902	6.273%	823,630	7.00%	1,096,646	7.00%
District 5	2,314,018	_	2,144,857	19.675%	2,044,188	17.38%	2,721,792	17.38%
WIA Youth Marketing	240,000		222,489		240,036			
CSS Administration	1,333,530		1,236,050		1,333,530		1,740,056	
Total	13,335,307		12,360,498		13,335,307		17,400,560	

* Based on 2000 Census ** Denotes the 1990 Census